

**East Stroudsburg University
Council of Trustees Minutes
February 19, 2015**

1. Call to Order:

The regular meeting of the Council of Trustees was called to order at 4:05 p.m. by Chair Pat Ross.

2. Roll Call:

Completed by the Recording Secretary Marcy L. Cetnar, the following members were present:

Dr. Vincent DeFranco	Mr. Harry Lee (via phone)	Mr. Pat Ross
Ms. Josephine Ferro	Mr. Marcus Lingenfelter	Hon. Mario Scavello
Mr. Bruno Klaus	Ms. Nancy Perretta	

The following members were absent:

Mr. Edward Abraham	Ms. Amy Welch
--------------------	---------------

3. Public Comment:

Maria Hackney, Director of University Health Services updated the Trustees on the Norovirus that has been affecting students and staff on campus since February 11th. Ms. Hackney and ESU Administration have been working with the Department of Health and Pocono Medical Center throughout the entire time on how to treat those individuals affected. The ESU Incident Team met, set-up prevention practices, and sent up-to-date communication to the entire campus community on encouraging everyone to wash their hands, utilize hand sanitizer, and how to keep their areas clean and disinfected. Ms. Hackney commended the facilities personnel on keeping the dorms and community areas clean and also the ARAMARK team for their support in and keeping their areas clean and for making changes to the service they provide for the benefit of the campus community.

Trustee Ross thanked Ms. Hackney and her staff for their work keeping on-top of the situation. Trustee Ross also thanked the facilities team, ARAMARK, Student Affairs, and everyone who helped in any way.

Joe Miele, Professor and Department Chair of Psychology; attending on behalf of the faculty union where he serves as a member of the Executive Council. Professor Miele thanked Mr. David Bousquet, VP of Enrollment Management for having the University's Undergraduate Catalog printed for all faculty members. It is the first time in four years faculty received the catalog which serves as a great resource to faculty. Professor Miele thanked the Trustees for reaching out to APSCUF asking them to participate in the triannual evaluation or Dr. Welsh. APSCUF distributed a survey including one question to all 200 full-time faculty in which 110 participated. The results were given to the Evaluation Committee and Professor Miele would like to discuss the results with the Trustees at a later date. Lastly, Professor Miele presented and read a copy of the APSCUF resolution from the State APSCUF President, Dr. Ken Mash, which received unanimous support from the state delegates. The resolution was also presented to Chancellor Frank T. Brogan and Governor Tom Wolf.

Trustee members commented on their concerns to the anonymous survey that was taken and the integrity of the program and the results. Trustee members also questioned why the survey was only sent to full-time faculty and not all faculty members on campus. Trustee Klaus requested a copy of the survey and Professor Miele indicated he did not have one with him. Trustee Lingenfelter concluded that unless the integrity of the results can be verified, he will ignore the survey.

4. Approval of Minutes:

Trustee Lingenfelter made a motion to approve the minutes from the December 4, 2014 meeting; Trustee Perretta seconded; Trustee Ross and Trustee Scavello abstained due to being absent at the meeting. The motion carried.

5. President's Report:

President Welsh thanked Maria Hackney, the facilities staff, Aramark, University Relations, Campus Police, and all others involved with the health issues of the past couple weeks. It has been intense and the assistance received from the PA Dept. of Health and PMC was invaluable.

President Welsh informed those in attendance the Provost search was completed and Joanne Bruno, formerly from New Jersey City University where she held various positions, including the position of Vice President for Academic Affairs for 9 years, will be joining ESU as Provost and VP of Academic Affairs starting March 9. President Welsh thanked Dr. Van Reidhead, who made the decision to return to the classroom this semester, for his services as Provost and Vice President of Academic Affairs, and also thanked Dr. Peter Hawkes, Dean of the College of Arts and Sciences for serving as Interim Provost and VP of Academic Affairs during the transition.

President Welsh reported that Chancellor Frank Brogan was on campus February 2 to meet with herself, Pat Ross as Chair of the COT, Drew Johnson as President of Student Senate, and Dr. Robert Cohen as Chair of the University Senate. Chancellor Brogan is committed to shared governance and wanted to meet with the leaders of those groups that are traditionally the leaders in shared governance on the university campus.

President Welsh reported on the continued mandatory training initiatives for Title IX and Clery with more training sessions being offered to our faculty and staff. In addition, we are working to get into full compliance with the Protection of Minors Policy.

The Theatre Department has done what is being called an inventive reimaging of the classical play Eurydice. Curtain times are 8 pm Feb. 24-28 and 2 pm March 1. The reviews thus far are fabulous.

President Welsh reported on African American Heritage Month and the many events scheduled, the restructure of CORED under the leadership of Cornelia Sewell-Allen, the Director of Multicultural Affairs, and the success of our Men's Basketball Team winning the 3rd straight PSAC East Title.

President Welsh invited all to attend the Phil Woods Saxophone Celebration featuring the Celebration Saxophone Quartet on Sunday March 1 with a reception at 11 am and a concert to follow at 1:30 p.m. Tickets are still available.

6. Chair's Report:

Trustee Ross noted the President's evaluation was completed and they had a great response from the unions, community leaders, elected officials, faculty, managers, President's Council, both Alumni & Foundations boards, and student leaderships. The process was very enlightening. Trustee Ross also noted he met with Chancellor Brogan earlier in the month. Trustee Ross feels Chancellor Brogan can turn this system around, is a terrific individual who knows where he wants to take the system, and is giving more decision making processes back to the universities. Trustee Ross was very pleased with the memorial service for former ESU President, Dr. Robert Dillman on January 31st. The memorial was very well attended and the family was very pleased with the service.

7. Secretary's Report:

None

8. Committee Reports

A. Administration & Finance:

Trustee Ross indicated the Administration & Finance Committee reviewed the project status review reports and the notice received on contracts reports. Trustee Ross also reviewed the following action items.

- (1) The committee reviewed the Cash Disbursement Reports for November 2014 & December 2014, and found that all were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Ross made a motion to approve the cash disbursement journals for November 2014 & December 2014; Trustee Scavello seconded; no abstentions. The motion carried.**
- (2) The committee reviewed the listing of non-bid purchases made under the authority of Act 57 from 10/17/14 thru 02/03/15, and found that all were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Scavello made a motion to approve the Act 57 purchases report from 10/17/14 thru 02/03/15; Trustee Perretta seconded; no abstentions. The motion carried.**

B. Academic Affairs & Enrollment Management:

Trustee Lingenfelter reported the Academic Affairs committee received information from Dr. Terry Barry, Interim Dean of the College of Education on the methods of the teacher preparation program and how we are insuring we are sending great teachers into the field. Dr. Thomas Tauer, Dr. Mary Ann Matras, and Mr. Michael Sachs reviewed with the committee the preparation for the Middle States 10 Year Self-Study and Site Visit. Dr. Peter Hawkes, Interim Provost and VP of Academic Affairs reviewed the Academic Strategic Plan. Mr. David Bousquet, VP of Enrollment Management provided updates on the Fall 2014 Enrollment Overview and the Fall 2015 Recruitment update. Enrollment tracking is on or a little ahead from last year and there will be a better understanding of the Fall 2015 enrollment at the next meeting. Dr. Steve Godin, Professor of Health Studies and Dr. Chad Whitmer, Professor of Exercise Sciences presented information on the collaboration of the departments and the new courses of Anatomy and Physiology that they hope to have implemented by Fall 2015.

C. Research & Economic Development:

Ms. Mary Frances Postupack, VP of Research & Economic Development introduced Mr. Michael Gildea, the new Manager of Business Accelerator. VP Postupack updated the committee on several initiatives including updates on the business accelerator programs, grants and sponsored research, student business plan, and workforce development.

D. Student Affairs:

Dr. Doreen Tobin, Vice President of Student Affairs updated the committee on the topic of trending student parties. VP Tobin informed the Committee the A.T.O.D. Coordinator has been active with educating campus members. Dr. Tobin also reported on the update on Title IX Sexual Assault discussion, programing, and training across campus. African American Heritage Month was reported upon as well as a report from Student Senate on upcoming Town Hall meetings, the service campaign to educate students about available resources, and more collaboration in sexual assault programs on campus

9. Old Business:

None

10. New Business:

Trustee Ross made mention of the upcoming PACT Conference in Harrisburg April 16-17, 2015. The next Council of Trustee Meeting is scheduled for Thursday, April 23, 2015. The Nominating Committee for Election of Officers was selected and the following individuals will serve on the committee: Trustee Lee, Trustee Scavello, and Trustee Abraham. Voting will be conducted at the next meeting. Trustee Ross also made mention to the following dates to be considered for next year's Council of Trustee's meetings; September 17, 2015, October 22, 2015, December 3, 2015, February 18, 2016, and April 21, 2016.

11. **Executive Session:**

Trustee Ross called for Executive Session at 5:10 p.m. to discuss personnel matters.

12. Meeting called back to order at 5:28 p.m.

13. **Adjournment:**

The meeting was adjourned at 5:33 p.m. by Trustee Ross.

Respectfully submitted,

Amy S. Welch
Council Secretary

Recording Secretary: Marcy L. Cetnar