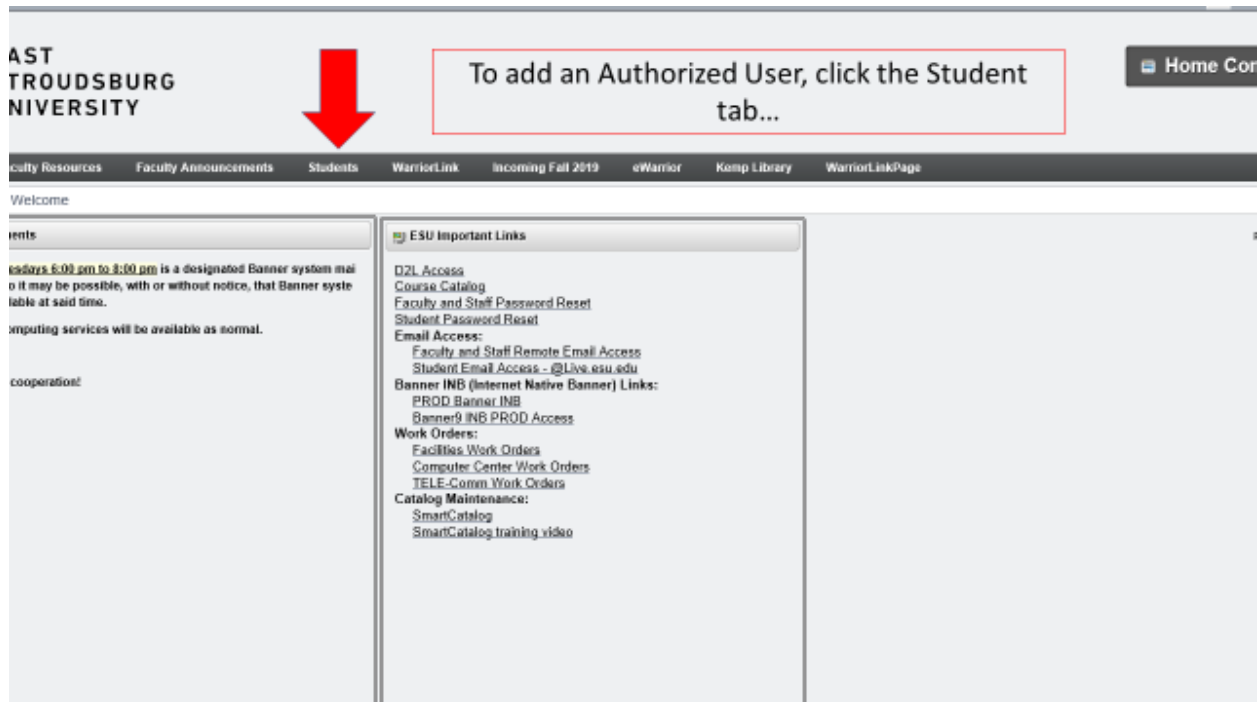


How to Add an Authorized User

You can authorize others, like your parents, the ability to view and pay your bill....



The screenshot shows the top navigation bar of the ESU website. The 'Students' tab is highlighted with a red arrow. A red-bordered callout box contains the text: 'To add an Authorized User, click the Student tab...'. The navigation bar includes the following items: 'Home Con' (partially visible), 'WarriorLinkPage', 'Kemp Library', 'eWarrior', 'Incoming Fall 2019', 'WarriorLink', 'Students', 'Faculty Announcements', 'Faculty Resources', and 'AST TROUDSBURG UNIVERSITY'.

AST TROUDSBURG UNIVERSITY

To add an Authorized User, click the Student tab...

Home Con

Faculty Resources Faculty Announcements **Students** WarriorLink Incoming Fall 2019 eWarrior Kemp Library WarriorLinkPage

Welcome

Students

esdays 6:00 pm to 8:00 pm is a designated Banner system maintenance time. It may be possible, with or without notice, that Banner system maintenance will be available as normal.

cooperation!

ESU Important Links

- D2L Access
- Course Catalog
- Faculty and Staff Password Reset
- Student Password Reset
- Email Access:
 - Faculty and Staff Remote Email Access
 - Student Email Access - @Lives.esu.edu
- Banner INB (Internet Native Banner) Links:
 - PROD Banner INB
 - Banner9 INB PROD Access
- Work Orders:
 - Facilities Work Orders
 - Computer Center Work Orders
 - TELE-Comm Work Orders
- Catalog Maintenance:
 - SmartCatalog
 - SmartCatalog training video

Preferences [Select Another Term](#)

No Data Found

[Select Another Term](#)

Standing: Freshman
 Degree: Bachelor of Arts
 Level: Undergraduate
 Program: Economics, BA
 Fall Term: Summer 2015
 Spring Term: Summer 2015
 College: College of Arts & Sciences
 Campus: Main Campus
 Department: Economics, Political Science & Economics

Holds

Refunds and Payments(NEW)

On-Campus Parking Permits

ESU

Active Registrations
 Course Catalog
 At A Glance
 EYE Peer Mentor Log
 Star Mentor Log
 Check E-card Balance or Deposit Funds
 Student Health Network (LVHN/MEDICAT)
 Complete the FAFSA On Your Phone(NEW)

Again, click View My Bill...

Student Billing Tools

[View My Bill](#)
[Pay My Bill \(Not for Payment Plans\)](#)
[Payment Plans \(Payment Plan Instructions - New\)](#)
[View My Account Holds](#)
[Setup Direct Deposit \(Click on Refunds and Create a Profile\)](#)
[1098-T Tax Information](#)

Financial Aid Awards

[Financial Aid Awards](#)

Financial Aid Requirements

You have no Financial Aid Requirements for this aid year.

2018-2019 AID YEAR [Choose Another Year](#)

[Messages](#) [Holds](#) [Financial Aid Status](#) [Progress](#)

MyESU Student Instructions

Statements **Click the Home icon...**

Please make sure your browser's pop-up blocker is disabled before you view a statement.

Search

Statement Date	Due Date	Amount
12/06/2012	01/16/2013	\$3,659.20
07/19/2012		\$0.00
09/16/2011	09/16/2011	\$1,166.00

Showing 1 to 3 of 3 entries

Logged in as: TEST TEST-DO Not Use | Logout

Deposits Refunds Help

...And click here to add an Authorized User.

To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

Account ID: xxxxx5385

There is no activity on this account at this time.

View Activity Make Payment

Statements

Latest eBill Statement
 '12) Statement: \$3,659.20 View Statements

My Profile Setup

- Authorized Users
- Personal Profile
- Payment Profile
- Security Settings
- Electronic Refunds
- Auto Bill Pay

STROUDSBURG UNIVERSITY

Logged in as: [User Name]

Account Make Payment Payment Plans Deposits Refunds Help

Authorized Users

Simply type in the Authorized User's email address and check the YES or NO boxes.

Authorized Users Add Authorized User

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payment on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity? Yes No

Would you like to allow this person to view your payment history and account activity? Yes No

This person will receive an email to complete the process and create their own password.

Cancel Continue