

**PROGRAM-TO-PROGRAM ARTICULATION AGREEMENT  
BETWEEN  
EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA  
AND  
Montgomery County Community College**

**AAS in Tourism and Hospitality Management to BS in Hotel,  
Restaurant and Tourism Management**

**WHEREAS**, East Stroudsburg University of Pennsylvania, located at 200 Prospect Street, East Stroudsburg, Pennsylvania, 18301, an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania, (hereinafter called "ESU"), offers a Bachelor of Science Degree in Hotel, Restaurant & Tourism Management; and

**WHEREAS** Montgomery County Community College, located at 340 DeKalb Pike, Blue Bell, Pennsylvania, 19422 (hereinafter "MCCC"), offers an Associate of Applied Science Degree in Tourism and Hospitality Management; and

**WHEREAS**, both ESU and MCCC desire to facilitate the transfer of students from an Associate of Applied Science Degree in Tourism and Hospitality Management at MCCC to the Bachelor of Science Degree in Hotel, Restaurant & Tourism Management program at ESU and avoid duplication of degree requirements where possible; and

**WHEREAS**, subject to the terms of this Agreement, a student who has earned the Associate of Applied Science Degree in Tourism and Hospitality at MCCC shall be guaranteed admission to ESU.

**NOW THEREFORE**, ESU and MCCC official confirm the following terms of this Agreement:

a. **Minimum Qualifications.** In addition to the other requirements set forth in this Agreement, to be eligible for transfer from MCCC to ESU under this Agreement, a student must:

- 1) Graduate from MCCC with a minimum quality point average ("QPA") of 2.50 (on a 4.0 scale);
- 2) Graduate from MCCC with a minimum Major QPA of 3.00 (4.0 scale);
- 3) Submit an official final MCCC transcript, at the student's own cost, indicating receipt of the Associate in Applied Science Degree in Tourism and Hospitality Management directly to the ESU Office of Admission prior to matriculating to ESU;
- 4) Enroll at ESU within one year of graduation from MCCC;
- 5) Not attend another institution of higher education between the time they graduate from MCCC and enroll at ESU;
- 6) Satisfy remaining pre-professional requirements during the next available scheduled summer session at ESU; and
- 7) Satisfy all conditions stated in this Agreement and all other regular ESU admission requirements.

b. **Admission of Transfer Student.** At the beginning of their final semester at MCCC, the student must submit an application, with applicable application fee, for admission as a transfer student to ESU. Students are encouraged to apply well before the application deadline dates. (Please refer to the University's most recent application for the applicable fall and spring transfer application deadline dates).

c. **Acceptance into Bachelor of Science Degree Program.** Upon formal admission to ESU, the student must submit appropriate advanced deposits that will be credited towards the first semester fees/tuition. The student will follow the curriculum requirements in effect at ESU at the time of the student's enrollment into ESU's Hotel, Restaurant & Tourism Management program and will thereafter comply with any changes to the curriculum.

d. **ESU Student Registration:** After acceptance into ESU, the student must register for courses in accordance with ESU's procedures. A process for advising prospective transfer students will be developed by ESU's Department of Hotel, Restaurant & Tourism Management.

e. **Transfer Credits.** ESU will accept a total of 60-61 credits from MCCC which include 24-25 credits in general education/pre-requisite, co-requisite and 3 free open electives, and 33 major credits, all with grades of "C-" or better. The current accepted credits, as for the date of this Agreement, are detailed in Exhibit "A", attached hereto.

f. **ESU Transfer Advising.** Using "Exhibit A" as a guide, the ESU Hotel, Restaurant & Tourism Management Department Chairperson or Academic Advisor will work with the ESU Registrar to ensure that all acceptable transfer course equivalencies listed in "Exhibit A" are applied towards the students ESU academic record.

g. **University Requirements for the Bachelor of Science Degree:** Students are expected to complete all stated University Graduation Requirements and all other General Education, Pre-Requisite, and Major Field requirements as described in ESU's catalog and Departmental policies in order to receive the Bachelor of Science in Hotel, Restaurant & Tourism Management Degree from the University.

h. **Academic Policies and Requirements.** While enrolled at either MCCC or ESU, the student shall comply with each institution's academic policies and requirements.

i. **Discipline Policies.** While enrolled at either MCCC or ESU, the student shall comply with each institution's discipline policies and requirements. However, the specific discipline policies/degree requirements in effect for the Bachelor of Science Degree in Hotel, Restaurant & Tourism Management as awarded by ESU will be as such exist at the time of the student's enrollment into the program.

j. **School Calendar.** ESU's calendar will control as to pertinent dates for registration, exams, semesters and school breaks.

k. **Promote and Publicize:** MCCC agrees to publicize this Agreement to prospective students in admissions literature and as part of regular student recruitment, and to inform qualified students matriculating to MCCC of the opportunity for admission to ESU under the terms of this Agreement.

l. **MCCC Advisement:** MCCC agrees to advise MCCC students regarding which courses will transfer under this Agreement.

m. **Coordination of Agreement:** Each institution will designate a representative who will coordinate the terms of this Agreement between the two institutions.

n. **Review of Agreement:** Both ESU and MCCC will review this Agreement annually and make any changes upon mutual consent. Each will keep the other informed of any other changes of policy or curricula that affect students transferring under the terms of this Agreement.

o. **Mutual Terms and Conditions:**

**1) Term of Agreement:** The term of this Agreement will be for five (5) years from the date of final execution by the parties and their respective legal counsel. This agreement may not exceed a period of five (5) years from the date of final execution.

**2) Termination of Agreement:** Either institution may terminate this Agreement for any reason with ninety (90) days notice. However, students who are in their final semester at MCCC and have already been accepted into ESU's Hotel, Restaurant & Tourism Management will be afforded the opportunity to enter ESU's Bachelor of Science in Hotel, Restaurant & Tourism Management in accordance with the terms of this Agreement.

**3) Nondiscrimination:** The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, including the Family Educational Rights and Privacy Act (FERPA), as well as the provisions of the Americans with Disabilities Act.

**4) Interpretation of the Agreement:** The laws of the Commonwealth of Pennsylvania shall govern the interpretation and enforcement of this Agreement.

**5) Modification of Agreement:** This Agreement shall only be modified in writing with the same formality as the original Agreement.

**6) Relationship of Parties:** The relationship between the parties to this Agreement to each other is that of independent contractors and shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

**7) Liability:** Neither of the parties shall assume any liabilities to each other. As to liability to each other for death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses, which arise as a matter of law pursuant to any provisions of this Agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

**8) This Agreement** shall not be enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.

**9) Entire Agreement:** This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

[The remainder of this page has intentionally been left blank. Signature page follows.]

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

**FOR: The Montgomery County  
Community College**

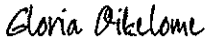
**FOR: East Stroudsburg University of  
Pennsylvania**



Kenneth Long, M.B.A., Interim President

Date 8-25-2021

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Dr. Gloria Oikelome,  
Vice President Academic Affairs

Date 8/24/2021 | 7:59 AM PDT

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Joanne Bruno, JD., Provost &  
Vice President for Academic Affairs

Date 8/24/2021 | 11:01 AM EDT

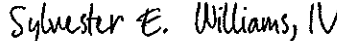
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Terence Lynn  
Dean of Business & Professional Studies

Date 8/24/2021 | 10:54 AM EDT

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Sylvester E. Williams, Ph.D  
Dean, Business Management

Date 8/24/2021 | 8:00 AM PDT

**Approved as to form and legality:**

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University Legal Counsel

Date 9/1/2021 | 5:05 PM EDT

**EXHIBIT A****AAS Tourism and Hospitality Management at the Montgomery County Community College to  
BS in Hotel, Restaurant & Tourism Management at ESU**

**Transfer Credits:** Upon receiving an AAS Degree in Tourism and Hospitality Management from MCCC, ESU accepts the following 60-61 credits towards the BS degree in Hotel, Restaurant & Tourism Management. At this point, he/she will be able to major in the BS in Hotel Restaurant & Tourism Management Degree and receive credit for the following courses:

<b>General Education, Pre-Requisite, Co-Requisite Equivalencies</b>			
<b>Montgomery County Community College</b>		<b>East Stroudsburg University</b>	
<b>Course Number</b>	<b>Credit</b>	<b>Course Number</b>	<b>Credit</b>
HOS 111- Introduction to Hospitality Management	3	HRTM 101- Introduction to Hospitality & Tourism Management	3
HOS 114- Food and Beverage Operations	3	HRTM 211- Principles of Food & Beverage Management	3
HOS 160- Meetings, Conventions and Conference Management	3	HRTM Elective 3	3
HOS 170- Tourism and Hospitality Sales	3	HRTM 331- Hospitality & Tourism Marketing	3
HOS 210- Sustainable Hospitality and Tourism Management	3	Free Elective	3
HOS 222- Nature, Sport, and Destination Tourism Management	3	HRTM Elective 3	3
HOS 230- Entrepreneurship, Product, and Concept Development in the Tourism Industry	3	HRTM Elective 3	3
HOS 251- Principles of Tourism, Hotel, and Casino Management	3	HRTM Principles of Lodging Management	3
HOS 260- Legal Issues in Tourism and Hospitality Management	3	Free Elective	3
HOS 270- Innovation and Leadership in Tourism Management	3	Free Elective	3
HOS 297- Cooperative Internship in tourism Management	3	Free Elective or FIT (2) & Free Elective (1)	3
Open elective	3	General Education Elective	3
ENGL 101- English Composition I	3	ENGL 103- English Composition	3
ENGL 102- English Composition II	3	GenEd Education Elective	3
ACC 110 or MAT 106 Business Mathematics or Mathematic Applications	3	MATH 110- General Statistics	3
CMS 110 or CMS 120 Speech Communication or Public Speaking	3	CMST 111- Introduction to Communication	3
PSY 137- Introduction to Organizational Psychology	3	PSY 100- General Psychology	3
Elective Aesthetic Sensibility	3	GenED General Education Elective	3
Elective Scientific Reasoning	3	General Education Elective	3
Elective Technological Fluency	3	CPSC 100- Personal Computers and their Uses	3
<b>Total</b>	<b>60-61</b>	<b>Total</b>	<b>60-61</b>

Junior Year at ESU			
Fall		Spring	
Course Number	Credit	Course Number	Credit
HRTM 310 - Systems Approach to Food & Beverage Management	3	HRTM 411 - Restaurant Operations Management	3
HRTM 421- Hospitality & Tourism Training & Staff Development	3	HRTM 441 - Hospitality & Tourism Financial Management	3
HRTM 431- Hospitality & Tourism Strategic Market Planning	3	HRTM XXX - HRTM Elective	3
General Education	3	General Education elective	3
HRTM XXX - HRTM Elective	3	Free Elective	3
<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>	<b>15</b>

Senior Year at ESU			
Fall		Spring	
Course Number	Credit	Course Number	Credit
HRTM 486 Hospitality & Tourism Internship	9	HRTM 489 - Contemporary Legal & Ethical Aspects of Hospitality & Tourism Management	3
Free Elective	3	HRTM 491 – Seminar in Hospitality & Tourism Management	3
Free Elective	3	HRTM xxx – HRTM Elective	3
		Free Elective	3
		General Education	3
<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>	<b>15</b>
		<b>Minimum Total To Graduate</b>	<b>120</b>