

University Senate – October 3, 2022



University Senate Meeting Minutes

October 3, 2022

3:00 - 5:00 p.m.

Virtual via Zoom

IN ATTENDANCE:

Brian Akonu, Margaret Ball, Miguel Barbosa, Nurum Begum, Jill Boyle, Donna Bulzoni, Kevin Casebolt, Jeyaprakash Chelladurai, Robert Cohen, Donna-Marie Cole-Malott, Darla Darno, Esther Daganzo-Cantens, Susan Dillmuth-Miller, Christopher Domanski, Johan Eliasson, James Galdieri, Heather Garrison, Melissa Geiger, Nieves Gruneiro-Roadcap, Jan Hoffman, Michelle Jones-Wilson, Chris Kavanau, Brooke Langan, Claire Lenhart, Ken Long, Margaret Mullan, Erin O'Donnell, Richard Otto, Mary Frances Postupack, Melinda Rosen, Michael Sach, Elizabeth Scott, Leigh Smith, Rob Smith, Brandon Snyder, Santiago Solis, Nancy VanArsdale, Keith Vanic, Kelly Varcoe, Daisy Wang, Sylvester Williams, Peng Zhang, Xumao Zhang.

ABSENT:

Lorraine Arocho, Rob Berkowitz, Bill Broun, Marguerite Carver, John Chang, Nick D'Angelo, William Green, Samia Lanzey, Karen Lucas, Marcus Narcisse, Nisar Patel, Jessica Santiago, Denise Seigart, James Shupp, Jennie Smith, Kristian Sprankle, Tom Tauer, Shawn Watkins, Rosemary Williams, Gabby Yackiewicz, Xiaochen Zhou

Roll Call

1) Review of September 12, 2022 Minutes

- Approved with changes

2) University President's Report:

- The strategic planning committee has been formed and will be having their first meeting later this week as we evaluate and update our strategic plan.
- We will be having a preliminary meeting on retention later this week. We plan to strategize and formulate groups that will participate in the retention planning. The group has not been formalized yet, if anyone is interested in participating, please reach out to Provost Ball. We would like to have several faculty members involved in that discussion.
- We will be bringing in the Gardener group, who specializes in retention efforts for long term retention planning.
- The Chancellor will be coming to campus next week. He will be meeting in various forums including student forums and other group meetings.
- Homecoming is next weekend from the 14th to the 16th. We are celebrating the Class of 1972. We encourage the entire campus community to come back and celebrate with our alumni and current students.

3) Fix the Agenda – no changes to the agenda.

4) Committee reports:

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- a. Executive Committee –
 - Agenda set for this meeting.
 - All committee reports from meetings should now be placed on the Sharepoint as well as record of attendance for all meetings.
 - b. Academic Affairs –
 - Our food pantry is utilized by a lot of students, and contributions are always needed. If any organizations want to help getting contributions to the food bank, they would be happy to receive any help they can. There are red bins in each building for contributions with weekly pick-ups. Also,
 - Roster verification went well with Warriorfish. We want to encourage and make sure that everybody does roster verification for their courses. This is critical to the retention of our students making sure that they know that we are there for them.
 - c. Rules and By-Laws – no report
 - d. Budget, Finance and Planning – Organizing our first meeting now that the budget was presented and approved by the Council of Trustees.
 - e. Campus Life and Inclusive Excellence Committee – First meeting is scheduled for later this month.
 - f. Research – First meeting will take place next week.
 - g. University Senate Evaluation Committee –
 - Meetings will take place the last Monday of every month at 4pm via zoom. Our goal is to evaluate the effectiveness and efficiency of the University Senate. We will create a survey and in January the survey will be presented to the campus community, the college meetings, and the university senate meeting. We hope to have the results presented to the Senate in April.
 - Suggestions out of the first meeting: understanding the areas of influence as well as areas that are off limits. We also recommend an administrative offices diagram so that we know who to go to for certain issues.
 - h. Student Government Association Report –
 - a very good turnout for elections, 51 members including our Cabinet. We will be breaking up into committees.
- 5) Senate Orientation-Susan Dillmuth-Miller presented an overview of the University Senate (see attached).
- 6) Old Business – none
- 7) New Business –
- a. Presidential search forums. Last week members of the university community were invited to attend the Presidential search forums to ask questions and then have an opportunity for feedback. Many faculty were unable to attend due to their course

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schedules. The Executive board drafted proposals regarding future Presidential searches.

- Motion made for discussion of proposals regarding Presidential Search.

Proposal #1-Campus community forums for candidate searches shall be recorded and distributed to the campus community in a timely manner so that constituencies not in attendance can give feedback.

Proposal #2-Campus community forums shall be held with constituencies all together in one forum.

Proposal #3-Campus community forms for presidential searches shall be scheduled during non-class times to allow faculty and student attendance.

Discussion-Why is it such a quick turnaround with the survey needed to be completed within a day or two. Feels like it is too rushed. We should have a longer amount of time to deliberate for the potential leader of our university. Recording the event may be problematic for candidates. Should clarify that this is pertaining to Presidential searches, and not all candidate searches. Presidential searches are a Board of Governors policy. Why was this forum scheduling so fast? If sessions can't be recorded, could they transcribe the forum? Transcribing the forum could also present many challenges. Everyone would welcome broader participation.

- Motion made to refer this proposal to the executive committee, to do more investigation to see what would be possible regarding recording or transcription.

Discussion-Are there any guidelines for the Board of Governors regarding how long in advance faculty members are notified of presidential candidate forums? In the past faculty had more time to adjust class schedules to be able to attend. Many times, it is the consultant that drives the scheduling for the campus events. Scheduling during non-class times would allow for more participation. In proposal #2, a lot of people were not aware of what was going on, it would be beneficial to combine faculty and students together. Getting together and share information between faculty and students.

- Motion to Amend motion to refer all three proposals to the executive committee, to do more investigation to see what would be possible regarding recording or transcription.

Discussion-Do we know enough about the structure of the search to call these as proposals or recommendations? Suggestion made to find out the actual process and differentiate between Presidential and other and then revisit the proposals. By

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sending back to the executive committee, additional investigation would take place to find out if there is a difference between the Presidential search and other campus forums. We would then bring it back to the Senate for further discussion and make proposals that make more sense.

Vote to refer all three proposals to the executive committee to conduct more investigation and bring back to the Senate.

Motion passes.

- b. Incomplete policy changes- An overview of the new Incomplete Policy was presented. The limit for incomplete grade is being changed from one year to one semester. It is a student success initiative; most schools have 6 weeks to one semester to change an incomplete grade. Exceptions for courses that are not offered every semester will be worked with separately. The incomplete grade is a contract that requires discussion between the faculty and student regarding when the incomplete needs to be completed. A student should never be given an incomplete without a discussion with faculty on the requirements needed to complete the incomplete.
- c. FTE-next Senate meeting Rob Smith give report on FTE's.

8) Announcements:

- Chris Kavanau-Burgers and Ballots – drive to register students to vote. There will be food and entertainment. This week the events will take place on Wednesday from 1-4, and Thursday 12-3 by the University Center walkway. Burgers and Ballots events will be held weekly outside the University Center to encourage students to register to vote. Students will also be passing out non-partisan voting literature and information and speaking about the importance of making our voices heard through the vote.
- This week's Provost Colloquium is postponed, we will get a new date out when it is set.

9) Adjournment @ 1613