

**East Stroudsburg University
Council of Trustees Minutes
February 18, 2016**

1. **Call to Order:** The regular meeting of the Council of Trustees was called to order at 4:05 p.m. by Trustee Chair Patrick Ross.

2. **Roll Call:** Completed by the Recording Secretary Marcy L. Cetnar, the following members were present:

Mr. Edward Abraham	Mr. Harry Lee (via phone)	Hon. Mario Scavello
Dr. Vincent DeFranco	Mr. Marcus Lingenfelter (via phone)	
Ms. Josephine Ferro	Mr. Pat Ross	

The following members were absent:

Mr. Bruno Klaus	Ms. Nancy Perretta	Ms. Amy Welch
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3. **Recognitions:**

Trustee Ross made the following athletic recognitions presenting each individual with a plaque from the Council of Trustees for their accomplishments and dedication to East Stroudsburg University athletics and student athletes.

Sandy Miller guided ESU's field hockey team to its first-ever PSAC championship and NCAA Division II championship. The Warriors finished the season with a 19-3 record, setting the school record for wins. ESU hosted the PSAC semifinals and championship game, advancing in the semifinals with a 3-1 win vs. West Chester and winning the PSAC championship with a 1-0 win vs. Millersville. In the NCAA Division II Tournament at Bloomsburg, ESU beat West Chester 6-2 in the semifinals and won 1-0 in overtime vs. Merrimack in the national championship game. Miller was named the PSAC Coach of the Year and NFHCA Division II Coach of the Year.

Rob Berkowitz guided ESU's women's soccer team to its second straight PSAC championship and its first-ever NCAA Division II Atlantic Regional title, earning a spot in the national quarterfinals. The Warriors advanced as the lower seed through 6 consecutive postseason games, winning the PSAC championship with a 2-1 overtime victory vs. Edinboro, and the Atlantic Region championship with a 2-0 victory vs. Edinboro. ESU finished the season ranked No. 9 in the final national rankings, the best in program history. ESU has a record of 34 wins, 8 losses and 3 ties over the last two seasons. Berkowitz has guided ESU to 2 of its 4 PSAC women's soccer championships, which are tied for the most in the history of the conference.

Mike Terwilliger received the American Football Coaches Association's 2015 Outstanding Achievement awarded at the organization's annual convention in January. He was just the 10th recipient of the award. Coach Terwilliger has been part of the Warriors' football program for 42 seasons – 4 as the starting quarterback from 1974-77, and the last 38 as an assistant coach. He has been the team's offensive coordinator since 2001 and has led record-setting offenses at the conference and national levels. He coached his son, Jimmy Terwilliger, who was the recipient of the Harlon Hill Trophy in 2005 as the most outstanding player in Division II football. Under his direction, ESU quarterbacks have been candidates for the Harlon Hill Trophy in 11 of the last 22 years, the most in the nation. As a player, he had a record of 30 wins, 4 losses and 1 tie as the Warriors' starting quarterback and led his team to undefeated seasons and PSAC championships in 1975 and 1976. He has been part of the ESU football program in all 42 years that Denny Douds has been head coach.

4. **Public Comment:**

None

5. **Approval of Minutes:**

Trustee Scavello made a motion to approve the minutes from the December 03, 2015 meeting; Trustee Abraham seconded; no abstentions. The motion carried.

6. President's Report:

President Welsh started by sadly informing the Trustees that this past weekend, on Valentine's Day, ESU lost two students following an automobile accident on Route 33 heading to the movies in Lehigh Valley. Best friends Daniel Blazier, 19 and Antoni Alvarado, 20 were together through middle school, high school, and college as commuter students and both worked at the Wawa on Prospect St. Their services will be tomorrow evening from 5:00 – 8:00 p.m. in Gilbert, and a celebration of life for the two young men will be at the Pleasant Valley Presbyterian Church in Brodheadsville at 12 noon on Saturday.

President Welsh also reported on the following personnel updates: ESU has hired Chief Bill Parrish, Chief of Police for Stroud Area Regional Police, as the next Chief of Police for ESU. Chief Parrish will begin his tenure at ESU on March 19. ESU's new Director of Athletics, Josh Looney, who was serving as associate director of Division II for the NCAA, will be starting Monday, February 22 and we will be holding a press conference on March 3 at 3:00 pm to introduce him to the media and to our fans. ESU's new Dean for the College of Business and Management, Dr. Tribhuvan Puri who is coming to ESU from the University of Massachusetts Dartmouth, will be joining us at the End of May. And Dr. Alberto Cardelle, Dean of the College of Health Science, is moving on to be the Provost and Vice President for Academic Affairs at Fitchburg State University in Massachusetts. Dr. Cardelle will be leaving after the end of the spring term and ESU is very appreciative of all has done at ESU.

February is African American Heritage Month and there have been a number of activities on campus both to celebrate and to educate our campus community. There are still a number of events scheduled and I hope you will consider joining us for some of them. The university calendar can be accessed on the ESU homepage and is a great resource to learning what we're doing.

The Theatre department will be putting on the musical The Fantasticks starting this coming Wed through Sunday. It will be in the Blackbox Theatre, a bit different for an ESU musical, so please join us to see our students at their best.

Our commencement speakers this spring will be Carrie Hessler-Radelet, the 19th director of the Peace Corps for both undergraduate ceremonies, and Dr. Ahmad Chaudry, an ESU alum who went on to get his DDS from Harvard and his MD from Stony Brook will be our graduate commencement speaker.

President Welsh concluded by introducing our Student Trustee in waiting, Mariam Juya who has joined the Committee for this meeting.

7. Chair's Report:

Trustee Ross shared his disappointment that the Governor has yet to appoint our Student Trustee who has been waiting for her appointment for over a year. As Trustees, we are very concerned about the students. We are not on campus at all times and it is our Student Trustee's responsibility to keep the Council of Trustees informed of concerns of the students. It is sad that our University has been denied this representation for so long. Trustee Ross also mentioned that it is important that the Trustee members be present at the upcoming Spring PACT Conference March 31 and April 1 to make ourselves know and learn everything we can concerning what is happening in the System and express what needs to be improved.

8. Secretary's Report:

None

9. Committee Reports

A. Administration & Finance:

Trustee Ross reported on the following action items;

- (1) Mr. Ken Long, Vice President of Administration and Finance presented Resolution #16-01 to the Committee. Over the past several years, the University has acquired several privately owned properties around the campus for land control and future development. Most of the properties are single family homes that have been used as temporary offices. The properties are not fully accessible and it is not efficient to continue using them. The University is requesting that the Council of Trustees approve the request to demolish the properties as projects arise and funding becomes available, and to recommend that the Board of Governors of the State System of Higher Education also approve the demolition of the buildings. Discussion was held and all questions and concerns were addressed. **Trustee Ferro made a motion to approve Resolution 16-01, Demolition of University Owned Property. Trustee Scavello seconded; no abstentions. The motion carried.**
- (2) The committee reviewed the Cash Disbursement Reports for November and December, 2015 and found that all were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Abraham made a motion to approve the cash disbursement journals from November and December 2015; Trustee Ferro seconded; no abstentions. The motion carried.**
- (3) The Committee reviewed the listing of non-bid purchases made under authority of Act 57 from November 20, 2015 through February 2, 2016. Discussion was held on the LiveSafe App, which will be used on campus and on the Costa Rica Business Program. It was found all purchases were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Scavello made a motion to approve Act 57 Purchase Report from November 20, 2015 through February 2, 2016; Trustee Abraham seconded; no abstentions. The motion carried.**

Trustee Ross also reported on the Project Status Review Report dated February 3, 2016. Discussion was held on the Easements for East Stroudsburg Borough and the UPI Phase II housing project. All questions and concerns were answered satisfactorily. The Committee also reviewed the Report of Notice to Proceed on Construction Contracts dated February 18, 2016. All questions and concerns were answered satisfactorily. Trustee Ross also shared that Mr. Long advised the Committee of the Non-Represented Employee Merit Increase of 2.5% that was approved by the Board of Governors of the State System of Higher Education. The health care cost increase for all non-represented employees will cost those employees \$800.00 to \$1,500.00 per year. The 2.5% increase will help offset that cost and is the same amount as given to other union employees (except APSCUF).

B. Academic Affairs & Enrollment Management:

Trustee Lingenfelter asked Provost Joanne Bruno to provide a brief recap of the committee meeting. Provost Bruno indicated a presentation was made to the Committee by Dr. Terry Barry, Dean of Education, and Dr. Doug Lare and Dr. Patricia Smeaton, both Professors of Professional & Secondary Education on the proposal for a Doctorate in Education Leadership and Administration degree at ESU. ESU has had a great 15 year relationship with Indiana University of Pennsylvania in the program and is in agreement that this program be offered as a standalone degree at ESU. The ESU Curriculum Committee will review the proposal and if approved, the proposal will then once again be brought to the Council of Trustees for approval to move the proposal to the Board of Governors for their consideration.

Provost Bruno also indicated that ESU is proposing a Test Optional Pilot Program for Spring 2017 which will expand the pool and diversity of applicants. This will also give the opportunity for students who are poor test takers, not necessarily poor performing students the opportunity not to submit their SAT scores. This will also affects students who are economically challenged, who may be first generation students, and also women. Dr. Peter Hawkes, Dean of Arts and Sciences presented information to the Committee and discussions were held and all questions and concerns were satisfactorily addressed. Trustee Ross entertained a motion to accept the recommendation of the SAT Test Optional Pilot Program for Spring 2017 and if the pilot is found successful it would be brought before the Trustee for a permanent basis **Trustee Ferro made a motion to approve the Test Optional Pilot Program for Spring 2017; Trustee Scavello seconded; no abstentions. The motion carried.**

Mr. David Bousquet, Vice President of Enrollment Management provided an update on Spring and Fall enrollment and noted the competitive environment the university is currently in. With the declining high school market we need to diversity our efforts to attract more students and one of the efforts includes the Test Optional Pilot to expand the pool. Applications are down which is occurring in the higher education sector in our region and nation. Good news, transfer student enrollment is increasing.

C. Research & Economic Development:

Trustee Abraham indicated Ms. Mary Frances Postupack, Vice President of Research and Economic Development and her team provided an update on programs including the J-1 Visa International Program which supports individuals with visa's to complete research here at ESU. This is being done through a \$10,000 Discover and Develop PA DCED grant.

D. Student Affairs:

Trustee Ferro provide a brief recap on the committee meeting. Mr. Bob Moses shared National Survey of Student Engagement – (NSSE) Annual Results 2015, addressing Engagement Insights: Survey Findings on the Quality of Undergraduate Education. Institutions use their data to identify aspects of the undergraduate experience inside and outside the classroom that can be improved through changes in policies and practices more consistent with good practices in undergraduate education. The data from recent NSSE results are the outcome of NSSE survey which provides feedback from freshmen and senior students on our campus, which help evaluate student services.

Ms. Alyson Patascher and Dr. Nancy Weaver addressed Hazing at East Stroudsburg University, from allegations, to educating student groups, student clubs etc. and how the Student Conduct process is managed regarding hazing issues.

Student Senate reported on the success of a Town Hall Meeting regarding Student Activities Association with a focus on clubs and events and working together. The next Town Hall Meeting will be held on March 23rd and the focus will be on Sexual Assault Awareness. The President of Student Senate, Drew Johnson, will be going before the State House and Senate Appropriation Committees on March 2nd regarding budget issues.

Vice President Tobin reported on upcoming activities on African American Heritage Month. Dr. Tobin also reported on future programs including micro aggression, Olivia's Story focusing on relationship abuse on February 25th, The Hunting Ground, a program on Sexual Assault on February 29th. Dr. Tobin also reported on housing allocations and restructuring for the fall.

10. Old Business:

None

11. **New Business:**

- A. Trustee Scavello shared with the Committee, President Welsh, and those in attendance of a situation that occurred in his Senate office on February 8. On that date Senator Scavello had a typical work schedule full of meetings and a Senate session. There was also a rally in the Rotunda organized by APSCUF to advocate on fair funding for the schools in which several students from ESU and professors attended. After the rally the students and one of the professors entered Senator Scavello's office wanting to speak with him. Senator Scavello read an email from his secretary explaining the events of the visit indicating the students were polite initially and then one of the professors barged into the group and was very angry and argumentative. The secretary also indicated she felt bullied by the professor. Senator Scavello's Chief-of-Staff also sent an email recalling his view on the events. One email indicated two other people, a constituent and a lobbyist, were waiting in the lobby and later commented that they were surprised and appalled at what they were hearing the professor say to the students. Senator Scavello ended up meeting with the students at the conclusion of his session and gave them a tour of the Senate floor and the lieutenant governor's office and felt the students had a good experience about what government is about despite the professor. Senator Scavello said he has never turned down any students or any professors at the university who want to meet with him. Trustee Abraham asked who the professor was and Trustee Scavello indicated Allan Benn. Trustee Scavello asked President Welsh if the professors were paid for the trip to the Capitol. President Welsh indicated that her office will look into the matter.
- B. **Nominating Committee for Election of Officers:** Trustee Ross indicated Trustee Scavello, Trustee Lee, and Trustee Abraham will be on the Nominating Committee and will present a slate at the next meeting.
- C. Trustee Ross again informed the committee on the importance of their presence at the Spring PACT Conference in Harrisburg March 31 and April 1, 2016.
- D. Trustee Ross also indicated the meeting dates for next year as follows: September 16, 2016, October 20, 2016, December 1, 2016, February 16, 2017, and April 20, 2017.
- E. **Next Meeting:** Trustee Ross stated the next Council of Trustees Meeting is scheduled for Thursday, April 21, 2016.
- F. **Executive Session:** Trustee Ross called for Executive Session at 4:42 p.m.
- G. The Trustees reconvened at 5:15 p.m. Trustee Ross reported the President's evaluation for the 2015-2016 performance year was completed and Trustee Ross recommended President Welsh be renewed and the Chancellor and Board of Governors consider an appropriate adjustment in compensation within Board guidelines for the great job she has done. **Trustee Lingenfelter made a motioned to approve the contract renewal for Marcia G. Welsh, Ph.D., President; Trustee Abraham seconded, no abstentions. The motion carried.**

12. **Adjournment:** The meeting adjourned at 5:16 p.m. by Trustee Lee.

Respectfully submitted,

Amy S. Welch
Council Secretary

Recording Secretary: Marcy L. Cetnar