How to Set up DIRECT DEPOSIT ...

- 1. Log in to your MyESU portal.
- 2. Click the Student Tab.



3. Click Set up Direct Deposit.

| Student Billing Tools | |
|--|--|
| View My Bill Pay My Bill (Not for Parking Ticket Payments) Payment Plans - (Payment Plan Instructions View My Account Holds Setup Direct Deposit (Click on Refunds and Create a Profile) 1098-T Tax Information | |

eRefunds

eRefunds puts money in your account... FAST!

No more trips to your financial institution or waiting for a paper check to come in the mail. Direct Deposit is the secure and convenient way to get your refund.

4. If you areprompted, completethe 2-step verification.

| Ref | und Methods | |
|---------------------|---|--------------------------|
| 4 | No Two-Step Verification Profile. You must enroll in Two-Step Verification to update a Refund Method | in Two-Step Verification |
| Dir Typi Fund | ect Deposit i cally received in 1-2 business days ds will be transferred to the personal checking or saving account of your choice. | |
| | A Direct Deposit account for refunds has not been set up. | |
| | | Set up a new account |
| | | |
| eRe | funds History for TEST TEST-DO Not Use | |
| Yo | ou have no past refunds. | |
| | | |

eRefunds puts money in your account... FAST!

eRefunds

5. Then click "Set up a new account".



No more trips to your financial institution or waiting for a paper check to come in the mail. Direct Deposit is the secure and convenient way to get your refund.

| | eRefunds History for TEST TEST-DO Not Use | | | |
|---|---|--------------------------------|--|--|
| Set Up Refund Account | | 6. After completing the fields | | |
| Account Information * Indicates required fields | *Save payment method as: (example My Checking) | required, click Continue and | | |
| You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks. | | follow all other prompts. | | |