East Stroudsburg University

Warrior Payment Plan Instructions

Step 1: Enroll through the myESU Portal. Enter your Username and Password.

	ESU Home Apply to ESU Catalog Directory A.Z Index East Stroudsburg University 200 Prospect Street East Stroudsburg, PA 18301 570-422-3211	
	Welcome to myESU Portal	
Secure Access Login	This secure site provides students, faculty, staff and other university affiliates with single sign-on access to multiple sources of campus information and services.	
•	myESU is your personal guide to the ESU educational experience!	
Password:	It's your one-stop source for access to University online services and resources.	
	With specific pages customized for students, faculty, and staff, and one-click access to important services, you'll find what you need quickly and easily.	
Warm me before logging me into other sites.	You are going to love this new experience!	
Forgot Password	NB: At this time the Google Chrome browser is not supported. Please access the MyESU portal using	
LOGIN CLEAR	Microsoft's Internet Explorer or Mozilla Firefox.	

Step 2: Select the Students Tab

🖌 📔 Sign Out	Options •	
Home A Tools		
Welcome	ESU important Links	D2L Access Course Catalog Faculty and Staff Password Reset Student Password Reset Email Access. Eaulty and Staff Reset Email Access. Student Email Access - @Live esu edu Barner INB (Internet Native Banner) Links: PROD Banner INB Work Ordens Computer Center Work Ordens Catalog Maintenance: SmartCatalog training video SmartCatalog training video
	artior WarriorLink Kemp Library	
Pages My Private Pages	oming Spring/Fall 2015 eWa	
EAST STROUDSBURC U N I V E R S I T Y Home Community My Public	Welcome Students Inc.	

Step 3: Select Set up a Payment Plan. This will take you to the TouchNet website.

Student Survey Tools	
▲ Confirm Your Enrollm	nent for
Textbook Purchase Stu	tudent Billing Tools
University	ew Myz Bill y. Myz Bill yment Plans
Click image to order your textbooks	aw My Account Holds tup Direct Deposit (Click on Refunds and Create a Profile) 98-T Tax Information
Student Grades	
No Data Found	inancial Aid Awards
Select Another Term Co	Financial Aid Awards

Step 4: Click on Enroll Now

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ESU	ist Stroudsbi	urg Univer	sity	Est Car	
My Account Payments	Payment Plans	e Statements	eDeposits	eRefunds	
Payment Plans					
Available Payment F	Plans				
You are not currently enro	olled in a payment pla	n for the current ter	m. To enroll in	payment plans, s	elect Enroll Now.
Enroli Now	1				

Step 5: Click on the down arrow next to "Select Term" to view available plans. !

LOU East Stroudsburg	University
Account Payments Payment Plans e	latements eDeposits eRefo
count Payment Payment History Antoniat	: Bill Payment
Plan Enrollment	
Select Payment Plan	Schedule Payment Plan
View available plans for term:	Select
If plans are available for multiple accounts, you mus	select both account and term.

Step 6: You are taken to the following screen where you can view the details of the plan. Click the green Continue button if you want to proceed with this payment plan or the green Cancel button if you do not want to proceed.

Select Payment Plan	Schedule Payment Plan	Payment Plan Agreement
View available plans for term:	Select	
If plans are available for multiple accounts, Pavment Plan	, you must select both account and term.	
Payment Plan Details Term(s):		
Previous balance term(s):		
Enrollment deadline:		
Scheduled Payments:		
Setup fee:		
Minimum down payment:		
Number of payments:		
Payment frequency:		
Continue		

Step 7: Your payment plan is based on actual charges and credits (which include payments, financial aid disbursed, and anticipated financial aid). This screen shows you what will be included in your payment plan. Click on the green button Display Schedule to see what your scheduled payments will be under the plan.

count Payment Mayment History Automatic E Plan Enrollment Select Payment Plan S	ill Payment :hedule Payment Plan ost recent activity on your acco and/or credits, please view your ollment.	Payment F unt, and may not necessarily r activity since last stateme	lan Agreement match your latest billing mt. Please review your
Plan Enrollment Select Payment Plan	:hedule Payment Plan ost recent activity on your accor and/or credits, please view your ollment.	Payment F unt, and may not necessarily r activity since last stateme	lan Agreement match your latest billing nt. Please review your
Select Payment Plan	chedule Payment Plan ost recent activity on your accor and/or credits, please view your ollment.	Payment F unt, and may not necessarily r activity since last stateme	lan Agreement match your latest billing nt. Please review your
	ost recent activity on your acco and/or credits, please view your ollment.	unt, and may not necessarily r activity since last stateme	match your latest billing nt. Please review your
	ost recent activity on your acco and/or credits, please view your ollment.	unt, and may not necessarily r activity since last stateme	match your latest billing nt. Please review your
Please note that all amounts listed below include the m statement. For more information about recent charges payment schedule carefully before completing your enri			
Eligible Charges and Credits			
Description		Charges(\$)	Credits(\$)
Tuition		6,176.00	
Fees		787.50	
Loans			6,184.00
		Balance	779.50
•		Down payment:	155.90
Display Schedule Back Cancel			

installments. The semester plan has a one-time Setup Fee of \$35 plus a 20% down payment due immediately when setting up your payment plan. The Step 8: You can view the details of your payment plan from this screen. You can also view the charges and credits used to calculate your monthly

payment plan is based on actual charges and credits, your monthly installments will adjust every time there are changes to these. You will receive an email payment plan requires 4 additional payments. This screen shows you your payment schedule with due dates and amounts. NOTE: Because your notification when your installments change for any reason (add a class, drop a class, make a payment).

Select Payment Plan	Schedule Payment Plan	Payment P	olan Agreement
Please note that all amounts listed below inc statement. For more information about recer payment schedule carefully before completi	clude the most recent activity on your account, nt charges and/or credits, please view your act ng your enrollment.	, and may not necessarily tivity since last stateme	match your latest billing int. Please review your
Eligible Charges and Credits			
Description	5	arges(\$)	Credits(\$)
Tuttion	Г	6,176.00	
Fees		787.50	
Loans			6,184.00
		Balance	779.50
		Down payment:	155.90
Recalculate Schedule			
Payment Schedule			
Description		Due Date	Amount(\$)
Setup fee		Due now	35.00
Down payment		Due now	155.90
Installment 1		8/21/15	155.90
Installment 2		9/21/15	155.90
Installment 3		10/21/15	155.90
Installment 4		11/21/15	155.90
		Total of installment	s: 623.60

method to be used to automatically make a payment on each due date. If you select No for this option, you must come back and sign in each month to make Step 9: At the bottom of the same screen, you can choose to setup automatic payments. If you select Yes for this option, you must select the payment your payments on or before the due date. Once you make your selection, click the Continue button.

Total due now: 190.90
Set up Automatic Payments Would you like to set up payments to be made automatically on the dates shown above?
O Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.
○ No, I don't want to set up payments. I will come back and make each payment on or before the due date.
Continue Back Cancel

Step 10: Click on the down arrow to view the payment methods available (credit card, electronic check from a personal checking account, or personal savings account). After you choose your payment method, click on the green Select button

My Account Payments	Payment Plans e Statements	eDeposits eRefunds	
Account Payment Paymen	t History Automatic Bill Paym	ent	
Plan Enrollment			
Select Payment Plan	Schedule Payment Plan	Select Payment Method	Payment Plan Agreement
 You must pay the plan fee The selected payment met You are responsible for mc If installment amounts chai 	is before enrollment can be processe thod will be used to pay fees due tod aking sure that the payment method inge (due to new charges or credits),	id. ay and all future installments automa remains valid for the duration of this p the scheduled payments will adjust a	ically on the date they are due. ayment plan. ccordingly.
Select Payment Method			
Payment Method	•		
Select Payment Method	>		
Select Back Ca	ancel		
*Credit card payments are hai payment service.	ndled through PayPath®, a tuition	1	
Electronic Check - Electronic number and account number. personal checking or savings checks, i.e. credit cards, home	c payments require a bank routing Payments can be made from a account. You cannot use corporate e equity, traveler's checks, etc.		

Step 11: You can now view your Payment Plan Agreement. You must click the box next to "I Agree" to indicate you agree to the terms and conditions of the Worksheet which provides you with an itemization of the amount to be financed with the plan. Finally, click on the green button Continue to go to the next agreement. You can print the agreement for your records by clicking on the green button Print Agreement or you can click on the green button View screen and pay your \$35 Enrollment Fee and 20% down payment.

Select Payment Plan	Schedule Payment Plan	Select Payment Method	Payment Plan Agreeme	ŧ
Please read the following agreemer	nt carefully before you continue.			
Innual Percentage Rate 1	he cost of your credit as a yearly r	ate.		0.00%
Inance Charge 71	he dollar amount the credit will co	st you, including all fees.		\$35.00
mount Financed TI	he amount of oredit provided to yo	ou or on your behalf.	*	568.60
otal of Payments	he amount you will have paid afte	r you have made all payments as sche	eduled. 5	023.00
ou have the right to receive at this ti mization.	me an itemization of the Amount	Financed. Select View Worksheet bek	ow for a printable version of this	
e date specified for each installment in date specified for each installment symmetry for francis and adjustment mod Het PayPath fullow with both grades, diplomas, or tran flaction costs are paid in full.	I have scheduled my 4 installine II understand that IN STALLME I. I understand that IN STALLME I. I applying plan down payments or I and Stroudsburg University of I in registration for any classes and soripts from being released until	rd partments and these payments will NT AMOUNTS MAY CHANGE over the tiples setup fee of 250, can see as outlamments using a credit ont 1 also rotatimments using a credit ont 1 also pA to (1) dedate the full balance plus for drop current classes (3) dery futur the unpaid balance, as well as all attor-	automatically be processed on interlets account for any new chal- time to account for any new chal- and service charges assess by understand that failure to meet take frees intrmediately due and e enroltment in any payment pl mey frees, legal expenses, and	arges, arges, t the lan, and other
stallment 1 in the amount of \$155.9	0 due on 8/21/15.			
stalment 2 in the amount of \$155.9	0 due on 9/21/15.			
stallment 3 in the amount of \$155.9	0 due on 10/21/15.			
stalment 4 in the amount of \$155.9	0 due on 11/21/15.			
is agreement is dated Tuesday. Ju	ey 21, 2016.			
x fraud detection purposes, your in	ternet address has been logged:			
at 7/21/15 7:40:12 PI	M CDT			
VY FALSE INFORMATION ENTER ROSECUTION UNDER BOTH FED JILLEST EXTENT OF THE LAW.	REAL AND STATE LAWS OF T	S FRAUD AND SUBJECTS THE PAR HE UNITED STATES, MOLATORS V	RTY ENTERING SAME TO FE	HE
revoke this authorization agreeme	int you must contact billing@po-l	box esu edu.		
int and retain a copy of this agreent	word.			
ease check the box below to agree	to the terms and continue.			
I Agree				
Continue View Worksheet	Print Agreement Bad	k Cancel		
Once you begin the payme enrollment is "active." Pay	ant process, you have 10 ments completed after 1	minutes to complete the pay 0 minutes cannot be linked t	ment while your plan	2

Step 12: You are now taken to PayPath to pay your Warrior Payment Plan Enrollment Fee and your 20% down payment. The first screen will show your Student ID number and the Term for the Payment Plan. Click the green Continue button to go to the next screen.



Step 13: The next screen will show the amount you need to pay when setting up your plan which includes your \$35.00 Enrollment Fee plus your 20% down addition to this amount, you will be required to pay a non-refundable PayPath Service fee of 2.75% (with a minimum charge of \$3.00) if using a credit card payment. In the example below, the Payment Amount of \$743.51 = Enrollment Fee of \$35.00 + 20% Down Payment of \$708.51. IMPORTANT NOTE: In when paying. Click the green Continue button to go to the next screen.



Step 14: If you are paying by credit card, enter your payment card information on this screen. Click the purple Continue button to go to the next screen.



outlined in the agreement, click the box I agree to the terms and conditions and then click the purple button Submit Payment. If you need to make changes, Step 15: Your payment details are displayed on this screen. Review these details and if everything is correct and if you agree to the terms and conditions click the purple box Change Information.

PayPath Payment Service accepts:	G BCcard		
*Indicates required fields			
Name on card:	Joe Sm	lith	
*Card account number:	512121	2121212124	
*Card expiration date:	90	16	
*Card security code:	222	What is this?	
Billing Address Check if address is outside of the United States:			
Billing address:			
*City:			
*State:	Pennsy	/Ivania (PA)	>
*Zip code:	18301		
*Email address:		np	
Confirm email address:	ľ	ip	
Dhone number.			

Step 16: The last screen will display your receipt which you can print for your records.



If you want to pay by electronic check

Step 17: Click on the down arrow to view the payment methods available (credit card, electronic check from a personal checking account, or personal savings account). Select New Electronic Check if you want to pay using a bank account. After you choose your payment method, click on the green Select button. Enter banking information.

 You must pay the plan fees by You will be responsible for ma 	efore enroliment can be processed. Ming installment payments on time, t	through this system, in person, or via m	tail.
elect Payment Method			
Payment Method New Electronic Check (check	> Sup	Personal accounts only credit cards, home equ Do NOT enter debit cart	. No corporate accounts, i.e. ity, traveler's checks, etc. d number. Enter the complete
Select		routing number and ba illustration shown is on to find the routing num on a personal check.	nk account number. The ity an example to show where ber and bank account number
Xedit card payments are handix syment service.	ed through PayPath®, a tuttion	"Account type:	Checking V
ectronic Check - Electronic pa umber and account number. Pa record checking or savings are	syments require a bank routing yments can be made from a rourt Your cannot use comorate	"Routing number. (View example)	1 and and 1
ecks, i.e. credit cards, home ec	quity, traveler's checks, etc.	*Bank Account number.	
		*Confirm account number:	
		"Name on account.	John Smith
		Refund Options Only ONE account can be di	osignated to receive refunds.
		C Check here if you would li account.	ke retunds to be deposited into this
		Option to Save	
		Save this payment methor	3 for future use
		Save payment method as: (e.g. Phimary Checking)	Checking
		Continue Previous S	tep Cancel

Step 18: You can now view your Payment Plan Agreement. You must click the box next to "I Agree" to indicate you agree to the terms and conditions of the Worksheet which provides you with an itemization of the amount to be financed with the plan. Finally, click on the green button Continue to go to the next agreement. You can print the agreement for your records by clicking on the green button Print Agreement or you can click on the green button View screen. Click the green continue button to pay your \$35 Enrollment Fee and 20% down payment.

the following agreement careful target and the following agreement careful the cost and the charge and the charge and the charget and the amount Financed The amount of Payments The amount are the right to receive at this time an adon.	uity before you continue. If your credit as a yearly I amount the credit will co amount the credit provided to yo nt you will have paid afte	rate.		10000
ual Percentage Rate The cost nce Charge The dollar unt Financed The amo: unt Financed The amo: i of Payments The amo: ave the right to receive at this time an adon. amo:	f your credit as a yearly i amount the credit will co nt of credit provided to yr nt you will have paid afte	rate.		2000
nce Charge The dolta unt Financed The amou I of Payments The amou ave the right to receive at this time an	amount the credit will co nt of credit provided to yr nt you will have paid afte			0.000
unt Financed The amou of Payments The amou ave the right to receive at this time an	nt of credit provided to yr nt you will have paid afte	ost you, including all fe	68.	\$35.00
I of Payments The amou ave the right to receive at this time an adon.	nt you will have paid afte	ou or on your behalf.		\$10,318.12
ave the right to receive at this time an alion.		er you have made all p	ayments as scheduled.	\$10,353.12
	ternization of the Amoun	t Financed, Select Vie	w Worksheet below for a printa	the version of this
pay your plan off early, you will not ha	ve to pay a penality and y	ou will not be entitled	to a refund of part of the financi	e charge.
AK S, Ramseur-Benson, hereby agree ale specified for each installment. I unv ants, or financial aid adjustments. I als agreement may entite the saft Strouds of the subsequent registration for a did grades, diplomas, or transcripts fro tion costs are paid in Mil.	to pay the balance defe erstand that INSTALLM or agree to pay the payme urg University of PA to y classes and/or drop cu y classes and/or drop cu	rred as stated in this a ENT AMOUNTS MAY ant plan setup fee of \$; o (1) declare the full ba urrent classes (3) deny e unpaid balance, as w	greement in 4 installment paym CHANGE over time to account 35.00.1 also understand that fa lance plus late fees immediate future enrollment in any payms eil as all attorney fees, legal ex	nents on or before the it for any new charges, liure to meet the terms by due and payable by ent plan, and (4) operses, and other
ment 1 in the amount of \$2,588.28 due	t on 8/21/15.			
ment 2 in the amount of \$2,588.28 due	t on 9/21/15.			
ment 3 in the amount of \$2,588.28 due	t on 10/21/15.			
ment 4 in the amount of \$2,588,28 due	on 11/21/15.			
greement is dated Tuesday, July 21, 2	015.			
aud detection purposes, your internet a	ddress has been logged:			
or 407 at 7/21/15 7:35:42 AM CD	_			
FALSE INFORMATION ENTERED HE SECUTION UNDER BOTH FEDERAL EST EXTENT OF THE LAW.	REON CONSTITUTES / AND STATE LAWS OF 1	AS FRAUD AND SUB THE UNITED STATE	JECTS THE PARTY ENTERIN S. VIOLATORS WILL BE PRO	IG SAME TO FELONY SECUTED TO THE
voke this authorization agreement you	must contact help@po-b	ox.esu.edu.		
and retain a copy of this agreement.				
e check the box below to agree to the t	erms and continue.			
Agree				
tinue View Worksheet Pr	nt Agreement Ba	ck Cancel		
e 6.5 i (Bill-Payment 6.5.0 15 TouchNet Information Synthesis, Inc. All rights res	Killoff Kostvirft birkshowd Tears			TouchNet

Step 19: Your payment details are displayed on this screen. Review these details and if everything is correct and if you agree to the terms and conditions outlined in the agreement, click the box I agree to the terms and conditions and then click Continue.

count Payment — Payment His	tory Automatic Bill Payment		
Plan Enrollment	l	l	l
Select Payment Plan	Schedule Payment Plan	Payment Plan Agreement	Payment Agreement
I hereby authorize East Strouds my Depository to debit or credit understand that a \$25.00 return	burg University of PA to initiate deb be same to such account. In the even be will be added to my student accou	t or credit entries to my Depository accor that this electronic payment is returned nt.	rding to the terms below, and for unpaid for any reason, I
Name: John Smith			
Address			
Depository.			
ZIONS FIRST NATIONAL BANK	1930		
2200 SOUTH 3270 WEST			
WEST VALLEY CITY, UT 84119			
Routing Number. 124000054			
Account Number: x000x4400			
This agreement is dated Tuesda	y, July 21, 2015.		
For fraud detection purposes, yo	ur internet address has been logged:	at 7/21/15 7:36:19 AM	CDT
Any false information entered federal and state laws of the U	hereon constitutes as fraud and su nited States. Violators will be pros	bjects the party entering same to felor cuted to the fullest extent of the law.	ny prosecution under both
To revoke this authorization agre	ement you must contact help@po-b	oxesuedu	
I agree to the above terms at	vd conditions.		
Print Agreement Continu	ie Back Cancel		

Step 20: After your payment is processed, this screen will appear. You can print for your records.

Account Payments Payment Plans	eStatements eDeposits eRefunds
count Payment Payment History Autor	matic Bill Payment
Payment Receipt	
Thank you, your payment was processed su Your enrolment in Estimated ² aym	ccessfully. rent Plan was processed successfully.
Payment Confirmation	
Payment date:	
Payment Time:	07:46:52
Name of Payee:	East Stroudsburg University of PA
Name on Bank Account.	John Smith
Bank Account Type:	Checking
Account number:	xxxxxx44DD
Depository:	ZIONS FIRST NATIONAL BANK 2200 SOUTH 3270 WEST WES VALLEY CITY.UT 84119
Amount Paid:	\$2,435.00
Student Name:	Derek S. Ramseur-Benson
Confirmation Number:	43
Please print this page for your records.	