

# Annual Clery Crime and Fire Statistics Publication 2021

Reporting for 2020

## **EAST STROUDSBURG UNIVERSITY POLICE DEPARTMENT**



161 Smith Street  
East Stroudsburg, PA 18301

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***East Stroudsburg University Police Annual  
Clery Crime  
And Fire Statistics Publication***

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## **EAST STROUDSBURG UNIVERSITY HISTORY**

East Stroudsburg Normal School opened its doors on September 4, 1893. A faculty of fifteen greeted a group of 320 students who had entered the two-year programs in Elementary and Science Education. Although the Normal School was originally privately owned, ownership was transferred to the Commonwealth of Pennsylvania in 1920, and the name was changed to East Stroudsburg State Normal School. In 1927, the right to confer the degrees of Bachelor of Science in Education and Bachelor of Science in Health Education was granted, and the School's name then became the State Teachers College at East Stroudsburg. In 1960, the College's name was changed to East Stroudsburg State College. In 1962, the College received the right to confer graduate degrees, and the first three graduate areas were Masters of Education in Biological Sciences, General Science, and Health and Physical Education. In 1963, the College instituted a Bachelor of Arts degree, and in 1969, the first Master of Arts programs, in History and Political Science, were approved. In November 1982, the State System of Higher Education was authorized by Senate Bill 506. The College officially became East Stroudsburg University on July 1, 1983. In 1950, East Stroudsburg State Teachers College first received accreditation from the Middle States Association of Colleges and Schools. This accreditation was reaffirmed by the Middle States Commission on Higher Education in June 2017. East Stroudsburg University is a comprehensive university offering an array of undergraduate and graduate degrees.

## **EAST STROUDSBURG UNIVERSITY TODAY**

Today, ESU is a comprehensive university in northeastern Pennsylvania offering 58 undergraduate degree programs, 21 master's degree programs and 2 doctoral programs, and is one of the 14 institutions in the Pennsylvania State System of Higher Education. Located in the heart of the Pocono Mountains, near the Delaware Water Gap National Recreation Area, the campus of East Stroudsburg University includes 57 buildings located on approximately 258 acres in East Stroudsburg Borough and Smithfield Township. Forty-six acres of the property in Smithfield Township are leased to University Properties, Inc., which constructed University Ridge, a ten-building student apartment complex with 541 beds on 43 acres, and to the Visiting Nurses Association, which built a six-bed Hospice House on three acres. The Innovation Center, located on the corner of Brown Street and Route 447 in Smithfield Township, was completed in 2010. This 51,000 sq. ft. includes ESU's Economic Development and Entrepreneurship Division, Business Accelerator Program, Office of Sponsored Projects and Research, Office of Workforce Development, Wet Lab Facilities, Entrepreneurial Leadership Center, ESU's Northeast Wildlife DNA Laboratory, and Computer Training Labs. The buildings in East Stroudsburg Borough include academic facilities, nine residence halls, a 1,000-seat dining hall, a Student Center, and 60,000-square-foot Recreation Center.

The Student Activity Association, Inc., a separate, not-for-profit, affiliated organization of ESU, owns Stony Acres, an 119-acre off-campus student recreation area near Marshalls Creek, which includes a lodge and a small lake.

East Stroudsburg University also has Extended Learning Centers located in:

### **Bethlehem, Pa**

ESU's Lehigh Valley Center in downtown Bethlehem, PA located at 60 West Broad Street is a small office front location, offering accelerated degree programs within the Lehigh Valley. ESU offers accelerated undergraduate and graduate degrees in Public Health, Nursing, Speech Pathology, Computer Security/Computer Science, Business Management and Graduate courses in Athletic Training. ESU also offers a Pre-Graduate Certificate Program in Communication Sciences and Disorders.

### **Wallops Island, VA (Chincoteague Bay Field Station)**

Our Marine Science program and ESU provide major funding to support the [Marine Science Consortium](#), located at Wallops Island, Virginia where students enrolled in the Marine Science major take summer courses and conduct research projects.

## **CLERY ACT OVERVIEW**

Originally known as the Campus Security Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) is a landmark federal law that requires colleges and universities across the United States to disclose information about crime on and around their campuses. Jeanne Clery, a 19-year-old Lehigh University freshman, was assaulted and murdered in her dorm room in April 1986. The Jeanne Clery Act was enacted in the belief that crime awareness can prevent campus victimization. The law is tied to an institution's participation in federal student financial aid programs and it applies to most institutions of higher education, both public and private. The Clery Act is enforced by the United States Department of Education (DOE).

The Clery Act requires colleges and universities to publish an Annual Security Report (ASR) by October 1, documenting three previous calendar years of select campus crime statistics including security policies and procedures and information on the basic rights guaranteed victims of sexual assault. The law requires schools make the report available to all current students and employees, and prospective students and employees must be notified of its existence and given a copy upon request. Here at East Stroudsburg University, (ESU), we comply with this requirement via the internet, the document is found by entering the search word "Clery" on the ESU Home Page in the search bar. Paper copies of the ASR are also available upon request. All crime statistics are provided to the U.S. Department of Education.

What this means is that East Stroudsburg University will publish an Annual Security Report (ASR) by October 1, each year. This report contains a number of policies related to campus security as well as crime statistics from the University Police Department, local law enforcement, and from "Campus Security Authorities." The Jeanne Clery Act defines a Campus Security Authority as a campus police department, individuals with campus security responsibility, individuals designated by the campus, and officials with significant responsibility for student and campus activities.

## UNIVERSITY POLICE

The police department at East Stroudsburg University consists of eleven full-time police officer positions and four full-time security officer positions. This includes our Chief of Police, William Parrish, who reports directly to the Vice President of Finance and Administration. ESU Police officers are commissioned by the Governor of Pennsylvania and have full arrest powers and jurisdiction over the university buildings and grounds, including any branch facilities. Prior to commissioning, officers must complete a minimum of 919 hours of training. All officers must have up to date training in CPR, first aid, AEDs and firearms qualification. Additionally, each year, officers attend many training seminars and workshops pertaining to law enforcement and safety.

ESU Police Officers are highly trained in the many diverse areas of university law enforcement and actively engage the campus community through crime prevention, patrol and the programming and education that we provide. We offer a multitude of programs on crime prevention and safety to the campus community during the start of each semester and meet with student groups routinely throughout the academic year. We provide all new and incoming students education in sexual assault, dating, domestic violence and stalking awareness and prevention. Officers offer a RAD (Rape Aggression Defense) systems training multiple times per semester for women on campus. We will also work with student groups and staff to provide additional education and training in the areas of crime prevention, risk management, alcohol and drug prevention, bystander intervention as well as other topics upon specific request.

Patrol of the campus by ESU Police is done by vehicle and on foot. The University Police maintain a strong working relationship with the Stroud Area Regional Police Department and the Pennsylvania State Police who both surround the ESU Police jurisdiction. When requested, assistance is available from the Monroe County Detectives of the District Attorney's Office during investigations.

ESU students, employees, and visitors report crimes directly to the University Police Department, which is located at 161 Smith Street, Suite 100. In addition, the University Police respond to any emergency situations, including fire and medical assistance. The university has emergency phones located outside many buildings and blue light emergency phones located across campus. Anyone needing emergency assistance should activate an emergency call box or dial 911 for direct dispatch by the Monroe County control center.

The University has formed a Campus Safety Committee that monitors all campus safety regulations and makes policy recommendations. This committee is chaired by Environmental Health and Safety (EHS) Director Nathan Black and is made up of various persons from all areas of the campus community. Safety violations can be reported directly to EHS Director Black at (570) 422-3235. EHS Director Black provides educational programs on campus safety routinely each semester to students and employees in areas such as fire safety, emergency planning and response and chemical/biohazard safety.

## Campus Security Authorities (CSA's)

Institutions of higher education are required by the U.S. Department of Education to be in compliance with the Clery Act for the gathering of crime statistics from the appropriate individuals and offices on their campuses. These individuals are known as campus security authorities (CSAs).

According to the U.S. Department of Education Handbook for Campus Safety and Security Reporting, "Even at institutions with a police department on campus, a student who is the victim of a crime may be more inclined to report it to someone other than the campus police. For this reason, the Clery Act requires all institutions to collect crime reports from a variety of individuals and organizations that Clery considers to be campus security authorities."

In the summer of 2014, East Stroudsburg University took the initiative by designating all employees, coaches, student workers and volunteers as CSA's. Training for these designated CSA's was provided throughout the 2014 fall semester. Training for all new employees is ongoing.

Examples of individuals who **would not** meet the criteria for being campus security authorities include:

- A physician in a campus health center, clergy, a counselor in a campus counseling center, or a victim advocate in a campus rape crisis center. *However, to be exempt from the Clery Act reporting requirements, these persons must be acting in their professional role at the University.*

It should be noted that CSAs do not have to be paid employees. They can be volunteers serving in one of the roles listed above. Also, if a crime is reported to a CSA, it should be reported to the University Police using the confidential CSA report form ([https://www.esu.edu/university\\_police](https://www.esu.edu/university_police)), regardless of whether the reporting party wants to file a report with law enforcement or press charges. CSA's will be offered training annually by the university, instructing them of their responsibilities.

## Reportable Clery-Designated Crime Definitions

East Stroudsburg University is required to report crime statistics as defined by the Clery Act for the following crimes if the crimes are reported and occur in geographic locations as defined above.

**Criminal Homicide.** These offenses are separated into two categories: Murder and Non-negligent Manslaughter, and Manslaughter by Negligence.

**Murder and Non-negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence** is defined as the killing of another person through gross negligence.

**Sexual Assault (Sex Offenses).** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

**Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.



**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**Domestic Violence:** A felony or misdemeanor crime of violence committed, (1) By a current or former spouse or intimate partner of the victim (2) By a person with whom the victim shares a child in common (3) By a person who is cohabitating with or has cohabitated with the victim as a spouse or a partner (4) By a person similarly situated to a spouse of the victim under the domestic violence laws of the jurisdiction in which the crime of violence occurred, or (5) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence:** An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For this purpose, the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) Fear for the person's safety or the safety of others; or (2) Suffer substantial emotional stress.

**Disciplinary Referrals:** Include those individuals referred to the Office of Student Conduct for liquor law, drug law, and illegal weapons violations by the Division of Student Affairs. The numbers include incidents that are reported via ESUPD incident reports and reports provided directly to the Office of Student Conduct from other members of the ESU community.

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.)

**Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous non-narcotic drugs (barbiturates, benzedrine).

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

## HATE CRIMES

At East Stroudsburg University strives to foster a safe healthy learning environment that embodies diversity and inclusion of all members of the ESU community. The Hate Crime statistics are separated by category of prejudice. The numbers or most of the specific crime categories are part of the overall statistics reported for each year. A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's Race, Sexual Orientation, Gender, Religion, Ethnicity, National Origin, Gender Identity, or Disability, the assault is then classified as a hate/bias crime. Hate Crimes include any of the above-mentioned criminal offenses and any offenses listed below where the crime was committed against any person which was motivated by the offender's bias.

**Larceny-Theft** - is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.

**Simple Assault** - is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation** - is to unlawfully place another person in reasonable fear of bodily harm with the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property** - is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

## Daily Log Requirement

An institution with a campus police or security department must maintain a written, easily understood daily crime log that records any crime reported to the department that occurred on campus, on a non-campus building or property, on public property, or within the patrol jurisdiction of the campus police or the campus security department. This log should be maintained by date of the report and must include:

1. nature, date occurred, date reported, time, general location of each crime, and case number.
2. disposition of the complaint, if known.

The institution must make an entry or an addition to an entry in the log within two business days after the information is reported to the University Police or the campus security department, unless the disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Business day is defined as Monday through Friday, excluding any day when the institution is closed. Copies can be obtained in-person at the East Stroudsburg University Police Department between the hours of 8 am and 4 pm.

An institution may withhold information from the log if there is clear and convincing evidence that release of the information would:

- jeopardize an ongoing criminal investigation or the safety of an individual,
- cause a suspect to flee or evade detection,
- result in the destruction of evidence or
- jeopardize the confidentiality of the victim.

## **TIMELY WARNING**

Should a major crime or incident of significance occur on or adjacent to campus, the University Police, with assistance from the Vice President of Student Affairs, and the Office of Media Relations, inform the campus of any matters that concern the safety of the campus community by means of a “Community Safety Alert,” and will post a “Timely Warning” for community awareness. This Timely Warning, also referred to as a “Community Safety Alert” at ESU, is posted and distributed through various mediums noted below. It is designed to provide timely notification to the campus community of a crime or safety concern. The alerts provide information regarding the matter in question and assist all concerned in taking appropriate safety precautions. The Clery crimes for which Timely Warnings may be issued may include, but are not limited to, arson, homicide, burglary, robbery, sex offenses, aggravated assault and motor vehicle theft.

This timely warning is generated by the ESU Police Department from information received and relayed to the Police by any Student, Faculty or Staff, University Official, Campus Security Authority or local Law Enforcement Agency. Any known information considered to present a threat to students and/or employees of ESU requires the institution to post timely warnings of the incident. The Community Safety Alert serves as this warning and will give as much specific information regarding the incident as possible, including the date time and location of the incident, a description of any known suspects (if available), as well as tips or direct information to assist persons in increasing their awareness and safety. This information may be distributed to the campus community through a variety of venues including, postmaster emails, local media notifications, meetings, social media, and/or flyers posted in the Residence Halls and on our website.

To sign up for this alert system, please go to the University’s  
website link:

<https://esu.omnilert.net/subscriber.php>

## IMMEDIATE NOTIFICATION

East Stroudsburg University will distribute immediate emergency notification warnings to the campus community upon confirmation of a dangerous situation on campus involving an immediate threat to the health or safety of students or staff regardless of whether a crime is involved. Examples of emergencies that would warrant such notification include: an active aggressor on campus, a riot, a bomb threat, a tornado, a fire, and similar situations involving active and palpable threats.

Immediate notification of an incident that may present a continuing threat may be relayed to the community by audible siren, via email or website alert messages, as well as through the University's text messaging alert system. To sign up for this alert system, please go to the University's website link: <https://esu.omnilert.net/subscriber.php>

### Campus Contacts Below:

Official	Campus Address	Phone Number
ESU Police Department: Chief William Parrish	161 Smith Street	570 422-3064
Interim Title IX Coordinator: Lanette Jones	Sycamore Suites, Lower Level	570 422-4017
Vice President Campus Life and Inclusive Excellence: Santiago Solis	Reibman	570 422-3463
Director, Counseling & Psychological Services: Jennifer Young	Sycamore Suites, Lower Level	570 422-3277
Director, Human Resources: Yvonne Catino	Reibman	570 422-3580
Director, Student Conduct & Community Standards: Maria Cutsinger	Sycamore Suites, Lower Level	570 422-3461
Director, Residence Life: Curtis Dugar	Hemlock Suites	570 422-3460
Director, Athletics: Gary Gray	Koehler Field House	570 422-3689

## **Geographic locations for which the University is required to report crime statistics and issue timely warnings under the Clery Act**

The University is required to report crime statistics for Clery-designated crimes and to issue timely warnings for those crimes that represent a severe and continuing threat in the following geographic locations: on campus, public property and non-campus buildings and property.

### **On campus:**

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor). For ESU, campus buildings and property on the main campus and campus student housing not owned by the University would be included as on campus.

### **Public property:**

All property, including thoroughfares, streets and sidewalks that are within the campus, or immediately adjacent to and accessible from the campus. For ESU, streets, alleys, sidewalks, and parks that are adjacent to campus or that bisect campus, would be included as public property.

### **Non-campus buildings or property:**

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. Here at ESU, there are two properties located off campus but within the borough of East Stroudsburg that are Greek affiliated and do count as a "non-campus".

## **Extended Learning Centers**

### **Bethlehem**

ESU's Lehigh Valley Center in downtown Bethlehem, PA located at 60 West Broad Street is a small office front location, offering accelerated degree programs within the Lehigh Valley. This Jurisdiction falls under the Bethlehem City Police Department and Fire Departments.

### **Wallops Island (Chincoteague Bay Field Station)**

Our Marine Science program and ESU provide major funding to support the [Marine Science Consortium](#), located at Wallops Island, Virginia where students enrolled in the Marine Science major take summer courses and conduct research projects.

## **Geographic locations for which the University is not required to report crime statistics or issue timely warnings**

The University is not required to report crime statistics or issue timely warnings for Clery designated crimes that occur off campus, with the exception of those crimes committed on public property or in (on) non-campus buildings or property, as defined and described above. However, the University recognizes that in certain cases timely warnings, even if not required by the Clery Act, may benefit the campus community. The following criteria must be met for the University to issue a timely warning for an off-campus crime that does not require a timely warning under the Clery Act.

1. The crime is a murder, rape, or other serious and violent assault, or the local municipality requests that the University issue a timely warning.
2. The crime occurred in a geographic area frequented by ESU students.
3. The crime represents a continuous threat to the ESU campus community





## **SEXUAL ASSAULT:**

### **A. Policy Statement:**

It is the policy of East Stroudsburg University of Pennsylvania to comply with Title IX of the Educational Amendments of 1972, which prohibits sex-based discrimination (including sexual harassment, sexual violence, and other forms of sexual misconduct) in all of the University's educational programs, services, and activities. Further, retaliation for asserting claims of sex discrimination is also prohibited in compliance with Title IX.

The University will take prompt and equitable action to address acts of sexual harassment, sexual violence and sexual misconduct by educating members of its community, identifying clear reporting requirements, investigating all alleged violations of policy, and as appropriate, disciplining members of the community found in violation of the policy. Disciplinary action may range from disciplinary warning to expulsion or termination from the University.

**For more information, please follow the link: <https://www.esu.edu/sexual-harassment> to the Sexual Harassment and Misconduct page.**

Here at East Stroudsburg University, we will not tolerate violence toward and the abuse of persons, including sexual harassment, rape and other sexual offenses. The University conducts educational programs on sexual assault, dating/domestic violence, stalking and Title IX requirements at new student orientation, in Resident Advisor, Peer Educator, and Orientation Leader trainings and various student groups on an ongoing basis. A group professionals and students trained in sexual assault awareness and prevention put on programming for the campus community throughout the year. In addition, the University Police department holds educational programs and a rape aggression self-defense course for women multiple times each semester and when requested. The University also makes available to the campus community flyers, posters and pamphlets on sexual assault prevention and guidance on what to do if a student is assaulted. Sexual offenses are major violations of the student code of conduct and a student found responsible by the student judicial process is subject to possible suspension or dismissal from the University. Any student, like non-student members of the University community, is also subject to charges through the criminal justice system for those acts, which violate legal statutes. A student found guilty of sexual offenses by legal statutes may also be subject to suspension or dismissal from the university. All persons are highly encouraged to report rapes and sexual offenses to the University Police Office immediately either by the individual or through a University staff member. The student will be informed of the medical and counseling services available both on and off campus and the university obligations under Title IX.

If you are a victim of a sexual assault, it is important to preserve evidence. The victim should not change clothes or shower, and should report to the nearest hospital so a forensic exam may be completed. This is very important and this procedure should be followed even if the victim does not desire to file criminal charges. Because of the emotional trauma experienced by the victim and because the university considers rape and sexual offenses to be acts that cannot be allowed in its special community, the following rights of a victim will be afforded through the Title IX coordinator and/or through the university hearing procedure:

A. To report the rape or sexual offense to the Office of Student Conduct, Title IX Coordinator, any Campus Security Authority (CSA), the University Police and/or local police in both or either jurisdiction.

B. To have every effort made to provide confidentiality.

C. To contact supportive agencies such as Women's Resources of Monroe County (See information below under "Confidential Reporting").

D. To be free from intimidation or harassment by the alleged perpetrator or others.

E. To request a change of living arrangements and to also, if reasonably available, change academic situation if requested for the victim or for the alleged perpetrator while all campus proceedings transpire.

F. To have an attorney present and be advised by an attorney at all steps of the process at the student's personal expense. An alternative to an attorney is to select a person of choice to accompany him/her through all university conduct processes or in criminal proceedings as allowed by the court.

G. To protect against discussion of past sexual history during the hearing.

H. To remain present during the entire proceedings.

I. To be informed of the outcome of the hearing (for the accused and accuser).

J. To make up any academic work missed while participating in the university conduct processes or criminal proceedings.

K. When there is probable cause to believe that violations of university regulations prohibiting sexual assault have occurred, penalties may be imposed by the University (refer to Student Handbook, [c](#)) and prosecution under Pennsylvania Criminal statutes could also be imposed.

## **Confidential Reporting**

The University Counseling & Psychological Services Office provides confidential service to any University student who believes he/she is or was victimized by sexual assault. Alternative counseling is also available off campus to those seeking help, and is made known to students and staff through the counseling center and various community resources. Health Services are also covered under confidentiality clauses when in performance of these specific roles on campus.

We encourage the confidential voluntary reporting by professional counselors, or pastors and health professionals.

## **Additional Resources**

### **Counseling and Psychological Services | CAPS**

570-422-3277 | <https://www.esu.edu/counseling>

### **Domestic Violence & Sexual Assault Crisis Hotline**

HOTLINE: 570-421-4200

### **Office of Disability Services (OASIS)**

Sycamore Suites, Lower Level

Tel: (570) 422-3954

Fax: (570) 422-3268

### **Woman's Resources of Monroe County**

CRISIS CENTER HOTLINE 570-421-4200

Women's Resources of Monroe County's mission to end domestic violence and sexual assault in our community provides victims in crisis a community resource that is available to them 24 hours per day, 7 days a week, and 365 days per year. The crisis hotline is staffed by certified volunteers and staff members in accordance to industry standards. The 24 hour crisis hotline serves as the initial client contact for crisis intervention which may take the form of crisis counseling, hospital accompaniment, and/or legal advocacy. If Women's Resources is not the right community resources for a client's particular situation, the organization will act as a referral between community partners.

**Campus Contacts Below:**

Official	Campus Address	Phone Number
ESU Police Department: Chief William Parrish	161 Smith Street	570 422-3064
Interim Title IX Coordinator: Lanette Jones	Sycamore Suites, Lower Level	570 422-4017
Vice President Campus Life and Inclusive Excellence: Santiago Solis	Reibman	570 422-3463
Director, Counseling & Psychological Services: Jennifer Young	Sycamore Suites, Lower Level	570 422-3277
Director, Human Resources: Yvonne Catino	Reibman	570 422-3580
Director, Student Conduct & Community Standards: Maria Cutsinger	Sycamore Suites, Lower Level	570 422-3461
Director, Residence Life: Curtis Dugar	Hemlock Suites	570 422-3460
Director, Athletics: Gary Gray	Koehler Field House	570 422-3689

**Missing Persons:**

Anytime a student who is living on campus is believed to be missing or has been the victim of suspicious circumstances, this incident should be reported immediately to the East Stroudsburg University Police Department (ESUPD) 570-422-3064 or by dialing 911. A CSA such as someone from Student Affairs, Residence Life and Housing, may also be contacted in reporting a missing student. They in turn they will to notify the ESUPD. (See Contact List to follow).

Once ESUPD’s investigation determines that a student is missing, the institution “shall within 24 hours of the determination” notify an emergency contact identified by the student and local law enforcement. If the missing student is younger than 18 years of age and not an emancipated minor, the institution must notify his/her custodial parent or guardian in addition to any emergency contact person identified by the student.

Each student also has the option to register a specific “confidential” contact person (on the Emergency Contact card obtained from Residence Life) to be notified within 24 hours after determining that the student is missing. Only authorized campus officials and law enforcement persons conducting a missing person investigation may have access to this information. It is very important, however, to note that while this specific contact remains confidential, nothing

precludes an institution from notifying a student’s parents, or anyone else they deem necessary, that the student is missing - the Family Educational Rights and Privacy Act (FERPA) health and safety exception fully permits this.

If a student is not located within 24 hours of the reported incident, ESUPD will immediately enter the missing person into the National Crime Information Center (NCIC) database and notification will be made to the student’s registered or alternate emergency contact. If no emergency contact has been given, parental notification will be made.

Residence Life staff have the authority to enter student rooms to perform welfare checks as per the students housing agreement. During the investigation, as needed, other law enforcement agencies may be notified to aid in locating the missing student. The intention is that campus officials and local law enforcement will work together in a coordinated manner leveraging the unique resources that each side can bring to the process. Local law enforcement will generally have a much broader geographic jurisdiction than the campus and can have their personnel covering a much larger area looking for the missing student.

ESUPD, Student Affairs, and Residence Life and Housing will make every attempt to notify all parties previously contacted when the case is completed and closed.

**Campus Contacts:**

Official	Campus Address	Phone Number
ESU Police Department: Chief William Parrish	161 Smith Street	570 422-3064
Interim Title IX Coordinator: Lanette Jones	Sycamore Suites, Lower Level	570 422-4017
Vice President Campus Life and Inclusive Excellence: Santiago Solis	Reibman	570 422-3463
Director, Counseling & Psychological Services: Jennifer Young	Sycamore Suites, Lower Level	570 422-3277
Director, Human Resources: Yvonne Catino	Reibman	570 422-3580
Director, Student Conduct & Community Standards: Maria Cutsinger	Sycamore Suites, Lower Level	570 422-3461
Director, Residence Life: Curtis Dugar	Hemlock Suites	570 422-3160
Director, Athletics: Gary Gray	Koehler Field House	570 422-3689

## **Access to and security of University facilities**

All residence hall doors, except the front door, are considered emergency exit doors and are alarmed. Non-student visitors must register at all times and are required to provide appropriate identification at the registration desk. Visitors must be escorted at all times by their hosts as long as they are in the building. Visitors or guests who have not followed the registration procedures or who roam the hall unescorted are considered trespassers and may be prosecuted.

Guests of the University, with prior approval from the Residence Life and Housing Office, may stay in one of the residence halls guest rooms. Reservations must be made in writing to the Residence Life and Housing Office and student organizations must be represented by their faculty advisor. Reservations must be made at least three days in advance.

The University Police controls access to all campus facilities, except residence halls. Buildings are locked except during normal business and class hours. Access is controlled by a key checkout system at the University Police or by the issuance of keys or campus e-card to students, faculty and staff.

All residence halls are locked twenty-four hours a day, requiring residents to use their keys or campus e-card to enter by the front door.

## Residence Hall Policies

All residence halls are locked twenty-four hours a day. Therefore, visitors must call their hosts from the phone located outside the hall to be escorted into the building. ESU students visiting the hall must present their student identification card upon entrance. Non-student visitors must register at all times and when registering they are required to leave appropriate identification at the registration desk. Visitors must be escorted at all times by their hosts while they are in the building.

Students are permitted overnight guests on weekends only and these guests must be properly identified and registered as well as their vehicles. The registration information on guests and visitors is maintained on file at the respective residence hall offices. Visitors or guests who have not followed these procedures or who roam the hall unescorted are considered trespassers and may have their privileges revoked or be prosecuted for trespassing. Approximately 100 students are employed as desk receptionists in the residence halls. These students are responsible for the registration of visitors. These employees are trained each academic year on visitation requirements and procedures, individual and group interaction and how to deal with emergencies.

Students are issued keys to their rooms. Their doors may be locked from the inside as well as from the outside. Some rooms also offer deadbolt locks. Door viewers are installed in eight of the nine residence halls currently. All residence hall room windows have locks on them. Some halls also have window restrictors on their windows.

Safety and security issues are covered at regularly scheduled hall and floor meetings for residents at the beginning of each semester. Enforcement procedures are also addressed at this time. Housing security and enforcement issues are provided to new students and their parents during summer orientation. University Police are available to present educational programs in the residence halls on these topics as requested.

All freshmen must reside on campus for a period of at least two semesters, unless they commute from their parent's home. Whenever possible, freshmen are assigned to rooms with other freshmen, but this is not always possible for every new student. A computer program makes freshmen assignments on a first come, first served basis (with the exception of assigning students with special needs/disabilities). All residence hall and fall freshmen roommate choices are honored wherever possible, but only in cases where both prospective fall freshmen roommates request each other by June 1. All room assignments are final. In some cases it is necessary to temporarily triple rooms that are designed for two students. As vacancies occur we would un-triple these rooms and notify the third person of their new double room assignment. All students wishing a room change must fill out a room change request form, which must be approved, signed and returned to their Resident Director/Graduate Assistant. The form is then turned into the Residential & Dining Services, and must be signed and returned before the student may move.

The Residential & Dining Services Office maintains a list of campus-wide available spaces at all times as well. During the first two weeks of the fall semester, no room changes will be permitted. After this room freeze is lifted, room changes will be permitted for a period of approximately two weeks while consolidations occur. Spring room changes will be permitted during the first week following Thanksgiving Break. The moves will actually occur just prior to the end of the fall semester. A student may request a room change during a two-week period following the first two-week room freeze of the spring semester. Open rooms may be offered at any time to students as a single room for an additional fee. Only students who are on the singles room waiting list may be offered a single room. The Residential & Dining Services Office maintains this list. After designated consolidation and room change periods above are over, a room change will only be permitted at the request of a Resident Director when two students have tried unsuccessfully to work out their differences, and the Resident Director feels the change is necessary.

## **Security during term breaks**

East Stroudsburg University maintains the usual operative and security measures during the brief holiday periods. During lengthy breaks and between semesters or spring break, all residences (with the exception of three) are secured. The three residence halls which remain open house international students and some athletes. Live in staff and respective Coaches supervise halls.

For more information regarding Residence Hall Policies, visit the ESU Residential & Dining Services page at:

[https://www.esu.edu/residential\\_dining\\_services/index.cfm](https://www.esu.edu/residential_dining_services/index.cfm)



## **Alcoholic Beverages and Drugs**

In accordance with the Drug Free Schools and Communities Act of 1989 with amendments, and the Drug Free Workplace Act of 1988, East Stroudsburg University has developed a policy regarding alcohol and drugs stating it is prohibited to manufacture, distribute, sell, dispense, possess, or use any controlled substance in the workplace on campus, or in any facility owned, leased, or otherwise controlled by East Stroudsburg University. This includes, but is not limited to, university-related events, programs, or activities which occur on or off campus, under authority of Board of Governors. It is expected that East Stroudsburg University students and staff who use or possess alcoholic beverages will do so legally. Alcoholic beverages are prohibited in the workplace except at social events when approved by the President of the University. Violators of federal and state laws and/or University regulations related to possession, use and sale of illegal drugs and or alcoholic beverages, are subject to criminal prosecution, (See Below \*), and disciplinary action. If a person is arrested (or referred for disciplinary action) for multiple violations during a single incident (e.g., violations of both drug and liquor laws), each arrest or referral for multiple violations is reviewed on a case-by-case basis determining which offense was the more prevalent offense or which offense was the one that the student was primarily caught doing and this is the offense counted for reporting purposes.

### **\*Pennsylvania state law regarding underage drinking:**

§ 6308. Purchase, consumption, possession or transportation of liquor or malt or brewed beverages.

(a) Offense defined.--A person commits a summary offense if he, being less than 21 years of age, attempts to purchase, purchases, consumes, possesses or knowingly and intentionally transports any liquor or malt or brewed beverages, as defined in section 6310.6 (relating to definitions). For the purposes of this section, it shall not be a defense that the liquor or malt or brewed beverage was consumed in a jurisdiction other than the jurisdiction where the citation for underage drinking was issued.

(b) Penalty.--In addition to the penalty imposed pursuant to section 6310.4 (relating to restriction of operating privileges), a person convicted of violating subsection (a) may be sentenced to pay a fine of not more than \$500 for the first violation and not more than \$1,000 for the second and each subsequent violation.

## HELP FOR ABUSE

The University Counseling Center & Psychological Services Office (CAPS)

<https://www.esu.edu/counseling> provides confidential service to any university student who believes he/she is dependent on a controlled substance or alcohol. Alternative counseling is also available to those seeking help, and is made known to students and staff through various advertising such as brochures and media advertising which can also be found in the Wellness Education & Prevention offices link

<https://www.esu.edu/wellness>. More detailed policies and programs can be found in the Student Handbook. For staff members seeking assistance, help is available from the State Employee Assistance Program (SEAP),

<http://www.passhe.edu/inside/hr/syshr/pages/seap.aspx>, your supervisor, department head or by contacting Human Resources.

**ESU maintains a drug free campus as stipulated by federal legislation.**

### Campus Contacts:

Official	Campus Address	Phone Number
ESU Police Department: Chief William Parrish	161 Smith Street	570 422-3064
Interim Title IX Coordinator: Lanette Jones	Sycamore Suites, Lower Level	570 422-4017
Vice President Campus Life and Inclusive Excellence: Santiago Solis	Reibman	570 422-3463
Director, Counseling & Psychological Services: Jennifer Young	Sycamore Suites, Lower Level	570 422-3277
Director, Human Resources: Yvonne Catino	Reibman	570 422-3580
Director, Student Conduct & Community Standards: Maria Cutsinger	Sycamore Suites, Lower Level	570 422-3461
Director, Residence Life: Curtis Dugar	Hemlock Suites	570 422-3460
Director, Athletics: Gary Gray	Koehler Field House	570 422-3689

## **Firearms Policy**

The keeping of firearms, explosives of any type (including firecrackers), chemicals or weapons of any type are not permitted in residence hall rooms or in any area of the campus. This also includes hunting bows and arrows, pellet guns, hunting knives in general. Hunting enthusiasts and persons with concealed weapons permit may store firearms with the University Police during hunting season or when on campus with a permit to carry a firearm.

## **Sex Offenders**

### **The Federal Campus Sex Crimes Prevention Act**

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information, which is provided by a state, concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student. In Pennsylvania, a sex offender must register with the Pennsylvania State Police at locations specified on their "Megan's Law Website" ([Megan's Law Public Website \(state.pa.us\)](http://www.pameganslaw.state.pa.us/)).

Pennsylvania's Megan's Law, 42 Pa.C.S. § 9799.32(1), requires the State Police to create and maintain a registry of persons who reside, or is transient, work/carry on a vocation, or attend school in the Commonwealth and who have either been convicted of, entered a plea of guilty to, or have been adjudicated delinquent of Certain Sexual Offenses in Pennsylvania or another jurisdiction.

The campus community can secure public information to the Commonwealth's sex offender registration statute at the state police website, <http://www.pameganslaw.state.pa.us/>

Pursuant 42 Pa.C.S. § 9799.28, the State Police has established this website to provide timely information to the public on registered sexual offenders who reside, or are transient, attend school, or are employed/carry on a vocation, within this Commonwealth.

Individuals required to register as a sexual offender shall appear in-person at an approved Registration or Verification Site according to their assigned tier or classification:

## Clery Reported Incidents

Crimes reported to the East Stroudsburg University Police Department, Campus officials and other Law Enforcement Agencies, at the East Stroudsburg University Campus.

These reports of crime are compiled with the provisions of the

[Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act](#)

Reported Crimes	On Campus			On campus student housing			ESU Non Campus Property			Public property/bordering streets		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
<b>Crimes</b>												
Criminal Homicide: Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Homicide: Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	2	1	0	0	1	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	5	3	2	1	0	2	0	0	0	0	0	0
Sex Offenses: Rape	5	9	0	5	8	0	0	0	0	0	0	0
Sex Offenses: Fondling	1	1	0	1	0	0	0	0	0	0	0	0
Sex Offenses: Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
<b>Arrests</b>												
Liquor Laws	17	8	4	16	7	4	0	0	0	0	1	1
Drug Laws	32	19	6	20	16	6	0	0	0	0	5	0
Weapons Laws	1	0	0	0	0	0	0	0	0	0	0	0
<b>Disciplinary Referrals</b>												
Liquor Laws	35	36	21	34	36	21	0	0	0	0	0	0
Drug Laws	43	34	24	41	34	24	0	0	0	0	0	0
Weapons Laws	1	0	0	1	0	0	0	0	0	0	0	0
<b>Violence Against Women Act</b>												
Dating Violence	2	9	2	2	6	2	0	0	0	0	0	0
Domestic Violence	8	2	0	7	2	0	0	0	0	0	0	0
Stalking	1	1	0	0	0	0	0	0	0	0	0	0

2018: Zero unfounded crimes.  
 2019: Zero unfounded crimes.  
 2020: One unfounded Burglary.

## Hate Crime Incidents

Hate Crimes	Race			Gender or perceived Gender			Sexual Orientation			Religion			Disability			Ethnicity/ National origin		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
<b>Crimes</b>																		
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes with Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny/theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/ damage/ Vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

## Crime Rate

Crimes Reported to the East Stroudsburg Police Department are compiled in Accordance with <a href="#">1988 Act 73 College and University Security Information Act</a>						
Offense	2018		2019		2020	
	# Of Offenses	Crime Rate	# Of Offenses	Crime Rate	# Of Offenses	Crime Rate
Murder	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	2	28	1	15	0	0
Simple Assault	2	28	10	146	2	35
Theft	38	543	36	525	6	105
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Burglary	5	71	3	44	1	17
Forgery	0	0	0	0	0	0
Fraud	2	28	7	102	0	0
Embezzlement	0	0	0	0	0	0
Receiving Stolen Property	0	0	0	0	0	0
Vandalism	14	200	11	161	4	70
Weapons Possession	0	0	0	0	0	0
Other sex offense	1	14	0	0	0	0
Drug Laws	21	300	14	204	8	140
Gambling	0	0	0	0	0	0
DUI	1	14	1	15	1	17
Liquor Law	18	257	5	73	4	70
Public Drunkenness	3	42	1	15	1	17
Disorderly Conduct	17	243	8	117	1	17
Vagrancy	0	0	0	0	1	17
All Other Offenses	35	500	9	131	3	52

2018 Total number of students and employees-6992  
 2019 Total number of students and employees-6853  
 2020 Total number of students and employees-5674  
 Rate is based on FTE per 100,000 population

## **Lehigh Valley Center**

Located in Bethlehem, Pa, and established in 2012, ESU's Lehigh Valley Center in downtown Bethlehem, located at 60 West Broad Street is a small office front location, offering accelerated degree programs within the Lehigh Valley. ESU offers accelerated undergraduate and graduate degrees in Public Health, Nursing, Speech Pathology and Graduate courses in Athletic Training. The policy of ESU's Lehigh Valley Center is to provide easy access to authorized individuals. That access must be consistent with your safety and the security of your property and that of the university. Questions, suggestions, or problems regarding these matters should be directed to (877) 422-1378.

## CLERY Reported Crime for Lehigh Valley Center

Crimes reported to the East Stroudsburg University Police Department, Campus officials and other Law Enforcement Agencies, at the East Stroudsburg University Lehigh Valley Center  
 These reports of crime are compiled with the provisions of the [Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act](#).

Reported Crimes	On Campus			Public Property/Bordering Streets		
	2018	2019	2020	2018	2019	2020
<b>Crimes</b>						
Criminal Homicide: Non-Negligent Manslaughter	0	0	0	0	0	0
Criminal Homicide: Negligent Manslaughter	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Sex Offenses: Rape	0	0	0	0	0	0
Sex Offenses: Fondling	0	0	0	0	0	0
Sex Offenses: Incest	0	0	0	0	0	0
Sex Offenses: Statutory Rape	0	0	0	0	0	0
<b>Arrests</b>	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	1
Drug Laws	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0
<b>Disciplinary Referrals</b>	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0
<b>Violence Against Women Act</b>	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0

No Hate Crimes or any crimes to report the East Stroudsburg University Lehigh Valley Center.



## Crime Rate for Lehigh Valley Center

Crimes Reported to the East Stroudsburg Police Department are compiled in Accordance with [1988 Act 73 - PA General Assembly \(state.pa.us\)](http://state.pa.us)

Offense	2018		2019		2020	
	# Of Offenses	Crime Rate	# Of Offenses	Crime Rate	# Of Offenses	Crime Rate
Murder	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Theft	0	0	0	0	0	0
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Forgery	0	0	0	0	0	0
Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Receiving Stolen Property	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0
Other sex offense	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0
Gambling	0	0	0	0	0	0
DUI	0	0	0	0	0	0
Liquor Law	0	0	0	0	0	0
Public Drunkenness	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	0	0	0	0	0	0
All Other Offenses	0	0	0	0	0	0

2018 Total number of students and employees-153  
 2019 Total number of students and employees- 92  
 2020 Total number of students and employees- 40  
 Rate is based on FTE per 100,000 population

## Emergency Management at ESU

The Office of Environmental Health & Safety and University Police are responsible for the Emergency Operations Plan (EOP). This plan is designed to be an all-hazards disaster response and emergency management plan that complies with FEMA guidelines for Higher Education that includes planning, mitigation, response, and recovery actions.

Our priorities are:

- Life safety, infrastructure integrity, and environmental protection during an emergency;
- Coordination with university departments to write, maintain, test, and exercise the EOP; and
- Cooperation, Integration, and Mutual Aid with local, state and federal planning, response, and public safety agencies and their EOPs.

The University's Emergency Operations Plan was updated in October of 2009, as a result of the Pennsylvania Emergency Management Agency (PEMA) format changes to emergency plans. This update was completed in conjunction with the URS Corporation and the University's Office of Public Safety. The plan is reviewed on an annual basis for updates. The most current update took place in October 2015, as a result of revisions made by PEMA. This plan and quick reference guides are distributed to all offices on campus. Tabletop exercises have taken place and are planned for future tests of the plan.

There are four goals of the EOP:

1. **Preparedness:** Planning for an emergency or disaster event;
2. **Response:** The planned response to an emergency or disaster event;
3. **Recovery:** The process of returning to normal operations; and
4. **Mitigation:** Steps taken to prevent the effects of an emergency or disaster itself. A hazard mitigation plan has also been written for the university in conjunction with the URS Corporation. The plan meets PEMA guidelines.

## Plans & Procedures

This quick reference guide is designed to provide you with suggested responses to various situations based on best practices established by reputable university and non-university organizations and entities. This information is only to be used as a guide. Situational judgment is always necessary.

### Top 3 Emergency tips

- \* **Common sense:** Good judgment and logic lead to good decisions
- \* **Stay calm:** Panic only leads to confusion and Inactivity
- \* **Call 911:** Do not hesitate

### Fires

- \* Activate the nearest fire pull alarm
- \* Evacuate the building at the nearest exit; notify and help others on your way out if you are able and willing
- \* Close doors as you leave
- \* DO NOT use the elevator
- \* DO NOT reenter the building

**\*\*\* All fires should be reported to the University Police and Safety Department at (570) 422-3064**

### Weather emergency

- \* Seek a sturdy shelter
- \* DO NOT attempt to leave a sheltered area to navigate through a storm
- \* Visit [www.esu.edu](http://www.esu.edu) for more information

### Hostile Intruder

If you see or are informed of an active shooter situation via text message or other communication:

- \* Evacuate if safe to do so. If not,
- \* Move immediately to a securable room; close/lock/ barricade the door
- \* Turn off lights, stay away from windows and remain calm and quiet
- \* DO NOT open the doors or windows to see "what's going on"
- \* Only contact police if you have valuable information
- \* Seek further information via web, telephone, text message, etc.
- \* Use common sense

## **Suspicious Object**

- \* DO NOT touch or disturb the object
- \* Evacuate the area and notify others on your way out
- \* Call ESU police at 911

## **Bomb Threat**

If you receive a telephoned bomb threat: capture the phone number.

Record the exact time the threat was received and exact words of the person making the threat. Ask the person making the threat these questions:

- \* When is the bomb going to explode?
- \* Where is the bomb?
- \* Did you place the bomb?
- \* What does it look like?
- \* What kind of bomb is it?
- \* What will cause it to explode? Why?
- \* Where are you calling from?
- \* What is your address?
- \* What is your name?

**Contact University Police at 911, from a different phone if possible**

## **Campus Fire Safety Annual Compliance Report Overview**

The Higher Education Opportunity Act requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire related on campus statistics related to student housing. The following public disclosure report details all information required by this law as it relates to East Stroudsburg University.

### **Drills, Exercises and Training**

Annually, the University conducts an emergency management exercise to test emergency procedures. The scenarios for these exercises change from year to year and include several departments from across the campus. To ensure the University's emergency management plans remain current and workable, the University will conduct an emergency management exercise, at a minimum, once yearly. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The University conducts after-action reviews of all emergency management exercises.

### **Fire safety education, training, and fire drills**

All on campus residents, including those with special needs, receive fire safety training during orientation. Training programs can be viewed at <http://www.igot2kno.org/home>. All residents are required to review and comply with the requirements outlined in the student handbook, which includes information on fire safety, and what appropriate action to take during a fire alarm or fire emergency. Training on fire and life safety is also provided to all Resident Directors and Resident Advisors, as well as housekeeping staff and University Facilities Management staff. Emergency evacuation maps are posted on each floor to direct occupants to primary and secondary exits.

### **Fire alarm and system description**

Fire alarm systems consist of manual pull stations, visual/audible alarm devices, and integrated automatic detection devices.

Addressable smoke detectors/sounder bases and heat detectors are located in individual sleeping rooms and corridors, common areas and mechanical spaces.

Individual components of the fire alarm system are tested bi-annually by a certified fire alarm company in accordance with NFPA 72 national fire alarm codes.

### **Automatic sprinkler system description**

Automatic sprinklers are tied into the fire alarm system. All residence halls are fully sprinklered in accordance with NFPA 13. Automatic sprinkler systems are inspected quarterly by a certified inspection company in accordance with NFPA 13A - Fire Suppression Equipment.

Portable fire extinguishers are located in accordance with NFPA 10 – Standards for Portable Fire Extinguishers.

### **Portable fire extinguisher inspection**

Fire extinguishers located in residence halls are inspected monthly by the Department of Environmental Health & Safety. Annual inspection is conducted by a certified vendor in accordance with NFPA 10 - Standards for Portable Fire Extinguishers.

The use of open flames and pyrotechnics, the layout of staging areas and tents, and the use of decorations are all strictly monitored by the Department of Environmental Health and Safety.

Electrical appliances such as electric stoves, George Foreman type grills, toaster ovens, toasters, crock pots, sandwich makers, space heaters, hot pots, and other open coil appliances are not permitted in residence halls.

A fire log of all fires reported, including the nature, date, time and general location, is maintained by the Department of Environmental Health & Safety, located at 161 Smith Street, East Stroudsburg, Pennsylvania. The log is available for public view between the hours of 8:00 am and 4:00 pm, Monday through Friday.

### **On campus housing fire safety equipment**

At East Stroudsburg University, all eight of our residence halls are protected by fire detection and alarm systems, which are centrally monitored 24 hours a day, 7 days a week, by the University Police Department. University Ridge Apartments are centrally monitored by Johnson Controls with notification to Monroe County 911, Marshalls Creek Fire Department and the University Police Department. The fire alarm panel consists of a Simplex fire alarm panel and monitoring system. The buildings are also equipped with emergency generators and lighting fixtures that incorporate backup batteries upon loss of power. These systems automatically activate to ensure adequate egress lighting in hallways and emergency exit stairwells. All of our residence halls are fully sprinklered with wet-type sprinkler systems. Carbon monoxide detectors are installed in all residence hall mechanical rooms and all rooms where products of combustion could occur. All fire safety systems and equipment are strictly maintained and tested in accordance with applicable national standards.

### **Fire and evacuation drills**

Residence halls are required to have one fire drill per semester while school is in main session. A total of two drills per school year are conducted. Due to the COVID-19 pandemic, students were sent home from university housing in March of 2020. The fire drills for the Spring 2020 semester had not yet been completed due to weather constraints. In the fall semester of 2020, only

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Sycamore and the University Apartments were occupied and fire drills were conducted in these two residence halls.

**East Stroudsburg University 2020 Fire Statistics for on campus student housing**

FACILITY	# OF ALARMS	# OF INCIDENTS	# OF NON-INCIDENTS	CAUSES OF ALARMS	# OF FIRE DRILLS	# OF FIRE DEPT RESPONSES	DEATHS RELATED TO FIRES
Hawthorn Suites 115 Smith St	1	0	1	1-Student activity (vaping/hair straightener)	0	0	0
Hemlock Suites 161 Smith St	2	1	1	1-Actual fire, fire in trash can 1-Mechanical failure/maintenance	0	0	0
Lenape Hall 151 Smith St	5	0	5	1- Food prep/cooking smoke 3-mechanical failure/maintenance 1-Student activity (vaping/hair straightener)	0	0	0
Linden Hall 1283 Centre St	0	0	0	Not occupied in 2020	0	0	0
Minsi Hall 1269 Centre St	0	0	0	Not occupied in 2020	0	0	0
Laurel Hall 289 Normal St	2	0	2	2-Mechanical failure/maintenance	0	0	0
Shawnee Hall 305 Normal St	0	0	0	Not occupied in 2020	0	0	0
University Ridge Building #1	1	0	1	1-Mechanical failure/maintenance	0	0	0
University Ridge Building #2-3	0	0	0	n/a	0	0	0
University Ridge Building #4	0	0	0	n/a	0	0	0
University Ridge Building #5-6	0	0	0	n/a	0	0	0
University Ridge Building #7-8	0	0	0	n/a	0	0	0
University Ridge Building #9-10 400 East Brown St	0	0	0	n/a	0	0	0
Sycamore Suites Normal Street	3	0	3	3-Mechanical failure/maintenance	1	0	0
University Apartments 129 Whitenight Field Dr	2	0	2	1- Food prep/cooking smoke 1-Mechanical failure/maintenance	1	0	0
President's Residence	0	0	0	N/A	0	0	0

**East Stroudsburg University 2019 Fire Statistics for on campus student housing**

FACILITY	# OF ALARMS	# OF INCIDENTS	# OF NON-INCIDENTS	CAUSES OF ALARMS	# OF FIRE DRILLS	# OF FIRE DEPT RESPONSES	DEATHS RELATED TO FIRES
Hawthorn Suites 115 Smith St	9	1	8	1-Actual fire, fire in trash can 5-Food prep/cooking smoke 2-Mechanical failure/maintenance 1-Student activity (vaping/hair straightener)	2	1	0
Hemlock Suites 161 Smith St	8	0	8	4-Food prep/cooking smoke 1-Student activity (vaping/hair straightener) 2-steam from shower 1-Mechanical failure/maintenance	2	0	0
Lenape Hall 151 Smith St	11	0	11	2- Food prep/cooking smoke 9-mechanical failure/maintenance	2	0	0
Linden Hall 1283 Centre St	7	1	6	5-Mechanical failure/maintenance 1-Steam in mechanical room 1-grease fire on stove Occupied only the Spring Semester	1	0	0
Minsi Hall 1269 Centre St	3	0	3	2- Food prep/cooking smoke 1-CO detector activation in mechanical room	0	0	0
Laurel Hall 289 Normal St	7	0	7	6- Food prep/cooking smoke 1-Mechanical failure/maintenance	2	0	0
Shawnee Hall 305 Normal St	0	0	0	Not occupied in 2019	0	0	0
University Ridge Building #1	0	0	0	n/a	2	0	0
University Ridge Building #2-3	0	0	0	n/a	2	0	0
University Ridge Building #4	1	1	0	1-Actual fire- grease fire in kitchen	2	1	0
University Ridge Building #5-6	0	0	0	n/a	2	0	0
University Ridge Building #7-8	0	0	0	n/a	2	0	0
University Ridge Building #9-10 400 East Brown St	0	0	0	n/a	2	0	0
Sycamore Suites Normal St	14	1	13	5- Food prep/cooking smoke 4-Mechanical failure/maintenance 1-Pull station activation/no fire 3-Student activity (vaping/hair straightener) 1-Actual fire-grease fire on stove	2	0	0
University Apartments 129 Whitenight Field Dr	1	0	1	1- Food prep/cooking smoke	2	0	0
President's Residence	0	0	0	n/a	0	0	0



**East Stroudsburg University 2018 Fire Statistics for on campus student housing**

FACILITY	# OF ALARMS	# OF INCIDENTS	# OF NON-INCIDENTS	CAUSES OF ALARMS	# OF FIRE DRILLS	# OF FIRE DEPT RESPONSES	DEATHS RELATED TO FIRES
Hawthorn Suites 115 Smith St	1	0	1	1- Mechanical failure/maintenance	2	0	0
Hemlock Suites 161 Smith St	7	1	6	1-Actual fire in dryer vent 2-Student Activity (vaping, hair straightener) 1-Steam from shower 3-Mechanical failure	2	1	0
Lenape Hall 151 Smith St	3	0	3	1-Dust from cleaning 1-Student activity (hair straightener) 1-Food prep, cooking smoke	2	0	0
Linden Hall 1283 Centre St	12	1	11	1-Actual fire; electrical/ballast 3-Food prep; cooking smoke 1-Steam from maintenance 1-water leak 6-mechanical failure	2	1	0
Minsi Hall 1269 Centre St	0	0	0	<b>Off-Line for 2018</b>	0	0	0
Laurel Hall 289 Normal St	8	0	8	2-Mechanical failure/maintenance 5-Food prep; cooking smoke 1-Dust from maintenance	2	0	0
Shawnee Hall 305 Normal St	3	0	3	3-Food prep; cooking smoke	2	0	0
University Ridge Building #1	0	0	0	N/A	2	0	0
University Ridge Building #2-3	1	1	0	1-Actual fire; stove fire	2	1	0
University Ridge Building #4	0	0	0	N/A	2	0	0
University Ridge Building #5-6	1	1	0	1- Actual fire; stove fire	2	1	0
University Ridge Building #7-8	0	0	0	N/A	2	0	0
University Ridge Building #9-10 400 East Brown St	2	0	2	2-Broken water pipe	2	1	0
Sycamore Suites Normal St	8	1	7	1-Actual fire; stove fire 4- Food prep; cooking smoke 2-Mechanical failure/maintenance 1-Steam from shower	2	0	0
University Apartments 129 Whitenight Field Dr	3	0	3	2-Food prep/cooking smoke 1-Mechanical failure	2	0	0
President's Residence	0	0	0	N/A	0	0	0