

UAC Meeting

Thursday, February 24, 2022 (via Zoom)

Present: Joe Akob, William Bajor, Paul Creamer, Christopher Dudley, Jeffrey Hotz, Josie Kraemer, Adam McGlynn, Denise Seigart, Jennie Smith, Megan Smith, Laura Waters, Jennifer White

Absent: Christopher Domanski, Heather Garrison, Kelly Harrison, Clare Lenhart, Jack Truschel, Daisy Wang (Michelle Donlin on LOA)

Call to Order: Adam McGlynn and William Bajor, Co-Chairs, called the meeting to order.

Review of Meeting Minutes for November 30, 2021 were approved and accepted.

Middle States

Dr. McGlynn discussed the EC Assessment reports. There are no good or bad scores. Faculty will complete them, then upload to OneDrive. Everyone can pick a report they are comfortable evaluating and send him an email on their thoughts and what needs to be done before the end of the semester. He and Dr. Bajor will look over them. Wants to have them done by the April UAC meeting for follow up and discussion.

Assessment document template and the evaluation rubric have been shared on OneDrive for all to see and use. Download the rubric and complete and submit in the next two months. There are GE Assessment reports, you will also see Economics, Communications, Biology, Philosophy, etc. You would download the rubric and review, then upload to the folder. A few departments submitted last year's assessment reports this year; they will be available to review but there's no backtracking. Still working on an annual submission with further follow up.

Dr. Bajor states that Work Group #2 followed up with M&D on a faculty survey and will proceed to send that survey out between spring break and finals. Over summer quite a lot of work to be done on D2L by Professor Domanski for faculty training on Interfolio. Looking ahead for sample cases so we can actually see case files across disciplines related to Work Group #2, and Middle States.

Middle States is going to scrutinize the quality of data we produce. Dr. Bajor can see IR and the CFO becoming more involved, not only about the quality of the data but how those data-guided decisions allowed us to allocate our resources appropriately.

In terms of calendar dates, it remains unchanged. We expect to hear from them in late August for the annual institutional update and shortly thereafter the midpoint review.

Dr. McGlynn asked if we have an idea as to what to expect from Middle States. Dr. Bajor feels we are in a good area. He feels good about the upcoming mtg. There may be challenges but he is not worried.

GE Assessment

Several emails about GE assessments have gone out but we've only received maybe a dozen. These are posted to the shared drive, which everyone has had access to and the link will be resent for those who do not have it. At this point, this is one of the strong things that we can continue to highlight- we have a very clear cut assessment process in place and infrastructure. As done bi-annually, it's time to go through and start assessing the GE reports that were submitted. We are using the same rubric that we've used in the past. Again, this is not something that we are necessarily going to be sharing with departments. What will essentially happen is we see that there are very clear deficiencies and a pattern of those deficiencies. This will be where Phil and I might share an email with departments in general, just saying hey, one of the things we're noticing with GE assessment, there's an over reliance on indirect measures versus direct measures. We're not seeing a lot of evidence that there are discussions being had in departments or we're not really seeing that there's a deliberation about changes that could be made in response to what we're seeing.

Work Group #2 Report – M&D agreed to move forward with a faculty survey, like the one done several years ago; expect it to come out after spring break. Over the summer Professor Domanski is taking the lead on the D2L site for faculty training on Interfolio. Looking at case files in several disciplines for examples for incoming faculty. With regard to Middle States, this training will be a good lead.

Dr. Bajor followed up with Mary Frances Postupack on economic development; more needs to be done. He will follow up with her on career development.

Finance & Administration – Dr. Bajor will follow up with Donna Bulzoni and Jennifer Keat.

Enrollment Management – Albert Colom, lead person, is gone. Dr. Bajor has connected with numerous people in Enrollment Mgmt however it is much more fragmented and he will need to follow up with them as there are many loose ends and areas to work with.

Updates on Groups 2, 3, and 4

Joe Akob says one of their SLO's is DEI. They are focused on that. Encouraged everyone to fill out PASSHE survey on campus climate. Started monthly training with teams and their central objectives. Session this month with the differences in targeting direct and indirect assessment measures. Doing an assessment where the reality is that the majority of people have been here less than three years. IR offices have had the most turnovers across universities. Personnel profile shows that majority of people stay three years or fewer, without adequate succession planning.

Middle States is not coming after us to not give us accreditation; they are doing the opposite and trying to work with us. We just need to be honest and tell them what is going on and we need to be transparent. There is a unit inventory from the president's office, year to year, measuring everything. We need more information in an easy to read document, we just have to get to the next level and prepare. It may appear as a failure but it is not.

Dr. Bajor asked Josie about PASSHE and the five year program review being dormant or live. Josie feels we should continue to work on it; while it is suspended they are still looking at the programs. Dr.

MGlynn asked about the work groups and if there are any reports that should be provided to Dr. Bajor at this time.

With new players in Enrollment Management, will they be able to provide answers to questions that need to be answered for Middle States? Dr. Seigart will reach out to previous Enrollment administrator Kizzy Morris to see if she has anything we can review. Dr. McGlynn thinks Jeff Weber, although now retired, may have information as well. All of the major players have left with several more retirements coming this spring.

Group 3 to meet separately and follow up with Dr. Bajor.

Dr. Seigart will touch base with Provost Morris.

Dr. Bajor to follow up with others and report next month.

Meeting was adjourned.