

# University Senate – February 7, 2022



University Senate Meeting Minutes

March 7, 2022

3:00 - 5:00 p.m.

Virtual via Zoom

## **IN ATTENDANCE:**

Lorraine Arocho, Margaret Ball, Miguel Barbosa, Jill Boyle, Bill Broun, Marguerite Carver, Kevin Casebolt, Robert Cohen, Donna-Marie Cole-Malott, Esther Daganzo-Cantens, Caroline Dipipi-Hoy, Susan Dillmuth-Miller, Johan Eliasson, Brenda Friday, Rene Fuanta, James Galdieri, Heather Garrison, Melissa Geiger, William Green, Jan Hoffman, Brooke Langan, Eun-Joo Lee, Kenneth Long, Marcus Narcisse, Erin O'Donnell, Melinda Rosen, Elizabeth Scott, Denise Seigart, James Shupp, Leigh Smith, Brandon Snyder, Santiago Solis, Tom Tauer, Nancy VanArsdale, Samantha Williams, Sylvester Williams, Yasmeen Zaczekiewicz

## **ABSENT:**

Justin Amann, Nurun Begum, Rob Berkowitz, John Chang, Annalise Cole, Christopher Domanski, Marie Kitchens, Samia Lanzey, Minkyoo Lee, Clare Lenhart, Karen Lucas, Andi McClanahan, Andrea Monét Jackson, Frank Moore, Al Moranville, Margaret Mullan, Richard Otto, Nisar Patel, Mary Frances Postupack, Jessica Santiago, Kelly Varcoe, Daisy Wang, Shawn Watkins, Xuemao Zhang, Peng Zhang, Xiaochen Zhou

## **Roll Call**

### **1) Review of February 7, 2022 Minutes**

- Approved with changes

### **2) University President's Report: No formal President's report.**

### **3) Fix the Agenda – no changes to the agenda.**

### **4) Committee reports:**

- a. Executive Committee – no report
- b. Academic Affairs – The committee met. Discussed keeping masking in the classes, labs and clinicals for the rest of the semester. Masking will continue, it is the best way to keep our campus safe and will continue to assess for the duration of the semester. We are still waiting for decision regarding FYE courses in the fall. Also need to pay attention to non-passing grades on transcripts that will now impact student's GPAs. Nancy is working on a document to help with advising athletes, making sure they are eligible related to NCAA rules.
- c. Rules and By-Laws – Discussion regarding establishment of a new senate committee, Enrollment Management Committee. President Long questioned the need for this new committee, since some of the work overlaps the Academic Affairs, Finance and Campus life committees. Rob Cohen shared the Rules and

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ByLaws committee's goal of this new committee providing a direct link to the VP of Enrollment Management. Other discussion related the establishment of the new committee include:

- What would that committee bring that the other committees don't already include in their roles?
- Professors working in the role of enrollment management, they can contribute to increase enrollment by having great professors in the classroom. And have support for the departments to deliver a high quality of education.
- Tying the committee into admissions that would increase the value and visibility of admissions.
- Student success network (SSN) could be a place to focus on this type of activity. SSN is an overarching group that looks at retention and student success. It has components from every area of campus on it.
- This discussion came up on the bylaws committee from chairs who feel they need more communication and hear more about what is going on between admissions and enrollment management and be able to contribute more to that discussion. There is a lack of opportunity for that communication. This committee would help that.
- Two items that came up in budget & finance committee included discussions related to recruitment and retention and how financial aid information is provided.
- Budget & Finance was originally two committees, we could shift them back up to two separate committees.
- More collaboration between the parties involved.
- Scupa should be involved to bring everything together.

Motion made to add SCUPA to the committee. Discussion: No discussion regarding adding the SCUPA representative to the potential committee.

Motion passed, SCUPA will be added to the committee.

- It is important for the departments and chairs to have an understanding about what is happening with enrollment management. There is some anxiety among chairs that the problems happening with enrollment management are not related to lack of efforts on the part of faculty.
- If Academic Affairs added the VP of enrollment management, could Academic Affairs provide updates each month?

Motion to table discussion. Vote to table the vote on the enrollment management committee Motion failed to receive 67 % of the vote. Motion does not pass.

- Later in the meeting, Nancy VanArsdale called a point of order. Rob Cohen, parliamentarian confirmed that only a majority of the vote was needed. The vote to table the discussion passed.

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Motion made to refer this over to Academic Affairs to look into enrollment management. Motion did not receive a second.

Motion made to postpone the vote until the next meeting when the VP of Enrollment Management is present. Motion passed. Vote will be postponed until next meeting. (Note: since the vote to table did pass, this vote is disregarded).

- d. Budget, Finance and Planning – Met on March 1<sup>st</sup>, the committee was provided with an update on the mid-year sustainability plan. Highlights of the update:
    - We are very close to our original FTE projections for the current year. Fall student FTE to faculty ratio is 17.3 over the original projection of 17.1.
    - A budget surplus of 3.3 million is over the original projection of 2.6 million. The budget surplus is due to covid relief funds which we will no longer be receiving.
    - Next year FTE projections is 5005 students with a ratio of 19.0, which would leave us with a deficit of 5.5 million. The surplus carryover of 3.3 million dollars will give us a deficit of 2.2 million which will be different if the projection of 5005 students is not met.
  - e. Campus Life and Inclusive Excellence Committee – Update on the goals that we are working on this year:
    - Working on messaging to students reminding them of campus resources, coming up with messages for warrior notes to share with the university relations team, using Instagram and social media to share information on campus resources.
    - Shuttle operations – proposing to expand the service to provide transportation to areas such as Main Street and other locations in the community. The chief provided information regarding usage in the past-usage wasn't the best. We are thinking that we can pilot the service.
  - f. Research –Met March 3<sup>rd</sup>, to discuss a possible redesign and adding content to a new existing research page at ESU. This is an initiative that came out of the Research, Scholarship creative activity network committee. Just beginning the process, the page will promote research on campus.
  - g. Student Government Association Report – SGA week. Student suggestion day collected feedback from students. Tomorrow we are doing a collaboration with the campus activities board during their St. Patrick's event and then we are concluding our SGA week with our open SGA meeting on Thursday. They are electing a new President, Vice President, and Senators.
- 5) Old Business – none
  - 6) New Business – none
  - 7) Open Discussion –
    - a. Undergraduate Research Symposium-Kevin Quintero and Carrie Maloney presented on the event this year. Tuesday April 19<sup>th</sup> in Sci Tech posters presented on first and second floor.

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Oral presentations in classrooms. The deadline is March 28<sup>th</sup> for submissions through the symposium website. Partnering with the committee for excellence in teaching and learning to host an event on the 22<sup>nd</sup> of March from 2-3 in the writing student in the library.

- b. Elections will take place at the April Senate meeting. Nominations have been accepted for the current officers who are willing to run again for next year; Nominations are still being accepted. Contact [bfriday@esu.edu](mailto:bfriday@esu.edu) or call X3455. Please note that these positions are for one year only and you have to be a member of the senate for at least one semester in order to be nominated.
- c. Graduation changes. President Long has confirmed that the hooding is an important activity and will take place for master's students. After this year's ceremony, we will make conclusions regarding future ceremonies. This year's plan to have all students together in one ceremony.

Motion made to have graduation put on the agenda for academic affairs for them to discuss next semester after this year's graduation. Margaret Ball commented that they will be happy to talk about it and no vote is necessary. Also agreed to have academic affairs discuss future December graduations.

- d. Snow policy-switching between virtual and on campus classes during a storm. This is problematic if courses are scheduled back-to-back and faculty and students need to get back to campus for the start time of in-person instruction while still involved in a virtual class.
    - 1. Margaret Ball commented that this was raised at meet and discuss, and admin is putting together a committee to get faculty participation to look at this and how we message in the future. President Long added that there are numerous factors go into this, but ultimately there needs to be flexibility to keep our students, faculty, and staff safe while still providing access to the educational opportunity.
  - e. Question regarding December graduation and what are the options for December graduates moving forward to December, 2022 graduation date. President Long noted that December graduates are invited to the Spring graduation ceremony.
- 8) Announcements:
- a. Relay for Life is scheduled for April 8 from 7pm to midnight at Kohler field house the theme is Dr. Seuss. The goal this year is \$50,00. The honoree this year is Ryan Smith who was on the Men's basketball team who passed away last year from Leukemia.
- 9) Adjournment @ 1640

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