April 10, 2020 (revised April 17, 2020)

Student Procedure for Pass or Fail (P/F)

All courses taught at East Stroudsburg University, effective March 23, 2020, have transitioned to online delivery for the remainder of the spring semester. In this transition, faculty are committed to ensure that all course objectives are met by the end of the semester. Recognizing that some students may find learning in a fully online environment challenging, ESU has implemented a Pass/Fail (P/F) grading option for undergraduate courses, on a course-by-course basis, for the spring 2020 term.

- Students should contact their major department chair to determine which of their courses are not advisable for the Pass or Fail (P/F) option to ensure that the Pass or Fail (P/F) grade aligns with major requirements.*****
- A Pass or Fail (P/F) does not affect the cumulative grade point average.
- An earned grade of E will automatically be posted as an F.
- Students may repeat a course(s) graded as Fail (F) for credit according to the University's grade repeat policy (2019-2020 Undergraduate Catalog, Page 23).
- Students may repeat a course(s) passed using the Pass (P) grade option for credit.******
- Regardless of the grading option, all students are expected to complete the same requirements for the course.
- Students submitting a request to opt into the Pass or Fail (P/F) grade process acknowledges that the Pass or Fail (P/F) grade may affect the academic progress toward completion of the major and/or other post-baccalaureate activities including graduate admission requirements.

*This option may impact students' financial aid eligibility. Students are strongly encouraged to contact a financial aid counselor at fa@esu.edu.

**Consistent with the University's Repeat Grades Policy in the 2019-2020 Undergraduate Catalog, Page 23.

Repeat Grades: Undergraduate students will be limited to a maximum total of six repeats during their enrollment at East Stroudsburg University. This is an individual course count (not credit). Students cannot repeat more than six courses. A single course can only be taken a maximum of three times. That is, the course should appear no more than three times on a transcript. The most recent grade, regardless of whether it is higher or lower, will be the grade used for the GPA calculation. All other grades earned for repeated courses will be marked as such on the student's academic transcript.

Students may request the Pass/Fail (P/F) grade option between May 15 and May 29, 2020 by accessing the Pass/Fail Grade form available in their myESU Portal:

- Click on the eWarrior tab;
- Select the Pass/Fail Grade form;
- Complete form and submit;
- Student will receive an email notification of completion or denial with a reason from the Registrar's office.

For any questions, regarding these procedures, please contact Ms. Karen Johnson, ESU's Registrar at records@esu.edu.