ACADEMIC DISMISSAL WORKSHEET

Student Information
Student Name: _________________________________________________________ ID: ____________________
Advisor: _______________________________ Term: ________________________ Date: _____________
Major/Program: ___________________________________________________________________________

Identify Challenges and Concerns
I am having difficulty with: (check all that apply)

☐ Lack of motivation/focus
☐ Adjusting to college
☐ Depression, stress or anxiety
☐ Finances
☐ Making friends/loneliness
☐ Meeting basic needs (i.e. access to food, community resources, etc.)
☐ Housing/living arrangements
☐ Family responsibilities
☐ Work responsibilities
☐ Physical health concerns
☐ Time management
☐ Outside distractions (i.e. gaming, social media, extra-curricular activities, etc.)
☐ Ineffective study skills
☐ Unclear academic/career goals
☐ Learning disability
☐ Challenging classes/credit load
☐ Other: _______________________________
☐ Other: _______________________________

Develop a Plan for Success
My plan for improvement in the next term is:

Connect with Resources
In my plan for improving my academic standing, I will seek assistance in the following areas:

☐ Academic Enrichment & Learning
Rosenkrans East | 570.422.6700
Other: _______________________________

☐ Office of Accessible Services and Individualized for Students
Sycamore Suites, Lower Level | 570.422.3954
Other: _______________________________

☐ Career and Workforce Development
University Center, 2nd Floor | 570.422.7952
Other: _______________________________

☐ Financial Aid Office
Zimbar-Liljenstein Hall 100 | 570.422.2800
Other: _______________________________

☐ University-Wide Tutorial Program
Rosenkrans East | 570.422.6700
Other: _______________________________

☐ Center for Multicultural Affairs & Inclusive Education
99 Normal Street | 570.422.3961
Other: _______________________________

☐ Wellness Education and Prevention
Sycamore Suites, Lower Level | 570.422.3298
Other: _______________________________
### Develop an Academic Plan

The courses I plan to take in the following term include:

<table>
<thead>
<tr>
<th>Course and Title</th>
<th>Credits</th>
<th>Reason for Taking the Course</th>
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</thead>
<tbody>
<tr>
<td>Example – ENGL 103: English Composition</td>
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<td>Example – degree requirement, repeat for a better grade, prerequisite course</td>
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My weekly commitments, shown below, include my time in class, studying, working and other responsibilities:

<table>
<thead>
<tr>
<th>Weekly Planner</th>
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<tbody>
<tr>
<td>Mon</td>
</tr>
<tr>
<td>8 a.m.</td>
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<td>9 a.m.</td>
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<td>10 a.m.</td>
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<td>11 a.m.</td>
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<tr>
<td>Noon</td>
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<td>1 p.m.</td>
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<td>2 p.m.</td>
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<td>3 p.m.</td>
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<td>4 p.m.</td>
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<td>5 p.m.</td>
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<td>6 p.m.</td>
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<td>7 p.m.</td>
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<td>8 p.m.</td>
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<tr>
<td>9 p.m.</td>
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<tr>
<td>Online</td>
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</tbody>
</table>
My follow-up advising appointment is scheduled for:
____________________________________________________________________________________________

I understand and am committed to the plan I have outline above to better prepare myself for academic success.

**Student Signature:**
________________________________________________________________________________________

**Date:** ________________________________________________

**Additional advisor recommendations or comments:**
________________________________________________________________________________________

**Advisor Signature:**
________________________________________________________________________________________

**Date:** ________________________________________________

*Advisor: Make one copy of the worksheet for the student and one copy to maintain in your advising record.  
Student: Submit original worksheet to the Student Enrollment Center by 5 p.m. the second Monday of the term.*