

UNIVERSITY SENATE ORIENTATION

UNIVERSITY SENATE

- President (non-voting)
 - Provost
 - Administration
 - Deans
 - Representative from each Department
 - Representative from Unions (APSCUF, SCUPA, SPFPA)
 - Student Government (executive board and up to 10 senators)
 - Members at Large
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- Total: 70
 - Faculty: 39
 - Quorum: 36 (half of the members plus one)

ROLE

- Make recommendations to the University president in almost all areas except for:
- Personnel issues;
- Departmental-level curriculum issues;
- The day-to-day operations of departments, divisions, or groups;
- Issues related to the application of policies to specific individuals, or;
- Matters subject to collective bargaining.

AGENDA

- Agenda is established at the Senate Executive Board Meeting the last Monday of every month. Send Agenda items before this meeting.
- Anyone can send agenda items.
- If five senators collectively send an agenda item, the item will make the agenda.

UNIVERSITY SENATE EVALUATION COMMITTEE

- Every five to seven years, there shall be a University Senate Evaluation Committee composed of five senators and whose purpose is to evaluate and assess the performance and functioning of the University Senate.
- Our last evaluation was in 2023.
- Committee is disbanded after the evaluation

MEETING ORGANIZATION

- Robert's Rules
 - Uncontroversial Amendments. “Approved by General Consent”
 - Motions and Amendments
 - I move that.....
 - **ESU should investigate to see if an electric vehicle fleet would be practical for this campus.**
 - A second is necessary to discuss
 - I amend the amendment to read...
 - **ESU should investigate to see if electric vehicles would be practical for this campus.**
 - A second is necessary to discuss
- Chairperson does not make amendments. “Would someone like to entertain a motion to..”

MEETING ORGANIZATION

- Robert's Rules
 - Frequently Used Motions
 - Motion to refer to committees or taskforces
 - Motion to Table (to set aside to address more urgent business)
 - Motion to Postpone (to delay an action like to gather more information)
 - Motion to Call the Question (end debate and bring to a vote. Needs 2/3 of the vote)