



**EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA
STUDENT ENROLLMENT CENTER
200 Prospect Street, Zimbar Hall
East Stroudsburg, PA 18301**

**TUITION DEFERMENT PLAN FORM FOR
EXTERNAL EMPLOYER ASSISTED TUITION DEFERMENT**

PURPOSE:

This Tuition Deferment Plan was devised by the University to financially assist students with their educational goals. The University does NOT intend to hold the employer liable for fees incurred by the undersigned student; the student will be responsible for meeting the reimbursement policy set forth by the employer.

REQUIREMENTS:

- 1. The Student must be gainfully employed by a firm or agency which has a tuition reimbursement plan and will pay for my courses.**
- 2. Proof of employment and/or reimbursement approval will need to be submitted with deferment request.**
- 3. All applicants must be in good standing with the University.**
- 4. Students will be responsible for any charges due to dropping a course before completion.**
- 5. Any tuition or fees not covered by your employer must be paid by the student on or before the due date along with the \$50.00 fee.**
- 6. The External Employer Assisted Tuition Deferment form must be submitted by the semester bill due date.**
- 7. The University will defer tuition charges until 2 weeks after final grades are posted. Late fees may be assessed if payment is not received by deferred date.**
- 8. Students must request an official grade report to be sent to the employer or agency at the end of the semester.**

STUDENT INFORMATION

Student Name: _____ ID# _____

Please defer tuition charges for the following session:

____ Fall Year _____ Tuition: \$ _____
____ Spring Year _____ Fees: \$ _____
____ Summer Year _____ Total: \$ _____

STUDENT AGREEMENT:

Please defer tuition charges as described above. I understand that I must remain in good standing with the University in order to participate in the Tuition Deferment Plan. I will comply with all the above eligibility requirements.

STUDENT SIGNATURE DATE

Notice of Nondiscrimination

East Stroudsburg University of Pennsylvania does not discriminate on the basis of race, color, religion, national origin, sex, veteran status, disability or age in its programs and activities in accordance with state and federal laws. The following person has been designated to handle inquiries regarding this policy. Director of Diversity and Equal Opportunity, 200 Prospect Street, 115 Reibman Building, East Stroudsburg, PA 18301. (570) 422-3656.