Title of Policy: Summer Housing Policy

Purpose of Policy: To address the consolidation of housing space within the residence halls during summer session housing.

Scope of Policy: All residence hall students.

Policy Statement: During summer housing periods, students are offered housing on a single room or double room basis.

Procedures: When a student checks in to summer housing, he/she is given the option of a double room assignment or a single room assignment. A single room assignment is billed at 1.5 times the double room rate.

If a single room is desired, the student must fill out both the top and bottom portion of a Single Room Request Form. Turn in both copies to the Housing Office. When signed and approved, the bottom copy will be given back to the student.

If one student of each gender is left in a double room by him or herself after a check-in day, they do not have to pay for that room as a single. However, the next student to arrive and check into a double must be consolidated into that room.

If a student withdraws from a double room at any point during a summer session, all remaining students in double rooms by themselves must either pay for a pro-rated single room, or be consolidated at once.

Definitions: Consolidation means “joining together” or “uniting” separate things into one. In this case, this refers to housing space.

Appeal Statement: There is no appeal to this policy.

Related Policies: Housing Consolidation Policy.

Effective Date: August 1, 2000

Approval Date: October 28, 2010

Last Review Date:

Amended: