PROGRAM-TO-PROGRAM ARTICULATION AGREEMENT
BETWEEN
EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA
AND
NORTHAMPTON COMMUNITY COLLEGE

AAS in Hospitality to BS in Hotel, Restaurant, and Tourism Management

WHEREAS, East Stroudsburg University of Pennsylvania, located at 200 Prospect Street, East Stroudsburg, Pennsylvania, 18301, an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania, (hereinafter called "ESU"), offers a Bachelor of Science in Hotel, Restaurant, and Tourism Management and ·

WHEREAS Northampton Community College, located at 3585 Green Pond Road, Bethlehem, PA, 18020 (hereinafter "NCC"), offers an AAS Degree in Hospitality Management; and

WHEREAS, both ESU and NCC desire to facilitate the transfer of students from an AAS Degree in Hospitality Management at NCC to the Bachelor of Science in Hotel, Restaurant, and Tourism Management program at ESU and avoid duplication of degree requirements where possible; and

WHEREAS, subject to the terms of this Agreement, a student who has earned the AAS Degree in Hospitality Management at NCC shall be guaranteed admission to ESU.

NOW THEREFORE, ESU and NCC officially confirm the following terms of this Agreement:

a. **Minimum Qualifications.** In addition to the other requirements set forth in this Agreement, to be eligible for transfer from NCC to ESU under this Agreement, a student must:

1) Graduate from NCC with a minimum quality point average ("GPA") of 2.00 (on a 4.0 scale);

2) Graduate from NCC with a minimum Major GPA of 2.0 (4.0 scale);

3) Submit an official final NCC transcript, at the student's own cost, indicating receipt of the AAS Degree in Hospitality directly to the ESU Office of Admission prior to matriculating to ESU;

4) Enroll at ESU within one year of graduation from NCC;

5) Not attend another institution of higher education between the time they graduate from NCC and enroll at ESU;

6) Satisfy all conditions stated in this Agreement and all other regular ESU admission requirements.

b. **Admission of Transfer Student.** The student must submit an application, with applicable application fee, for admission as a transfer student to ESU. Students are encouraged to apply well before the application deadline dates. (Please refer to the University's most recent application for the applicable fall and spring transfer application deadline dates).

c.   **Student Transcript:** Upon formal admission to ESU, the student must submit appropriate advanced deposits that will be credited towards the first semester fees/tuition. The student will follow the curriculum requirements in effect at ESU at the time of the student's enrollment into ESU's Hotel, Restaurant, and Tourism Management program and will thereafter comply with any changes to the curriculum.

d.   **ESU Student Registration:** After acceptance into ESU, the student must register for courses in accordance with ESU's procedures as directed in the acceptance letter.

e.   **Transfer Credits.** ESU will accept a total of 66-69 credits from NCC which include credits in general education/pre-requisite, co-requisite and free electives, and major credits, all with grades of "C" or better. The current accepted credits, as for the date of this Agreement, are detailed in Exhibit "A", attached hereto.

Students with a conferred Associate of Applied Science (AAS) degree from Northampton Community College may transfer credits in courses where the grade of 'C-' or 'D' is earned if the student has an overall GPA 2.00 or higher.

f.   **ESU Transfer Advising.** Using "Exhibit A" as a guide, the ESU Department of Hotel, Restaurant, and Tourism Management Chairperson will ensure that all transfer course equivalencies listed in "Exhibit A" are applied towards the students' ESU academic record. The ESU Department Chairperson will also contact the ESU Registrar and ensure that the transfer equivalencies as listed in "Exhibit A" are awarded for students following this agreement for the purpose of satisfying the requisites and co-requisites of the Hotel, Restaurant, and Tourism Management major.

g.   **University Requirements for the Bachelor of Science Degree:** Students are expected to complete all stated University Graduation Requirements and all other General Education, Pre-Requisite, and Major Field requirements as described in ESU's catalog and Departmental policies in order to receive the Bachelor of Science in Hotel, Restaurant, and Tourism Management Degree from the University.

h.   **Academic Policies and Requirements.** While enrolled at either NCC or ESU the student shall have responsibility for familiarizing themselves, and will agree to comply with each school's academic policies and requirements.

The student must have a **minimum 2.50** cumulative GPA (based on a 4.0 scale) for conferral from ESU in the major of Hotel, Restaurant, or Tourism Management.

i.   **Discipline Policies.** While enrolled at either NCC or ESU, the student shall comply with each institution's discipline policies and requirements. However, the specific discipline policies/degree requirements in effect for the Bachelor of Science Degree in Hotel, Restaurant, d Tourism Management as awarded by ESU will be as such exist at the time of the student's enrollment into the program.

j.   **School Calendar.** ESU's calendar will control as to pertinent dates for registration, exams, semesters and school breaks while enrolled at ESU.

k.   **Promote and Publicize:** NCC agrees to publicize this Agreement to prospective students in admissions literature and as part of regular student recruitment, and to inform qualified students matriculating to NCC of the opportunity for admission to ESU under the terms of this Agreement.

l.   **NCC Advisement:** NCC agrees to advise NCC students regarding which courses will transfer under this Agreement for the Hotel, Restaurant, and Tourism Management program as well as General Education requirements that include, but are not limited to, coursework in the Humanities, Sciences, and Social Sciences.

m.   **Coordination of Agreement:** Each institution will designate a representative who will coordinate the terms of this Agreement between the two institutions.

n.   **Review of Agreement:** Both ESU and NCC will review this Agreement annually and make any changes upon mutual consent. Each will keep the other informed of any other changes of policy or curricula that affect students transferring under the terms of this Agreement.

Mutual Terms and Conditions:

      1) Term of Agreement: The term of this Agreement will be for five (5) years from the date of final execution by the parties and their respective legal counsel. This agreement may not exceed a period of five (5) years from the date of final execution.

      2) Termination of Agreement: Either institution may terminate *this* Agreement for any reason with ninety (90) days notice. However, students who are in their final semester at NCC and have already been accepted into ESU's Hotel, Restaurant, and Tourism Management Program will be afforded the opportunity to enter ESU's Bachelor of Science in Hotel, Restaurant, and Tourism Management Program in accordance with the terms of this Agreement.

      3) Nondiscrimination: The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, including the Family Educational Rights and Privacy Act (FERPA), as well as the provisions of the Americans with Disabilities Act.

      4) Interpretation of the Agreement: The laws of the Commonwealth of Pennsylvania shall govern the interpretation and enforcement of this Agreement.

      5) Modification of Agreement: This Agreement shall only be modified in writing with the same formality as the original Agreement.

      6) Relationship of Parties: The relationship between the parties to this Agreement to each other is that of independent contractors and shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

      7) Liability: Neither of the parties shall assume any liabilities to each other. As to liability to each other for death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses, which arise as a matter of law pursuant to any provisions of this Agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

      8) This Agreement shall not be enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
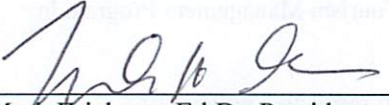
      9) Entire Agreement: This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.
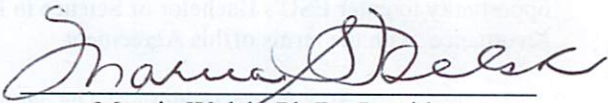
[The remainder of this page has intentionally been left blank. Signature page follows.]

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

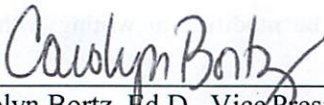**Northampton Community College Pennsylvania**

[signature]
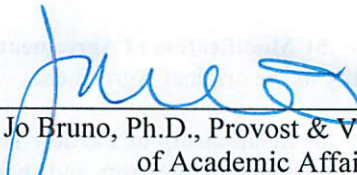
Mark Erickson, Ed.D., President

10/3/19
Date

[signature]

Carolyn Bortz, Ed.D., Vice President for Academic Affairs

10/3/19
Date

East Stroudsburg University of

[signature]

Marcia Welsh, Ph.D., President

11/1/19
Date

[signature]

Jo Bruno, Ph.D., Provost & Vice President of Academic Affairs

11.1.19
Date

Approved as to form and legality:

[signature]

East Stroudsburg University Legal Counsel

11/5/19
Date

Northampton Community College in Hospitality Management: Hotel Option-to Bachelors at ESU

Transfer Credits: Upon receiving an Associate in Applied Science degree in Hospitality Management with the Hotel Option, Northampton students will be transferring a minimum of 66-69 credit hours into this university and receive credit for the following courses:

General Education, Pre-Requisite, Co-Requisite Equivalencies			
Northampton Community College		**East Stroudsburg University**	
Course Number	**Credit**	**Course Number**	**Credit**
ENGL 101C - English I	3	ENGL 103 - English Composition	3
ENGL 151L - English II	3	ENGL 199 - GE: English Elective	3
Math or Science Elective	3/4	Math or Science Elective	3/4
CMTH 102 Speech Communications	3	CMST 111 - GE: Speech Communications	3
PSY103 - Introduction to Psychology	3	PSY I00 - GE: General Psychology	3
General Education Elective *Recommend ECON 20I	3	ECON 111- GE: Macroeconomics	3
Free Elective *Recommend ECON 251	3	Econ 112 - GE: Microeconomics	3
Free Elective	3	Free Elective	
HOSP 101 - Introduction to the Hospitality Industry	3	HRTM 101 - Introduction to Hospitality & Tourism Management	3
HOSP 105 - Enhancing Guest Services	3	HRTM 299 - HRTM Elective	3
HOSP 111 - Food & Beverage Management	3	HRTM 211 - Principles of Food & Beverage Management	3
HOSP 130 - Convention Service & Catering Management	3	HRTM 299 - HRTM Elective	3
HOSP 201 - Strategic Leadership in Hospitality	3	HRTM 299 - HRTM Elective	3
HOSP 210 - Human Resources Management for the Hospitality Industry	3	HRTM 321 - Hospitality & Tourism Human Resources	3
HOSP 212 - Hospitality Financial Reporting	3	HRTM 299 - HRTM Elective	3
HOSP 215 - Hospitality Sales & Marketing	3	HRTM 331 – Hospitality & Tourism Marketing	3
HOSP 221G - Hospitality Management Practicum	3	HRTM 299 - HRTM Elective	3
HOTL 110 - Hospitality Law	3	HRTM 299 - HRTM Elective	3
HOTL 207 - Rooms Division Management	3	HRTM 241 - Principles of Lodging Management	3
NCC Required Program Elective	3/4	HRTM 299 - HRTM Elective	3/4
NCC Required Program Elective	3/4	HRTM 299 - HRTM Elective	3/4
ACCT 100 or 101 - Accounting for	3	MGT 211 - Financial Accounting	3

Non- Accountants or Financial Accounting		Fundamentals	
Total	66-69	**Total**	66-69

*299 is a generic course number ESU applies to courses that do not have a direct course equivalency. However, HR.TM 299 may be used as credit towards a major requirement or a required department elective.

Junior Year at ESU for Hotel Management Option			
Fall		**Spring**	
Course Number	**Credit**	**Course Number**	**Credit**
HRTM 232 - Principles of Tourism & Travel Management	3	HRTM 411 - Restaurant Operations Management	3
HRTM 310 - Systems Approach to F & B Management	3	HRTM 441 - Hospitality & Tourism Financial Management·	3
CPSC 102 - GE: Introduction to Information Management with Spreadsheets (CISC 101)	3	HRTM Elective	3
SOC 111 - GE: Introduction to Sociology (SOCA 103)	3	HRTM 421 - Hospitality & Tourism Training and Staff Development	3
MATH 110 - General Statistics (MATH 150)	3	Foreign Language Elective	3
Total	15	Total	15

Senior Year at ESU			
Fall		**Spring**	
Course Number	**Credit**	**Course Number**	**Credit**
HRTM 486 - Field Experience and Internship	9	HRTM 489 - Contemporary Legal & Ethical Aspects of Hospitality	3
General Education Elective	3	HRTM 491 - Seminar in Hospitality & Tourism Management	3
		General Education Elective	3
		General Education Elective	3
		General Education Elective	3
Total	12	Total	15

Note: Students, depending on their academic progress and individual preference, may choose to complete HRTM 486 - Internship during a summer semester.

Required Major Courses:
HRTM 101,211,232,241,310,321,331,411,421,431,441,486 (9 credits), 489, 491
and 3 HRTM electives courses (9 Credits).

Co-requisite Courses:
ECON 111, 112, PSY 100, SOC 111, CPSC 102, MA1H 110, CMST 111; EI\1GT 211, FLXX 116.

Northampton Community College in Hospitality Management: Restaurant Option to Bachelors at ESU

Transfer Credits: Upon receiving an Associate in Applied Science degree in Hospitality Management with the Restaurant Option, NCC students will be transferring a minimum of 67/68 credit hours into this university and receive credit for the following courses:

Major, General Education, Pre-Requisite, Co-Requisite Equivalencies			
Northampton Community College		**East Stroudsburg University**	
Course Number	**Credit**	**Course Number**	**Credit**
ENGL 101C - English I	3	ENGL 103 - English Composition	3
ENGL 151L - English II	3	ENGL 199 - GE: English Elective	3
Math or Science Elective	3/4	Math or Science Elective	3/4
CMTH 102 Speech Communications	3	CMST 111 - GE: Speech Communications	3
PSY103 - Introduction to Psychology .	3	PSY 100 - GE: General Psychology	3
General Education Elective *Recommend ECON 201	3	ECON 111 - GE: Macroeconomics	3
Free Elective *Recommend ECON 251	3	ECON 112 - GE: Microeconomics	3
Free Elective	3	Free Elective	3
HOSP 101 - Introduction to the Hospitality Industry	3	HRTM 101 - Introduction to Hospitality & Tourism Management	3
HOSP 105 - Enhancing Guest Services	3	HRTM 299 - HRTM Elective	3
HOSP 111 - Food & Beverage Management	3	HRTM 211 - Principles of Food & Beverage Management	3
HOSP 130 - Convention Service & Catering Management	3	HRTM 299 - HRTM Elective	3
HOSP 201 - Strategic Leadership in Hospitality	3	HRTM 299 - HRTM Elective	3
HOSP 210 - Human Resources Management for the Hospitality Industry	3	HRTM 321 - Hospitality & Tourism Human Resources	3
HOSP 212 - Hospitality Financial Reporting	3	HRTM 299 - HRTM Elective	3
HOSP 215 - Hospitality Sales & Marketing	3	HRTM 331 - Hospitality & Tourism Marketing	3
CULA 102 - Food Safety & Sanitation	3	HRTM 299 - HRTM Elective	3
FOOD 110 - Food Preparation I	4	HRTM 299 - HRTM Elective	4
FOOD 123 - Menu Planning & Food & Beverage Cost Control	3	HRTM 299 - HRTM Elective	4
FOOD 140 - Fundamentals of Beer, Wine Spirits	3	HRTM 310 - Systems Approach to F&B Management	3
FOOD 250 - Dining Room Operations	3	HRTM 299 - HRTM Elective	3

ACCT 100 or 101 - Accounting for Non- Accountants or Financial Accounting	3	MGT 211 - Financial Accounting Fundamentals	3
Total	**67/68**	**Total**	**67/68**

*299 is a generic course number ESU applies to courses that do not have a direct equivalency. However, HR.TM 299, may be used as credit towards a major requirement or a required department elective.

Junior Year at ESU for Restaurant Option			
Fall		**Spring**	
Course Number	**Credit**	**Course Number**	**Credit**
HRTM 232 - Principles of Tourism & Travel Management	3	HRTM 411 - Restaurant Operations Management	3
HRTM 241 - Principals of Lodging Management	3	HRTM 441 - Hospitality & Tourism Financial Management	3
CPSC 100 - GE: Computers & Their Uses	3	HRTM Elective	3
SOC 111 - GE: Introduct10n to Sociology	3	Elective	3
MATH 110 - General Statistics	3	Modern Language Elective	3
Total	15	Total	15

Senior Year at ESU			
Fall		**Spring**	
Course Number	**Credit**	**Course Number**	**Credit**
HRTM 486 - Field Experience and Internship	9	HRTM 489 - Contemporary Legal & Ethical Aspects of Hospitality	3
General Education Elective	3	HRTM 491 - Seminar in Hospitality & Tourism Management	3
	3	General Education Elective	3
		General Education Elective	3
		General Education Elective	3
Total	12	Total	15

Note: Some Students, depending on their academic progress and individual preference, may choose to complete HR.TM 486 - Internship during a summer semester.

Required Major Courses:
HRTM 101, 211,232,241,310,321, 331, 411, 421, 431,441,486 (9 credits), 489, 491 and 3 HRTM electives Courses (9 Credits).

Co-requisite Courses:
ECON 111, 112, PSY 100, SOC 111, CPSC 100, MA1H 110, CMST 111; EMGT 211, FLXX 116.

EXHIBIT C

**Northampton Community College in Hospitality Management: Meeting & Event Planning Option
to Bachelors at ESU**

Transfer Credits: Upon receiving an Associate in Applied Science degree in Hospitality Management with the Restaurant Option, NCC students will be transferring a minimum of 66/69 credit hours into this university and receive credit for the following courses:

Major, General Education, Pre-Requisite, Co-Requisite Equivalencies			
Northampton Community College		**East Stroudsburg University**	
Course Number	**Credit**	**Course Number**	**Credit**
CMTH 102 - Speech Communications	3	CMST 111 - GE: Speech Communications	3
HOSP 103 - Enhancing Guest Services	3	HRTM 299 - HRTM Elective	3
ENGL 101C - English I	3	ENGL 103 - English Composition	3
HOSP IOI - Intro To the Hospitality Industry	3	HRTM 101- Introduction to the Hospitality & Tourism Industries	3
ACCT 110 or ACCTIOI	3	MGT 211- Financial Accounting Fundamentals	3
ENGL ISIL - English II Literature	3	ENGL 199 - GE: English Elective	3
HOSP 111 - Food and Beverage Management	3	HRTM 211 - Principles of Food & Beverage Management	3
HOSP 215 - Hospitality Sales and Marketing	3	HRTM 331 - Hospitality Marketing I	3
MEPL 112 - Meeting & Convention Management	3	HRTM 299 - HRTM Elective	3
Elective	3	Elective	3
HOSP 210 - Human Resources Management for the Hospitality Industry	3	HRTM 321 - Human Resources I	3
HOSP 212 - Hospitality Financial Reporting	3	HRTM 299 - HRTM Elective	3
MEPL 122 - Special Event Management	3	HRTM 299 - HRTM Elective	3
General Education Elective	3	General Education Elective	3
Math or Science Elective	3	Math or Science Elective	3
HOSP 130 - Convention Services and Catering Management	3	HRTM 299 - HRTM Elective	3
General Education Elective	3	General Education Elective	3
HOSP 201- Strategic Leadership in Hospitality	3	HR.TM 299 - HRTM Elective	3
MEPL 132 - Event Promotion & Sponsorship	3	HR.TM 299 - HRTM Elective	3
PSYC 103 - Intro To Psychology	3	PSY 100-GE: General Psychology	3

MEPL 143 - Event & Meeting Facilities Management · Or MEPL 147 - The Business of Social Events and Wedding Consulting	3	HRTM 299 - HRTM Elective	3
HOSP221G - Hospitality Management Practicum	3	HRTM 299 - HRTM Elective	3
Total	**66/69**	**Total**	**66/69**

*299 is a generic course number ESU applies to courses that do not have a direct equivalency. However, HRTM 299, may be used as credit towards a major requirement or a required department elective.

Junior Year at ESU for Event Planning Option			
Fall		**Spring**	
Course Number	Credit	Course Number	Credit
HRTM 232 – Principles of Tourism & Travel Management	3	HRTM 411 - Restaurant Operations Management	3
HR.TM 241 - Principles of Lodging Management	3	HRTM 441 - Hospitality & Tourism Financial Management_	3
CPSC 102 - GE: Introduction to Information Management with Spreadsheets (CISC 101)	3	HRTM Elective	3
SOC 111 - GE: Introduction to Sociology (SOCA 103)	3	Elective	3
MATH 110 - General Statistics (MATH 150)	3	Modern Language Elective	3
Total	15	Total	15

Senior Year at ESU			
Fall		**Spring**	
Course Number	Credit	Course Number	Credit
HRTM 486 - Field Experience and Internship	9	HRTM 489 -Contemporary Legal & Ethical Aspects of Hospitality	3
General Education Elective	3	HRTM 491-Semmar in Hospitality & Tourism Management	3
	3	General Education Elective	3
		General Education Elective	3
		General Education Elective	3
Total	12	Total	15

Note: Some Students, depending on their academic progress and individual preference, may choose to complete HRTM 486-Internship during a summer semester.

Required Major Courses:
HRTM 101, 211, 232,241,310,321, 331, 411,421,431, 441, 486 (9 credits), 489, 491 and 3 HRTM electives courses (9 Credits).

Co-requisite Courses:
Hotel Management: ECON 111, 112, PSY 100, SOC 111,CPSC 100,MAIH 110,CMST 111; EM:GT21 l, MLXX 116.