# Congratulations on your Offer of Admission to East Stroudsburg University! Below are the step-by-step instructions on how to pay the enrollment fee

STEP 1: In your web browser address bar, type the following address: www.esu.edu/enrollmentfee



**<u>STEP 2</u>**: Log in with your **ESU Student ID Number** (provided on your offer of admission email and letter) and your birth date as your six-digit PIN. (For example, if your birth date is July 5, 1999, use 070599.)

EAST STROUDSBURG UNIVERSITY	
Students and Staff	Welcome
University ID: PIN:	Welcome to East Stroudsburg University of PA Student Account Suite. This 24x7 service lets students and their families view bills, make payments, and manage the student account. Students and staff may log in using their University ID and PIN. Parents, guardians, or employers require student permission through the student's authorized user process. If you have any questions about the system, please send an e-mail to billing@po- box.esu.edu.
Authorized Users	
Login for parents or others who have been granted access.	Student Account Suite Features
Email:	Student Account Center
Password:	<ul> <li>Check your balance.</li> <li>Make a payment towards your balance.</li> <li>View your payment history.</li> <li>Store your payment methods for quick and easy payment.</li> </ul>
Forgot your password?	<ul> <li>As a student, provide permission to others (parents, employers, etc) to view your bill and make payments.</li> <li>E-Billing</li> </ul>
nave a temporary password emailed to you.	View and print your billing statement
	Set up your bills to be paid automatically.

## **<u>STEP 3:</u>** Select the **Deposits** tab



#### STEP 4: Select a Term - Fall 2018

Make Payment - Internet Explorer     Source touchnet.com/C20699_Isa/web/make_payment.jsp     W Email Security Gateway Qua 10 Google Calendar - February 1 Facebook	の 💌 🏙 TouchNet Information Syste 🕴 - Log In or Sign Up 🔋 Search 🕖 East S	*7 🙋 East   🙆 OracL   🙋 Welc   🙆 OracL   troudsburg University 🗿 Welcome To ApplicationXte	📱 East 🐼 Sign In 🕅 M × 💽 Pi 2 http:-guardian.admin.esu.e 🧳 Embark A	」まメ NC 合 会 の pply Online - Find
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Select a term Select Term Select				
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# **<u>STEP 5:</u>** Select **Deposit Payment Type** - Enrollment Fee Fall



# **<u>STEP 6:</u>** Select Continue

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# **<u>STEP 7:</u>** Select Method of Payment



# **<u>STEP 7:</u>** Select Electronic Check or Credit Card

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Electroni	c Check - Payment:	s can be made from a personal checking or sav	ings account.		TouchNet

**STEP 8:** Continue payment prompts to complete the Enrollment Fee process! Once your enrollment fee is submitted, you will receive communication from the Office of Admissions with next steps! Questions? Contact us at admissions@esu.edu