Career Development FAQs for Faculty / Staff

What is the mission of Career Development & Student Success?

- Career Counseling
- Job & Internship Listings
- Career & Internship fairs
- On-Campus recruiting
- Information Resources
- Applying to Graduate School

When is Career Development & Student Success Open?
Monday’s 8:00 AM – to 7:00 PM, Tuesday – Friday 8:00 AM-4:30 PM. Wednesday-Thursday during the academic year drop-in hours form 1:00 PM-3:00 PM, no appointment necessary. Career Development is closed most national holidays and open through most academic breaks.

Where is Career Development Located?
Career Development & Student Success is located on the top floor (2nd) of the University Center.

Who does Career Development & Student Success assist?
All students and alumni of ESU are the primary clients of Career Development & Student Success. We also assist employers who seek to hire students and alumni for internships and career opportunities. Attendance at career fairs is limited to ESU students, alumni, faculty and staff. Some presentations are open to the general public as well.

Can Career Development & Student Success help students choose a career?
Career counseling, career interest inventories, career planning workshops and FOCUS 2 online can assist in career decision-making. The first step is to make an appointment with a Career Counselor.

Can Career Development & Student Success help with academic decisions?
As the choice of major and academic planning is connected to careers, students are invited to talk with a counselor to clarify career plans.

What career inventories are available to students?
Please see career preparation with FOCUS 2 for full details,

Does Career Development assist students who seek on-campus employment?
No, see listings in ESU Careers/Student Employment web site.

How do students get internships in their academic majors or chosen career fields?
Visit the Internship page for full information.

When are your next job fairs?
See Career/Internship fairs page.

How can Career Development & Student Success help students get a job?
• College Central Network (CCN) offers job listings specifically for ESU students and alumni.
• We coordinate employer presentations and on campus interviews each year.
• Career Development & Student Success also host several career fairs on the ESU campus each year.

Can you help students with their resumes?
YES! Refer to our information and samples online.
Send students in for resume critiques with career counselors.

How do I research salary data?
Our web site offers salary information from the National Association of Colleges and Employers (NACE) salary survey.

What should I tell employers who contact me seeking to recruit students in my classes?
Feel free to refer your employer contacts to us. You may direct them to our web page for employers or have them contact our office at 570-422-3219 or careerdevelopment@esu.edu.

What services do you provide to alumni of ESU?
All of our services are available to alumni. Career Development & Student Success services are free.

How can Career Development & Student Success help students interview for a job?
Career counselors can work with students to improve their interviewing skills by discussing strategies and potential questions. We also offer video practice interviews in which students go through a simulated interview that is videotaped and played back for them to see and discuss with a counselor.

How do students network with ESU alumni?
Contact either the Career Development & Student Success office or the Alumni Foundation to discuss the opportunity.