



BANNER TRAINING

Login and Navigation

The screenshot shows the ESU website homepage. At the top, there is a navigation bar with links for MyESU PORTAL, KEMP LIBRARY, NEWS & EVENTS, SUPPORT ESU, A-Z INDEX, and COMMUNITY & BUSINESS. Below this is the ESU logo and the text 'East Stroudsburg University'. A search bar is located on the right side of the header. The main navigation menu includes ACADEMICS, ADMISSIONS, ABOUT ESU, CURRENT STUDENTS, FACULTY & STAFF, ATHLETICS, and ALUMNI. The central content area features a 'Move-In Day' announcement for Saturday August 27th (New Students) and Sunday August 28th (Returning Students). A table lists check-in times by last name range: Q-Z (9 am - 11 am), L-P (11 am - 1 pm), E-K (1 pm - 3 pm), and A-D (3 pm - 5 pm). A large 'Click Here' callout points to the 'My ESU Portal' link in the top navigation bar. The footer contains contact information, quick links, and social media icons.

Last Name	Check-In Time
Q - Z	9 am - 11 am
L - P	11 am - 1 pm
E - K	1 pm - 3 pm
A - D	3 pm - 5 pm

Navigate to www.esu.edu
on your web browser

Click on the “My ESU Portal” link
at the top of the screen



BANNER TRAINING

Login and Navigation



Secure Access Login

Username:

Password:

Warn me before logging me into other sites.

[Forgot Password](#)

Welcome to myESU Portal

This secure site provides students, faculty, staff and other university affiliates multiple sources of campus information and services.

myESU is your one-stop source for access to University online services and resources.

It's your one-stop source for access to University online services and resources.

With specific pages customized for students, faculty, and staff, and one-click access, you'll find what you need quickly and easily.

You are going to love this new experience!

Enter Username Here

1

Enter Password Here

2

You should now be on the “My ESU” Portal Login Page.
(If you aren't, repeat Step 1)

Enter your USERNAME and PASSWORD into the proper fields.

Click LOGIN



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PORTLETS

The screenshot displays the Banner system interface for a faculty member. At the top, there is a navigation bar with links for Home, Community, Faculty Resources, Faculty myESU Help, Students, Student myESU Help, and Kemp Library. Below this, the main content area is divided into several portlets:

- Faculty Dashboard:** Contains a section for "My Classes" with the message "There are no class assignments at this time."
- Student Information Dashboard:** Includes a "Term" dropdown menu set to "Select Another Term", a "Last Name" input field, and a "Full Name" input field. Below these are icons for "Student", "Advisees", "Both", and "All".
- Registration Tools:** Lists various tools such as "Course Schedule", "Concise Course Schedule", "Course Catalog", "Registration Overrides", "Active Assignments", "Faculty Initial Schedule", "Detail Class List", "Detail Wait List", "Look Up Any Class List", "Summary Class List", "Summary Wait List", "Advance Listing", and "Projected Section Enrollment Report".
- Faculty Weekly Schedule:** Features a "View" button, a date selector for "08/15/2011", and a "Go" button. Below is a table with columns for "Office Hours", "Course Title", "CRN", "Assigned Hours", and "Time Conflict".
- Student Look Up Tools:** Lists tools like "Overall - Student Selection", "Overall - Term Selection", "Concise Student Schedule", "Student Week at a Glance", "Student Information", "Student's Address and Phone #", "Student's Email Address", "Log into Oasis/Intranet for Student Transcript", "Log into Oasis/Intranet for Student Grad Eval", and "Log into Oasis/Intranet for Spring/Summer '11 Classes".





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Student Information Dashboard

Term:

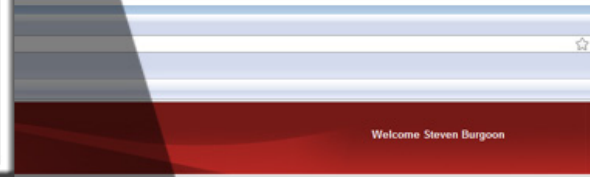
ID:

-Or-

Last Name:

First Name:

[Student](#) [Advisees](#) [Both](#) [All](#)



Welcome | **Faculty Resources** | Faculty myESU Help | Students | Student myESU Help | Kemp Library

Faculty Dashboard

My Classes

There are no class assignments at this time.

Student Information Dashboard

Term:

ID:

-Or-

Last Name:

First Name:

[Student](#) [Advisees](#) [Both](#) [All](#)

Registration Tools

- [Course Schedule](#)
- [Course Catalog](#)
- [Registration Overrides](#)
- [Active Assignments](#)
- [Faculty Detail Schedule](#)
- [Detail Class List](#)
- [Detail Wait List](#)
- [Inquiry Class List](#)
- [Class List](#)
- [Adviser List](#)
- [Projected Section Enrollment Rpt](#)

Student Look Up Tools

- [Overall - Student Selection](#)
- [Overall - Term Selection](#)
- [Concise Student Schedule](#)
- [Student Week at a Glance](#)
- [Student Information](#)
- [Student's Address and Phone #](#)
- [Student's Email Address](#)
- [Log into Oases/Intranet for Student](#)
- [Log into Oases/Intranet for Spring/S Classes](#)

In the *Student Information Dashboard*, select “Fall 2011” from the *Term Selection* pull down menu.





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Student Information Dashboard

Term:

ID:

-Or-

Last Name:

First Name:

[Student](#) [Advisees](#) [Both](#) [All](#)

Next enter the student's
nine (9) digit
ID number here...
EXAMPLE - 000067012

...or enter the student's
last name here.
EXAMPLE - Burgoon





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Student Information Dashboard

Term:

ID:

-Or-

Last Name:

First Name:

[Student](#) [Advisees](#) [Both](#) [All](#)



Click on "ALL"
from your search
options





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Student Look Up Tools

- [Overall - Student Selection](#)
- [Overall - Term Selection](#)
- [Concise Student Schedule](#)
- [Student Week at a Glance](#)
- [Student Information](#) — — —
- [Student's Address and Phone #](#)
- [Student's Email Address](#)
- [View Transcript](#)

Click on
“Student Information”
in the
Student Look Up Tools
Portlet or Toolbox





BANNER TRAINING

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This page shows the student's current information, program, advisor, and other vital student information.

Click **RETURN TO MENU** to continue to navigate

[RETURN TO MENU](#)

General Student Information

Information for [Steven P. Burgoon](#)

Student Information effective from Fall 2009 to The End of Time

Registered for Term: Yes
First Term Attended: Fall 2009
Last Term Attended: Spring Term 2011
Status: Active
Residence: PA Resident
Citizenship: US Citizen
Student Type: Continuing/Returning
Class: Graduate
Primary Advisor: Beth Sockman

Curriculum Information

Current Program

Master of Education

Level: Graduate
Program: Instructional Technology, MEd
Admit Term: Fall 2009
Catalog Term: Fall 2009
College: College of Education
Campus: Main Campus (200 Prospect St)
Major and Department: Instructional Technology, Media Communications & Tech
Major Concentration: Classroom Tech Integration Conc

For additional student information [click here](#)

Student Information

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Click Here

Current Schedule

Total Credit Hours: 6.000

Multimedia II - MCOM 542 - 1

Associated Term:	Fall 2011
CRN:	91459
Status:	**Registered via Web** on Jul 06, 2011
Assigned Instructor:	Beth Sockman 
Grade Mode:	Standard
Credits:	3.000
Level:	Graduate
Campus:	Main Campus (200 Prospect St)



BANNER TRAINING

Login and Navigation

Current Schedule

Total Credit Hours: 6.000

Multimedia II - MCOM 542 - 1

Associated Term: Fall 2011
CRN: 91459
Status: **Registered via Web** on Jul 06, 2011
Assigned Instructor: Beth Sockman
Grade Mode: Standard
Credits: 3.000
Level: Graduate
Campus: Main Campus (200 Prospect St)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	4:00 pm - 6:50 pm	T	Rosenkrans Hall 49	Aug 29, 2011 - Dec 17, 2011	Skills	Beth Sockman (P)

Inclusionary Practices - SPED 551 - CE

Associated Term: Fall 2011
CRN: 91240
Status: **Registered via Web** on Jul 26, 2011
Assigned Instructor: Caroline M. Dipipi-Hoy
Grade Mode: Standard
Credits: 3.000
Level: Graduate
Campus: Lehigh Valley

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	9:00 am - 1:00 pm	S	TBA	Sep 17, 2011 - Dec 03, 2011	Graduate Lecture	Caroline M. Dipipi-Hoy (P)

The Current Schedule shows all the courses the student is currently enrolled in, the instructor teaching each course, the courses CRN numbers, which campus is hosting the course, etc.

(Please note)

Clicking **“Return To Menu”** will allow you to continue to navigate through the **Student Information** menu





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Click Here

Concise Student Schedule

000067012 Steven P. Burgoon
Fall 2011
Aug 23, 2011 08:11 am

i This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

Information for [Steven P. Burgoon](#)

Classification: Graduate
Level: Graduate
College: College of Education
Major and Department: Instructional Technology, Media Communications & Tech
 College of Education
Major Concentration: Classroom Tech Integration Conc

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
91459	MCOM 542 1	Multimedia II	Main Campus (200 Prospect St)	3.000	G	Aug 29, 2011	Dec 17, 2011	T	4:00 pm - 6:50 pm	Rosenkrans Hall 49	Sockman
91240	SPED 551	Inclusionary	Lehigh Valley	3.000	G	Sep 17, 2011	Dec 03, 2011	S	9:00 am - 1:00 pm	TBA	Dipipi-Hoy



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Login and Navigation

Concise Student Schedule

000067012 Steven P. Burgoon
Fall 2011
Aug 23, 2011 08:11 am

i This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

Information for [Steven P. Burgoon](#)

Classification: Graduate
Level: Graduate
College: College of Education
Major and Department: Instructional Technology, Media Communications & Tech
College of Education
Major Concentration: Classroom Tech Integration Conc

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
91459	MCOM 542 1	Multimedia II	Main Campus (200 Prospect St)	3.000	G	Aug 29, 2011	Dec 17, 2011	T	4:00 pm - 6:50 pm	Rosenkrans Hall 49	Sockman
91240	SPED 551 CE	Inclusionary Practices	Lehigh Valley	3.000	G	Sep 17, 2011	Dec 03, 2011	S	9:00 am - 1:00 pm	TBA	Dipipi-Hoy
Total Credits:				6.000							

This page contains one line of record for each course the student is enrolled in.





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Click Here

This page lets you look at the classes students have scheduled, one week at a time.

It is set up as a **block schedule** and shows the **day** of the class, the **times** it is scheduled to run, **course number** and the **location** on campus where the class is being held.



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DATE of week being reviewed

DAY class is being held

[RETURN TO MENU](#)

Previous Week **Week of Aug 29, 2011** (1 of 16) Next Week

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
4pm		MCOM 542-1 91459 Class 4:00 pm-6:50 pm Rosenkrans Hall 49					
5pm							
6pm							

Class START Time
Class END Time

(Please note)
Clicking "Return To Menu" allows you to continue to navigate through the Student Information Menu

Course section

CRN

Meeting Times

Class Location

EXPLODED VIEW

Monday Tuesday We

pm MCOM 542-1
91459 Class
4:00 pm-6:50 pm
Rosenkrans Hall 49

pm

pm





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Click Here

View Student Addresses and Phones

Information for [Steven P. Burgoon](#)

Addresses and Phones

Campus

Current: (No start date) - (No end date)

Phones

Primary: None Provided



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View Student Addresses and Phones

Information for [Steven P. Burgoon](#)

Addresses and Phones

Campus	Phones
Current: (No start date) - (No end date) East Stroudsburg, Pennsylvania 18301	Primary: None Provided
Local	Phones
Current: Sep 28, 2010 - (No end date) 21 Burgoon Road East Stroudsburg, Pennsylvania 18301	Primary: 570-4760049 Cell Phone: 570-4760049
Permanent	Phones
Current: Sep 28, 2010 - (No end date) 21 Burgoon Road East Stroudsburg, Pennsylvania 18301	Primary: 570-4760049

(Please note)

*Clicking “**Return To Menu**” allows you to continue to navigate through the **Student Information Menu***



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Click Here

Select Student E-Mail Address to View

Information for [Steven P. Burgoon](#)

E-mail Addresses

Official ESU E-mail

spb7012@esu.edu **Preferred**



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Active Registrations for Steven P. Burgoon

Information for [Steven P. Burgoon](#)

i The following classes are not officially considered complete for transcript purposes. Additional information is available by selecting hyperlinks

Multimedia II - MCOM 542 - 1

Associated Term	Fall 2011	Credits	3.00
CRN	91459	Grade Mode	Star
Status	**Registered via Web** Jul 06, 2011	Course Level	Grad
Schedule Type	Skills	Midterm Grade	
Instructional Method	Classroom	Grade Detail	
Campus	Main Campus (200 Prospect St)	Associated Instructor	Beth
		Course URL	



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Active Registrations for Steven P. Burgoon

000067012 Stev
Aug 25, 20

Information for [Steven P. Burgoon](#)

i The following classes are not officially considered complete for transcript purposes. Additional information is available by selecting hyperlinked data.

Multimedia II - MCOM 542 - 1			
Associated Term	Fall 2011	Credits	3.000
CRN	91459	Grade Mode	Standard
Status	**Registered via Web** Jul 06, 2011	Course Level	Graduate
Schedule Type	Skills	Midterm Grade	
Instructional Method	Classroom	Grade Detail	
Campus	Main Campus (200 Prospect St)	Associated Instructor	Beth Sockman
		Course URL	

Inclusionary Practices - SPED 551 - CE			
Associated Term	Fall 2011	Credits	3.000
CRN	91240	Grade Mode	Standard
Status	**Registered via Web** Jul 26, 2011	Course Level	Graduate
Schedule Type	Graduate Lecture	Midterm Grade	
Instructional Method	Classroom	Grade Detail	
Campus	Lehigh Valley	Associated Instructor	Caroline M. Dipipi-Hoy
		Course URL	

Multimedia II - MCOM 542 - 1	
Associated Term	Fall 2011
CRN	91459
Status	**Registered via Web** Jul 06, 2011
Schedule Type	Skills
Instructional Method	Classroom
Campus	Main Campus (200 Prospect St)

EXPLODED VIEW

TERM

CRN

Method used/date
of class registration

Class location



Multimedia II - MCOM 542 - 1			
Associated Term	Fall 2011	Credits	3.
CRN	91459	Grade Mode	SI
Status	**Registered via Web** Jul 06, 2011	Course Level	G




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Available Course Credits

Undergraduate or Graduate Course Level

Course Instructor

Credits	3.000
Grade Mode	Standard
Course Level	Graduate
Midterm Grade	
Grade Detail	
Associated Instructor	Beth Sockman 
Course URL	

EXPLODED VIEW

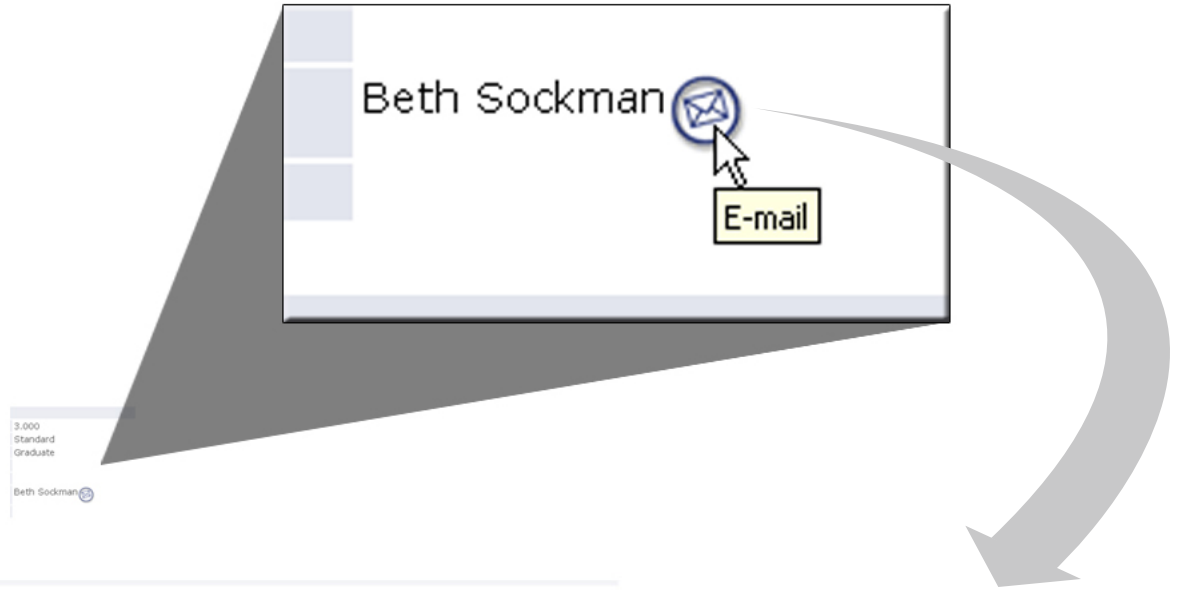
2011 459 Registered via Web** Jul 06, 2011 s lssroom in Campus (200 Prospect St)	Credits 3.000 Grade Mode Standard Course Level Graduate Midterm Grade Grade Detail Associated Instructor Beth Sockman  Course URL
---	---





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Associated Instructor

Beth Sockman

Lower **LEFT CORNER** of your web browser

(Reminder)
Clicking "Return To Menu" allows you to continue to navigate through the Student Information Menu



RETURN TO MENU



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(Reminder)
Clicking **“Return To Menu”**
allows you to continue to
navigate through the
Student Information Menu

Click Here

Test Scores

i This page lists the test scores for this student if the student is registered for the selected term.

Information for [Steven P. Burgoon](#)

Test Scores		
Test Description	Test Score	Date Taken
SAT Verbal		
SAT Mathematics		





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Click Here

 Select the transcript level and transcript type.

Transcript Level: All Levels 

Transcript Type: Academic History Validation 

Student Transcript





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Choose
Graduate or Undergraduate

i Select the transcript level and transcript type.

Transcript Level:

Transcript Type: Validation

i Select the transcript level and transcript type.

Transcript Level:

Transcript Type:

Click here to view the
Transcript

Student Academic Transcript

i This is not an official transcript. Courses which are in progress m

Information for [Steven P. Burgoon](#)
[Institution Credit](#) [Transcript Totals](#) [Courses in Progre](#)

Transcript Data

STUDENT INFORMATION

Student Type: Continuing/Returning

Curriculum Information

Primary Program

Master of Education



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Login and Navigation

Student Academic Transcript

i This is not an official transcript. Courses which are in progress may also be included on this transcript.

Information for [Steven P. Burgoon](#)
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Transcript Data

STUDENT INFORMATION

Student Type: Continuing/Returning

Curriculum Information

Primary Program

Master of Education

Program: Instructional Technology, MEd

College: College of Education

Campus: Main Campus (200 Prospect St)

Major and Department: Instructional Technology, Media
Communications & Tech

Major Concentration: Classroom Tech Integration Conc

INSTITUTION CREDIT [-Top-](#)

Fall 2009

College: College of Education
Major: Instructional Technology
Student Type: Continuing/Returning
Academic Standing: Good Standing (Start)

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	R
MCOM	510		G	Computers in Education	B	3.000	9.000	I
MCOM	520		G	Selctn Use Instr Media	A	3.000	12.000	I
MCOM	545		G	Interactive Media	A	3.000	12.000	I

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	9.000	9.000	9.000	9.000	33.000	3.667
Cumulative:	9.000	9.000	9.000	9.000	33.000	3.667

Continued on next page...





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TRANSCRIPT TOTALS (GRADUATE) -Top-						
Level Comments:	TRANSCRIPT VALIDATION IN PROGRESS					
	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	30.000	30.000	30.000	30.000	111.000	3.700
Total Transfer:	0.000	0.000	0.000	0.000	0.000	0.000
Overall:	30.000	30.000	30.000	30.000	111.000	3.700

When you are finished, close this tab to return to the “*Faculty Resources Dashboard*” in myESU portal.