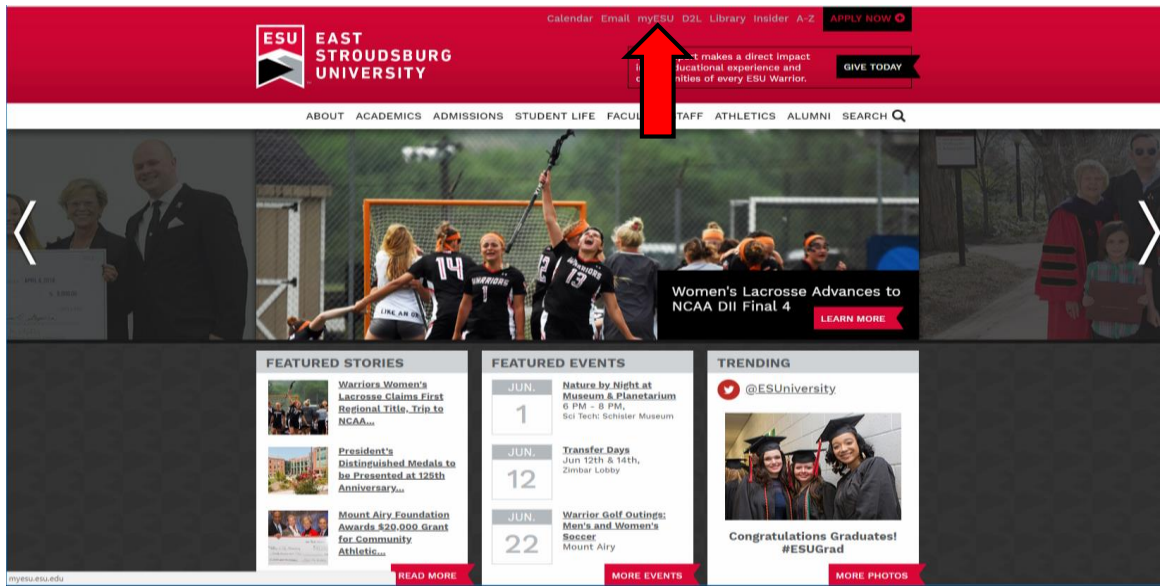


How to Add a Class

1. Go to the ESU Homepage and click on **myESU**.



2. Enter your username and password.

ESU EAST STROUDSBURG UNIVERSITY

Login to your MyESU Portal

MyESU is a single sign-on portal that helps you manage your University business. Please enter your University credentials to gain access.

Please remember to log out when you are finished.

User Name Password Sign In

[Student Password Reset](#)
[Faculty & Staff Password Reset](#)

Remember me on this computer

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ESU Home • Apply to ESU
570-422-3211
East Stroudsburg University
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f t y in

3. Select the "Students" tab at the top of your portal.

ESU EAST STROUDSBURG UNIVERSITY Home Community

Welcome Students WarriorLink Incoming Fall 2018 eWarrior Kemp Library

Home Community

ESU Announcements

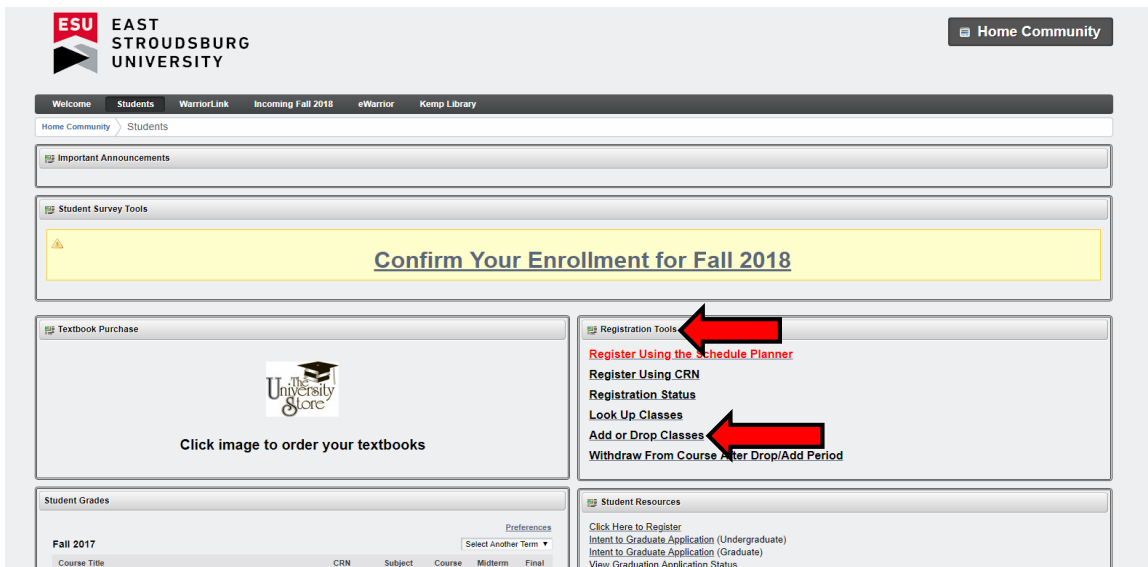
ESU Important Links

D2L Access
Course Catalog
Faculty and Staff Password Reset
Student Password Reset
Email Access:
Faculty and Staff Remote Email Access
Student Email Access - @live.esu.edu
Banner INB (Internet Native Banner) Links:
PROD Banner INB
Work Orders:
Facilities Work Orders
Computer Center Work Orders
TELE-Comm Work Orders
Catalog Maintenance:
SmartCatalog
SmartCatalog.training.video

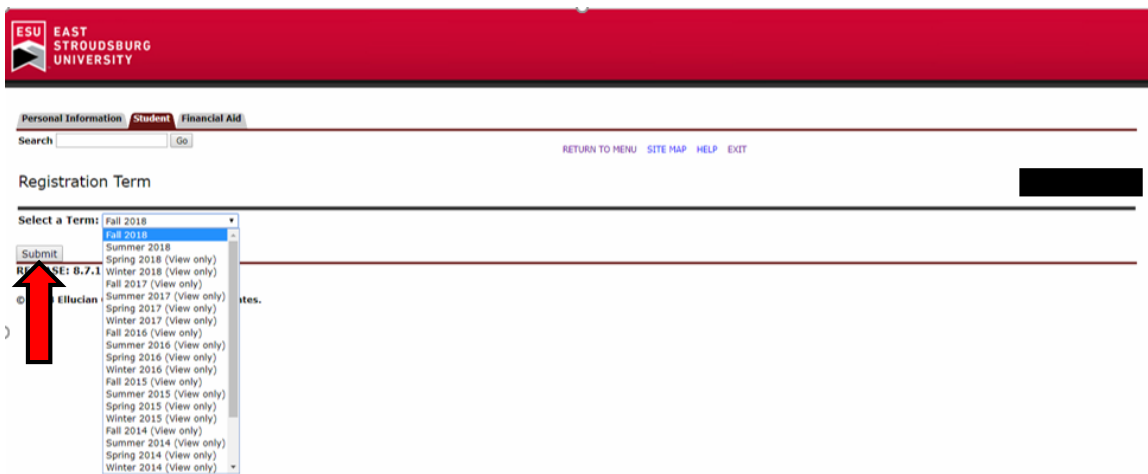
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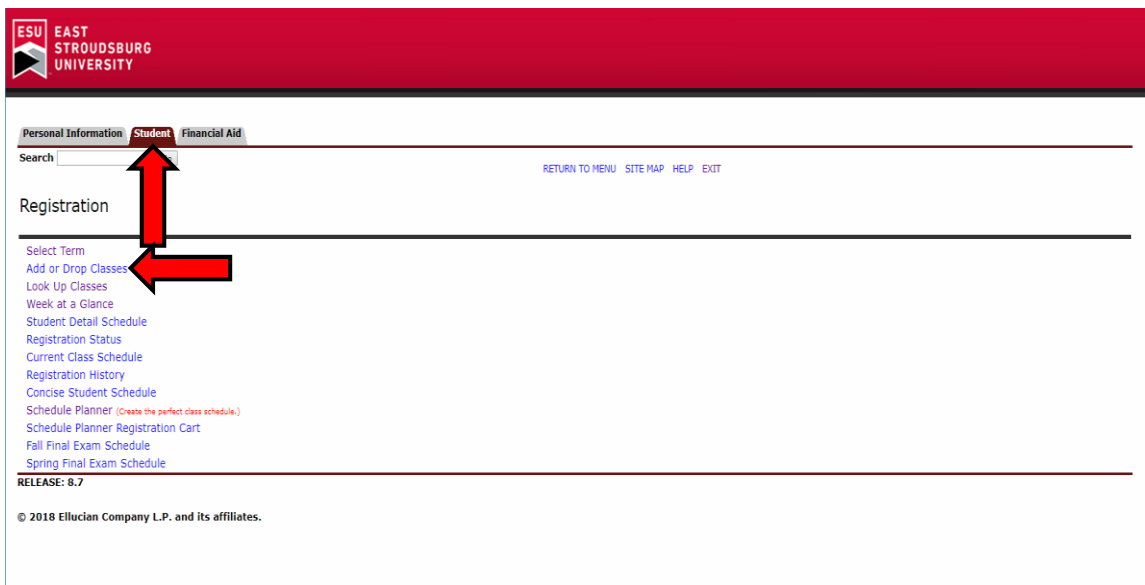
4. Under **Registration Tools**, click on **“Add or Drop Classes”**.



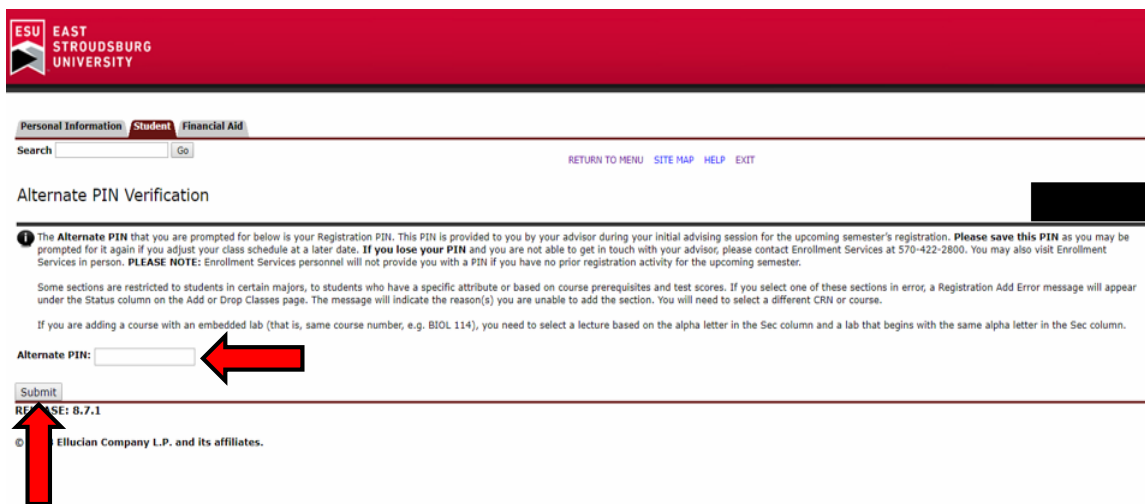
5. Select the term for the class which you would like to add, then press **submit**.



6. Select the **Student** tab at the top of the page. Then, select **“Add or Drop Classes”**.



7. Enter your PIN number given to you for registration of the current semester. Then, press **submit**.



8. Enter the **CRN** for the class you would like to add. Then, select **Submit Changes**.

Personal Information **Student** Financial Aid

Search: Go RETURN TO MENU SITE MAP HELP EXIT

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Some sections are restricted to students in certain majors, to students who have a specific attribute or based on course prerequisites and test scores. If you select one of these sections in error, a Registration Add Error message will appear under the Status column on the Add or Drop Classes page. The message will indicate the reason(s) you are unable to add the section. You will need to select a different CRN or course.

If you are adding a course with an embedded lab (that is, same course number, e.g. BIOL 114), you need to select a lecture based on the alpha letter in the Sec column and a lab that begins with the same alpha letter in the Sec column.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Registered via Web on Mar 28, 2018	None	91922	HIST	113	1	Undergraduate	3.000	Standard	GN:	World History since 1500 (CHI G)
Registered via Web on Mar 28, 2018	None	92072	ECON	122	3	Undergraduate	3.000	Standard	GN:	Personal Finance (CEC G)
Registered via Web on Mar 28, 2018	None	92301	PHYS	161	A	Undergraduate	4.000	Standard	GN:	Physics I (BPH)
Registered via Web on Mar 28, 2018	None	92302	PHYS	161	A1	Undergraduate	0.000	Standard	GE:	Physics I Lab
Registered via Web on Mar 28, 2018	None	92698	BIOL	449	1	Undergraduate	3.000	Standard		Cell Biology
Registered via Web on Mar 28, 2018	None	93806	CHEM	315	2	Undergraduate	3.000	Standard		Biochemistry

Total Credit Hours: 16.000
Billing Hours: 16.000
Minimum Hours: 0.000
Maximum Hours: 18.000
Date: May 21, 2018 01:27 pm

Add Classes Worksheet

CRNs

[View Holds or Record Notification Messages | Change Course Options]

RELEASE 7.1

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