**REQUEST FOR NON-CLASSROOM CREDITS**

**Name: Full name Student ID#: Enter 9 digit ID number**

**Semester & Year: Semester & Year (e.g., Summer 2020)**

**Section Number (Leave Blank): \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Subject Area: Enter subject area (e.g., SMGT, MGT) Course Number: Enter course number**

**Course Title: Enter Course Title Credits: Enter number of credits**

**Signature of Student: Sign here Date: Click or tap to enter a date.**

**Signature of Instructor: Sign here Date: Click or tap to enter a date.**

**Instructor Print Your Name: Enter Instructor’s Name**

**Signature of Advisor: Sign here Date: Click or tap to enter a date.**

**Signature of Chairperson: Sign here Date: Click or tap to enter a date.**

**Signature of Dean: Sign here Date: Click or tap to enter a date.**