

****Note: These documents, pieces of evidence, and the hypothetical scenario(s) are used for the specific purpose of University Conduct Board training. This is not an actual Student Conduct Incident Referral.****



Mock Formal Hearing Cover Sheet

Student Conduct and Community Standards

Mock Formal Hearing Information

Case Number: 123

Referred Student: William Warrior

ID Number: 000123456

Mock Hearing Type: University Conduct Board

Mock Hearing Officers: UCB Members Registered for Mock Formal Hearing

Alternate(s): UCB Members Registered for Mock Formal Hearing

Mock Formal Hearing Date: Thursday, April 10, 2025

Mock Formal Hearing Time: 1:00pm

Mock Formal Hearing Location: Mock Formal Hearing held in Student Conduct and Community Standards Office

Alleged Violations of Community Standards

Date of Alleged Violation: Tuesday, March 4, 2025

- **Narcotics and Drugs** – Acts involving the manufacture, distribution, sale, exchange, use, offer to sell or possession of illegal drugs, narcotics, drugs not prescribed for the person in possession of the drug, or drug paraphernalia. Illegal drugs are defined by state and federal statutes. The use of counterfeit or synthetic substances, frequently referred to as “designer drugs” is also prohibited. Medical marijuana is prohibited from being present and/ used on campus as it is still considered a schedule 1 Federal drug. Attending class, an organizational meeting, or educational event that is specific for an educational purpose, such as but not limited to, a lecture or presentation that may be a course requirement, while under the influence of drugs, as noted in this section, is a violation. Further, if medical assistance is sought for a student in need who has consumed drugs, the student and the student caller may qualify for Medical Amnesty as defined under Pennsylvania ACT 66. See also the Drug-Free Schools and Communities Act Amendments of 1989.
- **Policy or Law** – Violations of University Policy and/or federal, state or local law.

Information Provided

- Incident Referral #123 (From University Police)

Participant List for University

Case Number: 123

Referred Students: William Warrior

Advisor for the Referred Student: Not Applicable

Participated	Name	Student – Faculty – Staff – Other	Status/Relationship to Referred Student
	Officer Jamie Jones	Staff	Reporting Party & University Police Officer
	William Warrior	Student	Referred Student

*** DO NOT REMOVE THIS FORM FROM THE FORMAL HEARING ROOM ***

The Office of Student Conduct and Community Standards is committed to providing reasonable accommodations for disabilities. If you require accommodations in order to fully participate in this process, please notify us at (570) 422-3461 a minimum of five (5) working days prior to your meeting.

Witness List for Referred Student #1

Case Number: 123

Referred Students: William Warrior

Advisor for the Referred Student: Not Applicable

Please print the name(s) and relationships of any witness(es) you will be bringing to your Formal Hearing. If you have questions please contact Student Conduct and Community Standards.

Witness Name	Status/Relationship to Referred Student
n/a	n/a

Witnesses should arrive 10 minutes early for the Formal Hearing. The Office of Student Conduct and Community Standards is located in the back lower level of Sycamore Suites Building.

If you have any questions, you may contact the Office of Student Conduct and Community Standards at (570) 422-3461.

*** PLEASE RETURN THIS FORM TO THE OFFICE OF STUDENT CONDUCT AND COMMUNITY STANDARDS PRIOR TO YOUR FORMAL HEARING ***

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Referral #123 (from University Police)

Incident Referral #123	Submitted Information
IR #:	123
Reported by:	Officer Jamie Jones
Reported Date and Time:	March 7, 2025 at 9:23am
Incident Type:	Student Conduct Incident Referral
Date & Time Info:	March 4, 2025 at 3:45pm
Location Info:	On-Campus
Building:	Sycamore Suites
Building Room Number:	142 (Main Lounge Area)
ESU Police Contacted:	Yes
EMS Contacted/On Scene:	No
Involved Parties:	<ul style="list-style-type: none"> William Warrior Officer Jamie Jones
Incident Details:	<p>At approximately 3:40pm on Tuesday, March 4, 2025 Officer Jamie JONES conducted a patrol of Sycamore Suites. This Officer noticed the odor of burning cannabis upon entering the main lobby of Sycamore Suites. This Officer continued to walk through the first floor of the building to locate the source and noticed the odor was strongest near the main lounge.</p> <p>This Officer entered the main lounge (Sycamore Suites #142) at approximately 3:45pm and observed one individual sitting near the fireplace. There was an overwhelming odor of burnt cannabis as this Officer got closer to the fireplace. This individual was wearing a green sweater and was holding a rolled joint in their left hand.</p> <p>This Officer introduced herself and asked to see the ID cards for the individual. This individual name was "Billy" and asked why this Officer was "wrecking the vibes for their day". The student provided their ESU e-Card identifying them as William WARRIOR. During discussion this Officer noticed that the student showed physical signs of cannabis use including bloodshot eyes and a lack of concentration.</p>

Incident Referral #123	Submitted Information
Incident Details Continued:	This Officer explained to WARRIOR the legal ramifications (citation) and advised that this information would also be referred to Student Conduct. This Officer confiscated the remnants of the joint which later field tested positive for cannabis.
Files Attached:	n/a