

**East Stroudsburg University
Council of Trustees Minutes
November 29, 2018**

1. **Call to Order:** The regular meeting of the East Stroudsburg University Council of Trustees was called to order at 4:37 p.m. by Chair Pat Ross.

2. **Roll Call:** Completed by the Recording Secretary Marcy L. Cetnar, the following members were present:

Mr. Edward Abraham
Dr. Vincent DeFranco
Mr. Bruno Klaus

Mr. Harry Lee
Mr. Marcus Lingenfelter

Mr. Pat Ross
Mr. Paul Shemansky
Ms. Abigail Soto

The following members were not present:

Ms. Josephine Ferro

Mr. John Pekarovsky III

Chair Ross welcomed our newest members of the COT Board, Trustee Paul Shemansky. Trustee Shemansky is an alumnus of ESU earning his Bachelor's degree and two Master's degrees. Trustee Shemansky will be a great asset to the council.

3. **Public Comment:**

No Public Comments

4. **Student Recognition:** Chair Ross asked for a moment of silence in memory of John (Tobi) Tobin, a member of the campus community and husband to VP Doreen Tobin who passed away, for Andy Lehman's family in the loss of a son, and for the loss of one of our students, Jacob Shedlock.

Trustee Ross recognized students who played an important role administering CPR and AED intervention to John Tobin when he experienced Sudden Cardiac Arrest while working out at the Mattioli Rec Center until EMS arrived. Sabrina Ventriello, John Yoffredo, Joe Guzzo, Alyssa Rogusky, and Adrianna Vacante were some of the first responders whose quick action showed how committed our Warrior family is to one another. It is wonderful to see how dedicated our students are throughout our campus community and how their skills and training can impact, in real time, their fellow students, faculty, and staff. It is with such events as this that we clearly see the value of trainings such as the AED and CPR trainings that we continue to offer, including the investment in new AED equipment throughout the campus, as well as our collaboration with the Gregory W. Moyer Defibrillator Fund Organization. Trustee Ross also thanked Jillian Harper, Campus Rec and Wellness Director, for her and her staff's role and dedication to our Warrior family.

5. **APSCURF Presentation:** APSCURF members Dr. Faith Waters, Dr. Caroline Kuchinski, and Dr. Patricia Smeaton were present to inform the Trustees on APSCURF's current involvement around the campus and campus community. Trustee Ross and President Welsh indicated they were invited back to campus today because they continue to give back to the university and it is important to show just how much they continue to help our students. Three important initiatives APSCURF is currently involved in include;

- (1) APSCURF started an endowed scholarship which retired faculty contribute to which consists of \$20,000 and they will continue to reach their goal of \$25,000. This will allow them to continue to provide two to three scholarships to graduate students yearly.

- (2) APSCURF is also involved with The Mapping Project, collaborating with current faculty to create maps of the Stroudsburg and East Stroudsburg Borough. They have identified thirty groups in the borough that will participate in this experiment in mapping as a source of community engagement. These diverse groups from the East Stroudsburg/Stroudsburg area will participate by providing a picture into how different groups interpret their hometown and how their description of the area might be a reflection of their individual and collective interactions within the spaces. Once they have the analysis and recommendations, they will share with the officials in the community who can make a difference to the quality of life and how changes can be made to have a more inclusive community. This will also provide opportunities for students and faculty to participate in projects to make a difference in the lives of the people where they live and learn.
- (3) APSCURF is heavily involved with the Warrior Food and Supply Pantry which is located at St. Matthew's Church in East Stroudsburg. Every Tuesday afternoon during the school year, APSCURF members assist students through the process of checking in, navigating their way through the pantry, and checking out. The best part is having the opportunity to connect and interact with students, getting to know them better and talking about their semester and how their classes are going. Research shows the necessity for proper nutrition for effective learning. Food is not the only important need for our students. Laundry detergent, tooth paste, deodorant, and other hygiene products are of high demand for our students as well.

6. **Approval of Minutes:**

Trustee Lingenfelter made a motion to approve the minutes from the September 20, 2018 meeting; Trustee Abraham seconded; no abstentions. The motion carried.

7. **President's Report:**

President Welsh reported this has been a packed semester with a lot of action on campus ranging from having the author of our One Book One Campus selection, Cristina Henriquez, on campus to talk about her book *The Book of Unknown Americans*, all the way to having Coach Denny Douds walk off the Gregory Douds field at our last home football game as his way to announce his retirement from coaching but will remain as a faculty member.

In just over 2 weeks we will be celebrating another graduating class at our commencement ceremony! Our commencement speaker for our winter commencement will be Dr. Dan Greenstein, the Chancellor of the State System. Chancellor Greenstein was on campus November 2 and had the chance to meet many members of our campus community. Thanks to all of the Trustees who joined us to meet with him to discuss our successes, as well as our challenges. I know we all wish him much success as he takes on this most important leadership role for the state system.

The baseball/softball fields that are being built in partnership with the Stroud Area Little League are still in process. Heavy fall rains slowed down the construction so the latest projected date for completion is December 14, so let's hope we get some clear weather for a few days to allow the team to finish it up.

The new Dean of the College of Business, Dr. Sylvester Williams, will be on campus starting the first of January. Dr. Williams brings more than 30 years of experience in foreign affairs, banking and education to his new role at ESU. Prior to accepting his position at ESU, Williams was employed at Elizabethtown College in Elizabethtown, Pa. in a variety of roles, including the co-director of the interdisciplinary center for data analytics, program manager for the interdisciplinary data analytics minor, designer of corporate partner's program in the College's department of business, and associate professor and chair of the department of business. I know I speak for all of us in saying we are excited to have new leadership for our business programs.

On December 5 we will be closing the time capsule, ending our 125th anniversary celebration. The event will be at the Alumni Center at 11am and all are welcomed to join us.

For the 2nd year, on December 6 we will again have the Duke Ellington Nutcracker Suite performed in the Fine and Performing Arts Center, narrated by Nancy Reed, and Edward Ellington, grandson of Duke Ellington. Proceeds will go to support the Al Cohn Memorial Jazz Collection.

On January 21 we will be holding our annual MLK breakfast. We typically have an audience of about 450 people so get tickets early! Our speaker this year will be Debra Fraser-Howze, the former Sr. VP of government and external affairs at Orasure.

At 5pm today the Warrior Field Hockey team will be playing Pace University in the NCAA DII semifinals. The Final championship game will be Saturday at 1pm. Both games are in Pittsburg at the NCAA DII Festival.

And I would be remiss not to mention our student, freshman Jacob Shedlock, a psychology major from Laurel Run, Pa., who was killed in a home in north Wilkes-Barre this past Friday. His death is currently under investigation. Our thoughts and prayers go out to the Shedlock family and Jacob's friends, two of whom were with him at the time of the incident, during this difficult time. Jacob will be missed. That concludes my report.

8. **Chair's Report:**

Trustee Ross informed the Trustees that Graduate and Undergraduate Winter Commencement will be held on Saturday, December 15, 2018. Robing begins at 9am. Please RSVP to the President's Office.

9. **Secretary's Report:**

None

10. **Committee Reports**

A. **Strategic Initiatives Committee: (Trustee Lingenfelter)**

Trustee Lingenfelter presented the following action items:

- (1) The committee was presented with documentation concerning the new Doctorate of Health Sciences in Health Sciences. All questions and concerns were answered satisfactorily. **Trustee Soto made a motion to approve Resolution 18-06 Doctorate of Health Sciences in Health Sciences (D.H.Sc.) and forward to the Board of Governors for consideration and approval, Trustee Bruno seconded; no abstentions. The motion carried.**
- (2) The committee was presented with information and documentation concerning the Faculty Emeritus Policy/Guidelines established by Administration, APSCUF, and APSCURF for approval. All questions and concerns were answered satisfactorily. **Trustee Ross made a motion to approve the Faculty Emeritus Policy/Guidelines, seconded by Trustee Soto; no abstentions. The motion carried.**

B. **Finance Committee: (Trustee Lee)**

Trustee Lee reported presented the following action items:

- (1) The committee rescinded Resolution 18-04 – The Jane Huffman Wildlife Research Institute due to a name change. **Trustee Lingenfelter made a motion to Rescind Resolution 18-14 – The Jane Huffman Wildlife Research Institute; Trustee Ross seconded; no abstentions. The motion carried.**
- (2) The committee was presented with Resolution 18-05 – The Dr. Jane Huffman Wildlife Genetics Institute which better defines the work of the DNA Lab. **Trustee Lingenfelter made a motion to approve Resolution 18-05 – The Dr. Jane Huffman Wildlife Genetics Institute; Trustee Ross seconded; no abstentions. The motion carried.**

- (3) A representative of Clifton Larson Allen, LLP made a presentation to the Committee concerning East Stroudsburg University's Audited Financial Statement for Fiscal Year 2018. All questions and concerns were answered satisfactorily. **Trustee Lingenfelter made a motion to approve Fiscal Year 2018 Audited Financial Statement; Trustee Abraham seconded; no abstentions. The motion carried.**
- (4) Vice President Long presented a summary of the University's affiliated organizations for the Committee's review and discussion. After review, the Committee determined that the University is in full compliance with the requirements of Board of Governors Policy 1985-04. The Committee offers a resolution, which certifies the University's compliance with the requirements of this policy. **Trustee Lingenfelter made a motion to approve Resolution 18-07 Certifying Compliance of all University Affiliated Organizations with BOG Policy 1985-04; Trustee Klaus seconded; no abstentions. The motion carried.**
- (5) Vice President Long presented information pertaining to granting an easement for the purpose of installing, operating, maintaining, and replacing a permanent traffic signal at the intersection of Smith Street and East Brown Street to the East Stroudsburg Borough. All questions and concerns were answered satisfactorily. **Trustee Lingenfelter made a motion to approve Resolution 18-08 Conveyance of Property Along Smith Street to East Stroudsburg Borough; seconded by Trustee Soto; no abstentions. The motion carried.**
- (6) The Committee reviewed the Cash Disbursement Reports for August, 2018 to September, 2018, and found that all were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Lingenfelter made a motion for the approval of the Cash Disbursement Reports for August, 2018 to September, 2018; Trustee Abraham seconded; no abstentions. The motion carried.**
- (7) The Committee reviewed the listing of non-bid purchases made under authority of Act 57 from August 28 to November 2, 2018, and found that all were handled appropriately and were in order. All questions and concerns were answered satisfactorily. **Trustee Lingenfelter made a motion to approve the Act 57 purchases report from August 28 to November 2, 2018 Trustee Abraham seconded; no abstentions. The motion carried.**

C. Campus Environment Committee: (Trustee Ross)

Trustee Ross indicated there was a presentation on OER (Open Educational Resources) at ESU by Dr. Jingfeng Xie, Dean of Kemp Library, Prof. Allyson Wind, and Mr. Joe Akob, Director of Student Activity Association, and how they are working with Barnes Nobles to get the best prices on textbooks and resources for students and faculty.

10. Old Business:

None

11. New Business:

None

11. Executive Session:

Trustee Ross wished everyone a Merry Christmas and Happy New Year and thanked everyone for everything they do at the University. Trustee Ross called for Executive Session at 5:16 pm.

12. **Adjournment:** Trustee Ross reconvened the meeting and adjourned at 5:35 pm.

Respectfully submitted,

Josephine Ferro
Council Secretary

Recording Secretary: Marcy L. Cetnar