



# Graduate Teacher Preparation Checklist

Professional and Secondary Education Department  
East Stroudsburg University

In secondary education (Grades 7-12), the teacher is certified in a content area. Course work entails both content and educational courses. Since each graduate student has a different background, your plan is customized to meet the requirements for Pennsylvania Teacher Certification. If you have passed the approved content test, you may qualify for an expediated path. Additional requirements include maintaining a 3.0 GPA, passing the subject area test, TEC approval, passing unit wide assessments, and applying to the Pennsylvania Department of Education.

Name \_\_\_\_\_ Student Number \_\_\_\_\_ Content \_\_\_\_\_

First \_\_\_\_\_ Student Teaching \_\_\_\_\_  
Semester \_\_\_\_\_ Expedited \_\_\_\_\_ Test Passed \_\_\_\_\_ Semester \_\_\_\_\_

## Education Courses for Certification

Identify the courses that are needed for education competencies to be addressed at ESU or through previous coursework in undergraduate courses or graduate studies. Official transcripts will be needed for all transferred courses. We recommend that you pass the content area test as soon as possible.

Required Courses	Plan	Semester	Method
*PSED 510: The Teacher and The School Community		Spring, Summer	Online
*PSED 516: Learner and the Learning Process		Fall, Spring	Online
*PSED 524: Teaching ELLs in the Diverse Classroom Setting		Summer	Online
*REED 528: Teaching Content Area Reading to Diverse Learners		Fall, Spring	Online
*SPED 550: Nature and Needs of Exceptional Individuals		Fall, Spring	Online
*SPED 551: Inclusionary Practices		All	Online
<b>*One of the following "Teaching of" subject courses (10 Hours of observations are required)</b>			
PSED 506: Teaching of English in Secondary Schools		Spring	Traditional
PSED 517: Teaching of Foreign Language in Secondary Schools		Spring	Traditional
PSED 536: Teaching Mathematics in Secondary Schools		Spring	Traditional
PSED 546: Teaching of Science in Secondary Schools		Fall	Traditional
PSED 566: Teaching of Social Studies in Secondary Schools		Fall	Traditional
<b>Teacher Education Program Admissions (TEC approval)</b>			
*PSED 520: Seminar in Secondary Education 1 (40 Hours Field Work)		ALL	Online & Traditional
*PSED 521: Seminar in Secondary Education 2 (40 Hours of Field Work)		Fall, Spring	Traditional
PSED 518: Student Teaching / High School		Fall, Spring	Student Teaching
PSED 519: Student Teaching/ Middle School			
499 Internship in Student Teaching (content area; ^science permission)			

**\*Counts towards M.Ed.** Most graduate courses count toward a master's degree except for student teaching. It is recommended that candidates first focus on teacher certification to become eligible teach.

## Content-Subject Specialty

To prove content competency prior to student teaching, a student *must show* they have completed the recommended content course with a C or better OR pass the subject test. Official scores and transcripts are needed.

Courses – If going with courses, and not the subject test	Semester/Transfer

Content Advisor \_\_\_\_\_ Date \_\_\_\_\_

### ^Science Permission for 499

You must have a professional verify your science research experience. See your advisor for the verification form.

### Subject Test Information

Find a lists of the scores needed for the subject tests and links to help you prepare: [Test Information](#)

### Process

A total of 27 credits are required plus a semester of student teaching, which includes a Senior High placement (6 cr.), a Middle School/Jr. High placement (6 cr.), and an Arts & Science 499 Internship (1 cr.) Work with a PSED advisor to meet requirements. You must pass the PA content area test.

1. Apply to a master's program. PSED M.Ed. Program → Professional Education
  - Accepted into the ESU Graduate College. (3.0 GPA needed)
  - Have transcript(s) evaluated by PSED Chair to determine needed education/content courses.
  - Recommended: Pass the required content test or have transcript(s) evaluated by content area advisor to determine recommended content area courses. Have scores sent to ESU.
  - Review the Graduate Teacher Preparation Checklist with your advisor and to ensure understanding.
2. Admittance into the Teacher Education Programs
  - Successful completion of PSED 510, PSED 516, and SPED 550 (or approved equivalents).
  - If GPA is less than 3.0, make an appointment with your advisor to discuss options.
  - Complete and apply for [Teacher Education Admittance](#)
3. Preparation for Field Experiences (PSED 520, 521 & Student Teaching)
  - One year prior to student teaching, attend the advertised meeting. Notices are posted and sent out, and you can call the Office of Field Experience (Stroud 214) at 570-422-3471.
4. Before Student Teaching
  - Pass subject test requirements and have scores sent to ESU and/or complete all secondary education and academic discipline requirements. Science subjects, complete the science research experience form.
  - Check with advisor on to make sure you are ready.
5. Student Teach and Complete Application for PA certification
  - Have a physical (can be done at campus infirmary; must have evidence of TB test).
  - A 3.0 GPA is required to be certified in Pennsylvania.
  - Check that all state-mandated certification test requirements are met.
  - Apply online for certification through Pennsylvania Department of Education website.
6. Talk to your advisor about the next steps in your career. Complete your **Graduate Plan of Study**.  
If you have any questions, please contact the PSED office at (570) 422-3363