

IMPORTANT MESSAGE ON GENERAL EDUCATION
IMPLEMENTATION – YEAR 2
Message Sent by Email 8/30/17

Dear Colleagues:

With the commencement of the 2017-2018 academic year, we recognize that we are now in the second year of implementation of our new general education program here at ESU. The past year witnessed incredible efforts on the part of faculty and staff to make the transition to a new GE program as painless and seamless as possible, for both students and faculty advisors alike. Let me pause to thank all members of the campus community for their critical work on behalf of general education.

As you may recall from prior communications and from the GE website, the University Wide Curriculum Committee, General Education Committee, and Provost together developed a provisional certification process during the Fall 2015 semester in order to assist with the transition to the new GE program. Additionally, departments were invited to submit course proposals for full certification through the usual curricular process with the goal of achieving *full certification* of all new general education courses and all provisionally certified courses in time for placement on the AY 18-19 schedule.

To assist both departments and curricular bodies in meeting this deadline, the following process for the 2017-18 academic year is now outlined so as to achieve full implementation on time while minimizing redundancy and scheduling errors.

- Departments should identify as soon as practical those provisionally certified GE courses that the department **WILL NOT** be retaining for full certification. Departments are asked to notify the General Education Committee no later than Friday, September 29, 2017 of any such courses. In addition to reducing unnecessary work for departments and curricular bodies, early identification of such courses is critical for

accurate scheduling of GE courses going forward.

- For provisionally certified courses that **WILL** be retained for full certification, departments are required to submit blue forms and the appropriate GE Standard forms to the UWCC before the end of April 2018.
- To assist scheduling of GE courses for AY 18-19, those provisionally certified GE courses that are **NOT** submitted for full certification by the end of April 2018 will retain their GE attributes during the fall 2018 semester, but will lose them effective with the beginning of the spring 2019 semester consistent with prior deadlines and directions.

For a reminder of the steps in the GE certification process, please refer to my prior emails to all faculty and chairs on November 21, 2016 and December 21, 2016. Attached for your convenience is the blue form required by the UWCC for certification purposes. For further information, suggestions, and all curricular forms, refer to the GE Website:

http://www.esu.edu/academics/general_education/faculty_resources/certification_gened_courses.cfm