WAITLISTS

A registration waitlist is an electronic list of students who are waiting to register for a filled course. Students may sign up for this when they attempt to register for a section that has reached its capacity. The first student on the Registration Waitlist is notified via email when a space becomes available. This student then has a limited timeframe (mentioned in the email they receive) to register for the section. ***Students are not automatically added to the section.*** If the student does not register for the section within the timeframe given, he/she will be dropped from the registration waitlist for that section and the next student on the list will be notified.

Please see the Waitlist Status Calendar for specific dates regarding automatic notification to students, instructors and advisors.

Waitlist Status Calendar for Fall 2019

- The automatic notification process begins on 4/2/2019. Students are given 24 hours to respond by adding the section to their schedule.

- Effective 5/10/2019, automatic notifications will continue, but students will be given 5 days to respond by adding the section to their schedule. The last 5 day deadline notification for Fall 2019 registration will be sent on 8/19/2019 at 8:30 AM.

- Effective 8/19/2019 at 8:31 AM, automatic notifications will continue, but students will be given 24 hours to respond by adding the section to their schedule.

- At 4:30 PM on 8/23/2018 no additional automatic notifications will be sent out. Students receiving a notification will have 24 hours to respond by adding the section to their schedule.

Effective 8/23/2018 at 4:31 PM the waitlist process will end and all waitlists will be purged for the semester. Students may continue to add sections to their schedule online through 11:59 PM on 9/3/2019 if a seat becomes available.

For questions about the waitlist process, please contact the Records and Registration Team at records@esu.edu.

Geryl Kinsel
Interim Registrar
Student Enrollment Center