

PROGRAM-TO-PROGRAM ARTICULATION AGREEMENT
BETWEEN
EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA
AND
SUSSEX COUNTY COMMUNITY COLLEGE

AS in Business Administration to BS in Business Administration

WHEREAS, East Stroudsburg University of Pennsylvania, located at 200 Prospect Street, East Stroudsburg, Pennsylvania 18301, an education institution of the State System of Higher Education, Commonwealth of Pennsylvania (hereinafter called "ESU"), offers a Bachelor of Science in Business Management; and

WHEREAS, Sussex County Community College, located at One College Hill Road, Newton, New Jersey, 07860 (hereinafter called "SCCC"), offers an AS Degree in Business Administration; and

WHEREAS, ESU and SCCC desire to facilitate the transfer of students from an AS Degree in Business Administration at SCCC to the Bachelor of Science in Business Management program at ESU and avoid duplication of degree requirements where possible; and

WHEREAS, subject to the terms of this Agreement, a student who has earned the AS Degree in Business Administration at SCCC shall be guaranteed admission to ESU.

NOW THEREFORE, ESU and SCCC officially confirm the following terms of this Agreement:

- a. **Minimum Qualifications.** In addition to the other requirements set forth in this Agreement, to be eligible for transfer from SCCC to ESU under this Agreement, a student must:
 - 1) Graduate from SCCC with a grade point average ("GPA") of 2.00 (on a 4.0 scale);
 - 2) Graduate from SCCC with a minimum major GPA of 2.0 (4.0 scale);
 - 3) Enroll at ESU within one year of graduation from SCCC;
 - 4) Not attend another institution of higher education between the time they graduate from SCCC and enroll at ESU;
 - 5) Satisfy all conditions stated in this Agreement and all other regular ESU admission requirements.

- b. **Admission of Transfer Student.** The student must submit a completed application for admission, an official final SCCC transcript, indicating receipt of the AS Degree in Business Administration, directly to the ESU Office of Admission. Students are encouraged to apply well before the application deadline dates. (Please refer to the University's most recent application for the applicable fall and spring transfer application deadline dates.)
- c. **Once Admitted to ESU.** Upon admission to ESU, the student must submit appropriate advance deposits that will be credited towards the first semester fees/tuition. The student will follow the curriculum requirements in effect at ESU at the time of the student's enrollment into ESU's Business Management program and will thereafter comply with any changes to the curriculum.
- d. **ESU Student Registration.** After Acceptance into ESU, the student must register for courses in accordance with ESU's procedures as directed in the acceptance letter.
- e. **Transfer Credits.** ESU will accept a total of 60 credits from SCCC which include credits in general education/pre-requisite, co-requisite and free electives, and major credits, all with grades of "C" or better. The current accepted credits, as for the date of this Agreement, are detailed in Exhibit "A," attached hereto.
- f. **ESU Transfer Advising.** Using "Exhibit A" as a guide, the ESU Department of History Chairperson will ensure that all transfer course equivalencies listed in "Exhibit A" are applied towards the student's ESU transcript.
- g. **University Requirements for the Bachelor of Science.** Students are expected to complete all stated University Graduation Requirements and all other Pre-Requisition and Major Field Requirements as described in ESU's catalog and Departmental policies in order to receive the Bachelor of Science Degree.
- h. **Promote and Publicize.** SCCC Agrees to publicize this Agreement to prospective students in admissions literature and as part of regular student recruitment, and to inform qualified students matriculation to SCCC of the opportunity for admission to ESU under the terms of this Agreement.
- i. **SCCC Advisement.** SCCC agrees to advise SCCC students regarding which courses will transfer under this Agreement for the Business Management major as well as General Education requirements that include, but are not limited to, coursework in the Humanities, Sciences, and Social Sciences.
- j. **Coordination of Agreement.** Each institution will designate a representative who will coordinate the terms of this Agreement between the two institutions.
- k. **Review of Agreement.** Both ESU and SCCC will review this Agreement annually and make any changes upon mutual consent. Each will keep the other informed of

any other changes of policy or curricula that affect students transferring under the terms of this Agreement.

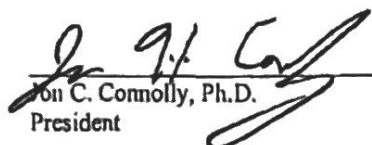
Mutual Terms and Conditions:

- 1) **Term of Agreement.** The term of this Agreement will be for five (5) years from the date of final execution by the parties and their respective legal counsel. This agreement may not exceed a period of five (5) years from the date of final execution.
- 2) **Termination of Agreement.** Either institution may terminate this Agreement for any reason with ninety (90) days' notice. However, students who are in their final semester at SCCC and have already been accepted into ESU's Business Management Program will be afforded the opportunity to enter ESU's Bachelor of Science in Business Management Program in accordance with the terms of this Agreement.
- 3) **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on Title IX of the Education Amendments of 1972 and other applicable laws, including the Family Educational Rights and Privacy Act (FERPA), as well of the provisions of the Americans with Disabilities Act (ADA).
- 4) **Modification of Agreement.** This Agreement shall only be modified in writing with the same formality as the original Agreement.
- 5) **Relationship of Parties.** The relationship between the parties to this Agreement to each other is that of independent contractors and shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- 6) **Liability.** Neither of the parties shall assume any liabilities to each other. As to liability to each other for death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to the limit the Commonwealth's rights, claims or defenses, which arise as a matter of law pursuant to any provisions of this Agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or the State System of Higher Education or the University.
- 7) This Agreement shall not be enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
- 8) **Entire Agreement.** This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exists in regards to this relationship.

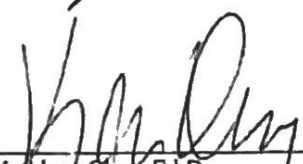
[The remainder of this page has intentionally left blank. Signature page follows.]

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

FOR: Sussex County Community College
Pennsylvania


Jon C. Connolly, Ph.D.
President


Date 8/20/20


Kathleen Okay, Ed.D.
Senior Vice President for Academic & Student
Affairs

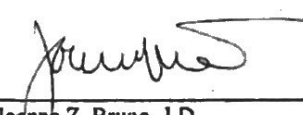
Date 8/20/20

Approved as to form and legality:

FOR: East Stroudsburg University of


Kenneth Long, M.B.A.
Interim President

Date 8/24/2020


Joanne Z. Bruno, J.D.
Provost and Vice President of Academic
Affairs

Date 08/21/20

Ann G. St.
Ledger

Digitally signed by Ann G. St.
Ledger
Date: 2020.09.18 09:16:33
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University Legal Counsel

Date _____

EXHIBIT A

Sussex County Community College – AS Degree in Business Administration TO BS in Business Management at ESU

Obligations of ESU: Upon receiving an AS Degree in Business Administration from SCCC, ESU accepts the following 60 credits towards the BS degree in Business Management. At this point, the student will be able to major in the BS in Business Management and receive credit for the following courses:

General Education, Pre-Requisite, Co-Requisite Equivalencies			
Sussex County Community College		East Stroudsburg University	
Course Number	Credit	Course Number	Credit
COLL 101 - Foundations for Success	3	ELEC 299	3
ENGL 101 - English Composition I	3	ENGL 103 - English Composition	3
ENGL 102 - English Composition II	3	ENGL 162 - GN: Introduction to Literary Analysis and Interpretation	3
ENGL 201 - Effective Speaking	3	CMST 253- GN: Public Speaking	3
Humanities	3	Humanities Electives	3
MATH 108- Statistics	3	MATH 110- GN: General Statistics	3
MATH 110- Pre-Calculus I	3	MATH 135- GN: Pre-Calculus	3
COMS 110- Computer Concepts & Application	3	CPSC Elective	3
Gen Ed Social Science	3	Social Science	6
ACCT 101- Accounting Principles I- Financial	3	MGT 211- Financial Accounting Fund.	3
ACCT 102- Accounting Principles II- Managerial	3	MGT 212- Managerial and Cost Accounting Fund.	3
BUSA 101- Introduction to Business	3	MGT 299- Departmental Elective	3
BUSA 205- Business Law I	3	MGT 225- Business Law I	3
BUSA 211- Management & Organizational Behavior	3	MGT 200- Principles of Management	3
BUSA 220-Principles of Marketing	3	MGT 204- Principles of Marketing	3
COMS 120-Computer Software Applications	3	CPSC 299- Departmental Elective	3
ECON 101- Macroeconomics	3	ECON 111- GN: Principles of Macroeconomics	3
ECON 102- Microeconomics	3	ECON 112- GN: Principles of Microeconomics	3
TOTAL	60	TOTAL	60

Junior3 Year at ESU			
Fall		Spring	
Course Number	Credit	Course Number	Credit
MGT 301-Financail Management	3	MGT 355- Business Ethics	3
MGT 352- Human Resource Management	3	MGT 250- Quantitative Business Analysis I	3
Concentration Course 1	3	Elective	3
Elective 300/400	3	General Education Elective- (PSY 100 if not already taken)	3
Fine Arts- General Education Elective	3	General Education Elective	3
TOTAL	15	TOTAL	15

Senior Year at ESU			
Fall		Spring	
Course Number	Credit	Course Number	Credit
Concentration Course 2	3	MGT 452- Organizational Strategy	3
Concentration Course 3	3	Concentration Elective 4	3
Elective	3	Elective	4
Elective	3	Elective	4
Elective	3	Concentration Course 5	3
TOTAL	15	TOTAL	17
		Minimum Total To Graduate	122