

Minutes: February 27, 2019 (Wednesday)
University Assessment Committee

In Attendance: Alberto Alegre, Paul Creamer, Michelle Donlin, Jeff Hotz, Adam McGlynn, Leslie Raser, Megan Smith

- Future meetings will be held only on Tuesday's and Thursdays. Wednesday meetings are not being attended well enough.
- The Middle States Follow Up Report will be sent to the committee for feedback. Committee to address the five points outlined in report. The completed version of the Follow Up report is to be done in the next couple weeks. The following 2 areas in the report have made the most progress:
 1. Student Complaint Policy
 2. 090 classes
- OIEPA will be updating the Institutional Administration Manual and would like volunteers to help with that project. Leslie will update the general information first and then send on to the UAC so that members can review and volunteer for this task.
- Rob Smith will soon be emailing campus (including non-academic departments) notifying them that the "mini" assessments for this academic year are due on May 30, 2019.
- We have 2 assessments "under our belt". Last May (mini), and October.
- During discussion it was suggested that a form be created to assess recertified/approved GE courses similar to what is currently being used for other courses. Adam will create and forward a GE Assessment reporting template for feedback from the committee.
- Next Meeting: April 28, 2019