



EAST STROUDSBURG UNIVERSITY

Scheduling a Tutor (takes less than two minutes)

After login, you will be brought to the scheduling screen. You will see the availability for the current week of the schedule you chose at login. You may adjust the dates by clicking on **PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK** to view different weeks, or click on the calendar icon to view a particular day.

To view the different 'Available Schedules' click on the drop-down menu.

WELCOME, MATTHEW | September 8 - September 14, 2020 | Warrior Tutoring Cen

Warrior Tutoring Center - Fall 2020
Math Question Center - Fall 2020
Writing Studio - Fall 2020

Sep. 8: Tuesday	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm
Gillian Arcuri SUPPORTS 3 MEMBER GROUPS ONLINE ONLY									

WAITING LIST: SEPTEMBER 8, 2020

After you've chosen the desired schedule, you can further refine your search by course using the 'Choose Course:' drop down menu to find the course for which you are seeking assistance.

WELCOME, MATTHEW | September 8 - September 14, 2020 | Warrior Tutoring Cen

Choose Course: -- please select --

- ART 101
- ATEP 100
- ATEP 202
- ATEP 230
- ATEP 430
- BIOL 104
- BIOL 105
- BIOL 106
- BIOL 111
- BIOL 114
- BIOL 116
- BIOL 200
- BIOL 330
- BIOL 331
- CHEM 104
- CHEM 121
- CHEM 233
- CMST 126
- CMST 136

Sep. 8: Tuesday	11:00am	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm
Gillian Arcuri SUPPORTS 3 MEMBER GROUPS ONLINE ONLY								
Sep. 9: Wednesday	11:00am	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm
Sydney Peet SUPPORTS 3 MEMBER GROUPS ONLINE ONLY								
Sep. 10: Thursday	11:00am	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm

WAITING LIST: SEPTEMBER 8, 2020
WAITING LIST: SEPTEMBER 9, 2020

Once you've chosen the course, it will show you the available tutors and times in which tutors are available for that course. Choose an available time from the open slots in the tutor's schedule and click on that space. A scheduling box will appear, and ask you for more information.

WELCOME, MATTHEW | September 8 - September 14, 2020 | Warrior Tutoring Cen

Choose Course: BIOL 116

Sep. 8: Tuesday	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm
Gillian Arcuri SUPPORTS 3 MEMBER GROUPS ONLINE ONLY									

WAITING LIST: SEPTEMBER 8, 2020

After you've chosen a time from the available slots, a pop-up box will appear asking for the following information:

Create New Appointment

Your personal information will be filled in for you as the 'Client'.

Client

Simmons, Matthew (msimmons@esu.edu)

To select a different client, begin typing a name or email above and then select from the resulting list.

Appointment Date

Monday, September 14, 2020: 3:30pm to 4:00pm [Show REPEAT Options](#)

Staff or Resource

Airyanna Elkins (Warrior Tutoring Center - Fall 2020)

The Appointment Date will be displayed along with the time you chose and indicate the tutor that was chosen.

You can choose appointments as short as 15 minutes or as long as one hour. All appointment locations are 'Online' at this time.

APPOINTMENT LIMITS: Appointments must be between 15 minutes and 1 hour in length.

Meet Tutor Online?

Yes. Schedule **Online** appointment.


Please log back into WC Online approximately five minutes before the start of your appointment. Open your appointment and select the Zoom link in the 'Location' section of the View Existing Appointment window. If no Zoom link is visible in the 'Location' section, click on the red text below.

For what course are you seeking tutoring? *

You will be asked to provide the course for which you are seeking tutoring; the name of your instructor; and what you would like to work on with the tutor.

Who is your instructor for this course? *

What would you like to work on with your tutor? *


 **This schedule supports file attachments.** To attach a file to this appointment, use the options below. If making a repeating appointment, files will only be attached to the first (this) appointment. **File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls, or .xlsx.**

If there are documents that would be helpful to your tutoring session (articles, assignments, etc.) you may upload them prior to the session for the tutor to review.

File #1

No fil...hosen

Document Title


Notify Client? 

No

File #2

No fil...hosen

Document Title


Notify Client? 

No

File #3

No fil...hosen

Document Title

Notify Client? 

No

After you have provided all of the necessary information, click on 'Create Appointment'. You will receive a conformation email after the appointment has been submitted.

CREATE APPOINTMENT

CLOSE WINDOW

Joining a Waitlist

If a tutor's sessions are full, you can join the waitlist and be notified of cancellations.

To join the Waitlist for a particular day, click on 'Waiting List' on the bottom of that schedule entry.

WELCOME, MATTHEW ▾ March 26 - April 1, 2020 Warrior Tutoring Cer ▾
 ◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

HELP? Limit to: BIOL 115 ▾

Mar. 26: Thursday	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm
Breanna Cheatham SUPPORTS 5 MEMBER GROUPS ONLINE ONLY												

WAITING LIST: MARCH 26, 2020

WAITING LIST

The waiting list allows you to be notified of an opening in the schedule for appointments on March 20, 2020. Once you've joined the waiting list, you'll receive a notice when an appointment becomes available.

Waiting list notifications can be sent via text message or email. To receive text messages, ensure that you have your 'Text Messaging Preferences' set in your profile.

Limit to a specific staff or resource?

No. Notify me of any opening. ▾

Limit based on starting time?

No. ▾

Limit based on ending time?

No. ▾

JOIN WAITING LIST

A pop-up box will appear with the waiting list options and will indicate the date in which you've chosen to join the waiting list, the means by which you can be notified of new openings, and the options of selecting the staff member, and limiting the times in which you would be willing to consider meeting for an appointment that may become available.

Choose the staff member you wish to meet with by selecting their name from the drop-down menu. It should be the tutor that tutors for the course in which you are seeking assistance.

Choose the earliest time in which you would be available to accept a waitlist appointment by choosing the time in the 'Limit based on starting time' drop-down menu.

Choose the latest time in which you would be available to accept a waitlist appointment by choosing the time in the 'Limit based on ending time' drop-down menu.

After your selections have been made, ensure they are the correct tutor, start and end times. If they are all correct, click on 'Join Waiting List'.

WAITING LIST

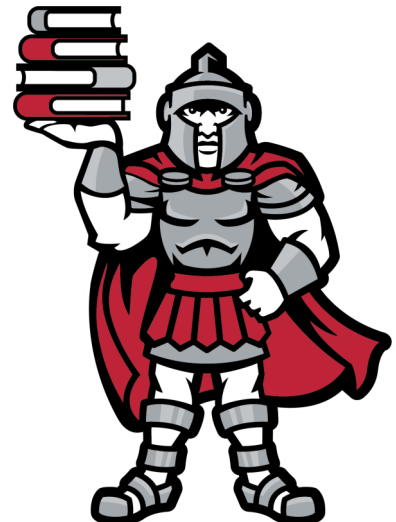
The waiting list allows you to be notified of an opening in the schedule for appointments on March 27, 2020. Once you've joined the waiting list, you'll receive a notice when an appointment becomes available.

Waiting list notifications can be sent via text message or email. To receive text messages, ensure that you have your 'Text Messaging Preferences' set in your profile.

Limit to a specific staff or resource?

No. Notify me of any opening. ▾

- No. Notify me of any opening. ▾
- Only Ademola Adeleye's openings.
 - Only Airyanna Elkins's openings.
 - Only Alessia Valente's openings.
 - Only Alice Ritchison's openings.
 - Only Annalise Cole's openings.
 - Only Anthony Volturo's openings.
 - Only Arianna Paige's openings.
 - Only Ben Belen's openings.
 - Only Breanna Cheatham's openings.
 - Only Briana Carty's openings.
 - Only Brooke Lyons's openings.
 - Only Cassandra Sedler's openings.
 - Only Christopher Neff's openings.
 - Only Cierra Marks's openings.
 - Only Danny Chen's openings.
 - Only David Akinwande's openings.
 - Only David Olaniyan's openings.
 - Only Denasia Mosteller's openings.
 - Only Diamond Coleman's openings.



HOODSBURG UNIVERSITY

WAITING LIST

notified of an opening in the schedule for appointments on March 27, 2020. Once you've joined the waiting list, you'll receive a notice when an appointment becomes available.

Waiting list notifications can be sent via text message or email. To receive text messages, ensure that you have your 'Text Messaging Preferences' set in your profile.

Limit to a specific staff or resource?

No. Notify me of any opening. ▾

Limit based on starting time?

No. ▾

Limit based on ending time?

No. ▾

JOIN WAITING LIST

STROUD UNIVERSITY

WAITING LIST

The waiting list allows you to be notified of an opening in the schedule for appointments on March 27, 2020. Once you've joined the waiting list, you'll receive a notice when an appointment becomes available.

Waiting list notifications can be sent via text message or email. To receive text messages, ensure that you have your 'Text Messaging Preferences' set in your profile.

Limit to a specific staff or resource?

No. Notify me of any opening. ▾

Limit based on starting time?

No. ▾

Limit based on ending time?

No. ▾

JOIN WAITING LIST