Zoom Etiquette

- ALWAYS mute yourself! Unless you are participating in the classroom discussion, it is best to keep yourself muted so you do not distract others with outside noises.
- Make sure you know your surroundings - whatever is in view of your webcam, your classmates and professors will be able to see. If possible, you should be seated a table or desk, not on a bed or lounging on a sofa.
- You can “pin” a participant so their screen will be the only screen you view, pinning your professor is a great way to stay focused during class.
- You can use the “raise hand” function to get the attention of your professor
- The “chat” function is a good way to ask questions without interrupting your peers or your professor, be mindful that the chat is public and can be seen by everyone in the class.
- Be aware that you do NOT need a PC to join Zoom - you can join by phone as well. This function will act as a conference call.
- If you have other questions regarding Zoom functions and etiquette please visit

https://support.zoom.us/hc/en-us/articles/206175806-Frequently-Asked-Questions