

University Senate – December 4, 2017



University Senate Meeting Minutes
December 4, 2017 3:00 - 5:00 p.m.
Beers Lecture Hall

IN ATTENDANCE:

John Abbruzzese, Abdalla Aldras, Judaha Amoroso, Terry Barry, Leila Bouchekouk, David Bousquet, Joanne Bruno, Robert Cohen, Robert D’Aversa, Darla Darno, Susan Dillmuth-Miller, Anthony Drago, Kathleen Duguay, Johan Eliasson, Brenda Friday, Sheila Handy, Peter Hawkes, Jocelyn Kolb-Dewitt, Eun-Joo Lee, Kenneth Long, Taina Moore, Bob Moses, Margaret Mullan, Richard Otto, Fernando Perez, Francina Phillips, Mary Frances Postupack, Tribhuvan Puri, Rodney Rahmling, Chelsi Roberts-Williams, Elizabeth Scott, Denise Seigart, Leigh Smith, Doreen Tobin, Nancy Van Arsdale, Kelly Varcoe, Marcia Welsh, Jingfeng Xia, Xuemao Zhang.

ABSENT:

Nurun Begum, Rob Berkowitz, Agnes Brannan, Christopher Domanski, Mauria Febbraro, Heather Garrison, Kelly Harrison, Mihye Jeong, Heon Kim, Jaedeock Lee, Andi McClanahan, Annie Mendoza, Jewel Mickens, Matthew Miltenberger, Kizzy Morris, David Primus, Laila Salaam, Beth Rajan Sockman, Abigail Soto, Daisy Wang.

1. Roll Call
2. Approval of November 2017 Minutes
 - Approved
3. University President’s Report
 - No report
4. Fix the Agenda for the meeting
 - No changes
5. Executive Committee reports
 - Switch Taina Moore and Rodney Rahming student committee seats, switching seats on Academic Affairs and Budget Planning and Finance.
 - Approved by general consent
6. Committee reports
 - A. Budget, Finance and Planning
 - The committee met on 11/20/17 to review the FY17/18 budget, the FY18/19 budget projection, and two issues

University Senate – December 4, 2017

that were brought to the committee. The committee's report is attached.

- The President is putting a Financial Sustainability task force. There will be some overlap in membership with the senate's budget, finance and planning committee.
- The committee discussed the issue of adjunct keys and possible tuition discounts to non-matriculated students who register at the last minute for courses that have seats available, and have decided it would be premature to make a recommendation to the senate in either case.

B. Academic Affairs

- The Student Senate is working with University personnel to come up with ideas to increase retention. An open forum was held and the items discussed were the website and the general education website. Items will be taken back to academic affairs for discussion and possible solutions.

C. Rules and By-laws

- As part of its task to examine streamline the standing committees, the committee proposed the following:
 - Deletion of the Committee on Diversity
 - Deletion of the Instructional Resources and Technology Committee
 - Addition to Bylaws, Section III: At the first Senate meeting of the academic year, the Senate President shall poll the seated Senators to ascertain whether there is a Senator(s) serving on the University's Academic Technology Advisory Committee. If there is none, the President shall charge the Nominations and Elections committee with soliciting nominations and conducting an election of a Senator to serve on that Committee.

University Senate – December 4, 2017

- Addition to Bylaws, Section III: At the first Senate meeting of the academic year, the Senate President shall poll the seated Senators to ascertain whether there is a Senator(s) serving on the University's Diversity and Inclusion Group. If there is none, the President shall charge the Nominations and Elections committee with soliciting nominations and conducting an election of a Senator to serve on that Committee.
- Motion made and seconded to amend the language to strike "poll the seated senate to" from the two additions, to provide flexibility to the Senate President.
 - Motion to amend passed by general consent
- Main motion passed by general consent
- In order to clarify the student membership on the Academic Affairs Committee, the bylaws committee proposes that the statement "and two student senate members (one selected by the Student Senate President)" be replaced with "the academic affairs officer of the Student Senate (or his or her designee), one student member of the Senate, and a representative from the Provost's Academic Advisory Committee (as a non-voting member of the committee)."
 - Motion to accept amended language passed by general consent.

7. New Business

- Meeting dates for 2018-2019
 - Discussion was held on whether to hold the 2018/2019 senate meetings on the first Monday or the last Monday of each month:

University Senate – December 4, 2017

- First Monday except for September: Sep 10, Oct 1, Nov 5, Dec 3, Feb 4, Mar 4, Apr 1
 - Last Monday: Aug 27, Sep 24, Oct 29, Nov 26, Jan 28, Feb 25, Mar 25, Apr 29
 - Motion made to hold Senate meetings on the first Monday, with the potential to hold a last Senate meeting on the last Monday of April if necessary.
 - Motion passed by general consent
 - Orientation Committee status-only one member in the orientation committee, purpose is to orient new members. Often there is no communication to the orientation committee regarding who is new. No discussion.
 - Move to refer to the By Laws Committee
 - Motion approved by general consent
8. Reminder of meeting dates for 2017-2018
- Feb 5, Mar 5, Apr 2
 - New location: Student Senate Chambers, University Center
9. Announcements
- Dr. Bruno announced that the Art Inclusion Project will hold a forum discussion tonight at 5:00-7:00 in Beers.
 - 12/9 Teddy Bear drive will take place, looking for gently used toys or teddy bears for donation.
 - Faculty book drive, encourage faculty to donate books, bring to APSCUF meeting, and books will be forwarded to the Student Senate for the Teddy Bear Drive.
 - Textbook costs, consider adopting free textbooks for Spring courses. Contact a librarian for information.
10. Adjournment at 3:41pm, next meeting on February 5, 2018